

**From:** [Pelow, Faye](#)  
**To:** [Welch, Dylan](#); [Beers, John](#); [ARPA Calendar](#); [Jocelyn Basley](#); [Janelle Duda-Banwar](#); [Tina Paradiso](#)  
**Cc:** [Jocelyn Basley](#); [Beatriz LeBron](#); [Andy C](#); [Patricia Jackson](#); [carmenallen232@gmail.com](#)  
**Subject:** Canceled: Faye Pelow's Zoom Meeting  
**Date:** Thursday, February 15, 2024 3:40:55 PM  
**Attachments:** [attachment.ics](#)  
**Importance:** High

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Faye Pelow is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

[https://monroecounty-gov.zoom.us/j/87465212276?  
pwd=MolXp7qoH3VHxNrPYi8Rr7aJCkHPZ.1](https://monroecounty-gov.zoom.us/j/87465212276?pwd=MolXp7qoH3VHxNrPYi8Rr7aJCkHPZ.1)

Meeting ID: 874 6521 2276

Passcode: 95508650

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+16469313860,,87465212276# US

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- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 386 347 5053 US
- +1 408 638 0968 US (San Jose)
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US

Meeting ID: 874 6521 2276

Find your local number: <https://monroecounty-gov.zoom.us/j/kcPzITGLJH>

**From:** [Pelow, Faye](#)  
**To:** [Welch, Dylan](#); [Beers, John](#); [ARPA Calendar](#); [Jocelyn Basley](#); [Janelle Duda-Banwar](#); [Tina Paradiso](#)  
**Subject:** Faye Pelow's Zoom Meeting  
**Date:** Friday, January 5, 2024 11:49:55 AM  
**Attachments:** [attachment.ics](#)

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Faye Pelow is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://monroecounty-gov.zoom.us/j/87465212276?pwd=MolXp7qoH3VHxNrPYi8Rr7aJCjkHPZ.1>

Meeting ID: 874 6521 2276

Passcode: 95508650

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- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US

Meeting ID: 874 6521 2276

Find your local number: <https://monroecounty-gov.zoom.us/j/kcPzITGLJH>

**From:** [Adell, Cynthia](#)  
**To:** [Patricia Jackson](#); [Stith, Keith L.](#); [Jocelyn Basley](#); [Andy Carey](#); [Carmen Allen](#); [Tina Paradiso](#); [jknoblock@mccollaborative.org](#); [mhymes@mccollaborative.org](#); [Janelle Duda-Banwar](#); [william gibbons](#); [olivia@cameronny.org](#); [blebron@fathertracycenter.org](#); [Mike Durfee](#); [Zaviour Johnson](#); [lbritt@baddenstreet.org](#); [Michele Boyd](#)  
**Cc:** [Woodrow Hammond](#)  
**Subject:** RE: SWAN's 4th Security Training Completion Celebration  
**Date:** Wednesday, January 24, 2024 7:18:24 AM

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Good morning,

I hope that you are well. I won't be able to attend this one because I will be out of town. I hate that I will miss it. I always love seeing the graduates and their families at the graduation and the energy that they bring. It is an awesome program.

Have a good day,

Cynthia

**From:** Patricia Jackson <pjackson@swanonline.org>  
**Sent:** Tuesday, January 23, 2024 5:56 PM  
**To:** Stith, Keith L. <Keith.Stith@cityofrochester.gov>; Jocelyn Basley <jrbasley@c3consultancy.org>; Andy Carey <mccollaborative1@gmail.com>; Adell, Cynthia <cynthiaadell@monroecounty.gov>; Carmen Allen <beyondthesanctuary20@gmail.com>; Tina Paradiso <tinap@commresourcecollab.org>; jknoblock@mccollaborative.org; mhymes@mccollaborative.org; Janelle Duda-Banwar <janelle@onthegroundny.com>; william gibbons <>wglyv@yahoo.com>; olivia@cameronny.org; blebron@fathertracycenter.org; Mike Durfee <mike@peoples-pantry.org>; Zaviour Johnson <z.johnson@barakahmuslimcharity.org>; lbritt@baddenstreet.org; Michele Boyd <mboyd@abcinfo.org>  
**Cc:** Woodrow Hammond <woodyhammond@hotmail.com>; Patricia Jackson <pjackson@swanonline.org>  
**Subject:** SWAN's 4th Security Training Completion Celebration

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SWAN is inviting each of you to attend the 4<sup>th</sup> Security Training 5-week completion celebration! 15 individuals have completed the 5-week training program. Each of them will receive their Certificate of Completion as a New York State Registered Security Guard! Training was provided by Mr. Guy Herd, of Enterprise Security Consulting and Training. The celebration will take place on Friday, February 2, 2024 at 10am at SWAN, 10 Cady Street, Rochester, NY 14608 in the gym.

This training program is made possible through SWAN's partnership as an anchor agency in the Neighborhood Collaborative Project which was awarded an ARPA Grant through the County. The program is supported, in whole or in part, by Federal Award Number SLFRPO206 awarded to Monroe County, New York by the U.S. Department of Treasury.

We would be honored if you could attend! Please RSVP your attendance by Wednesday, January 31, 2024 to: [Pjackson@swanonline.org](mailto:Pjackson@swanonline.org) or by phone at: 585-436-3090. We sincerely

hope you will be able to attend and we anxiously await your response.

Patricia Jackson

**From:** [Jocelyn Basley](#)  
**To:** [Welch, Dylan](#)  
**Cc:** [Tina Paradiso](#)  
**Subject:** Re: ETA for November invoice for October expense reimbursement?  
**Date:** Friday, January 5, 2024 10:16:36 AM

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I'm sorry to hear that you are not feeling well and hope that your health improves soon. We look forward to receiving both our November and December invoice payments as soon as possible. Thank you for this response and your continued support.

*Stay safe and be well . . . Best wishes for a fabulous day!*  
*Jocelyn Basley, Community Consultant*  
*C3 Consultancy Services*

On Fri, Jan 5, 2024 at 10:10 AM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

This message was sent securely using Zix<sup>®</sup>

Hi Jocelyn,

I apologize for the delay. I've been under the weather since Wednesday afternoon.

We're going ahead and processing the Nov. voucher less the Barakah charge. Once that's sent out from our office I'll let you know.

As for the usage fee, legal has said \$1,200 is unreasonable. The fee is meant to apply to events utilizing the open space of the parking lot. Based on open space rental rates from the city, legal has suggested a daily usage fee of \$15 to pay out based on a record of events held at the space.

Unfortunately, due to the aforementioned illness I won't be on the meeting today, however, Faye is up to date on the Barakah parking situation.

If you have any other questions at the moment, please let me know. Otherwise, I'll be back to just as soon as the Nov. voucher is out of our hands.



Dylan Welch (He/Him/His)

Contract Compliance Monitor

Monroe County Department of Finance

[35 E Henrietta Rd](#) Faith 3 East, Rochester, NY 14620

P: (585) 753-2434

[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)

**From:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>

**Sent:** Thursday, January 4, 2024 6:01 PM

**To:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>

**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** Re: ETA for November invoice for October expense reimbursement?

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Dylan,

Thought I would've received an acknowledgement or reply to my email from yesterday. As you can imagine, our partner agencies are concerned about their October expense reimbursement payment. Please let us know when you have forwarded the revised invoice to the Comptroller's office for payment processing. As always, thanks so much for your continued assistance and support.

Stay safe and be well . . . Best wishes for a fabulous day!  
Jocelyn Basley, Project Lead

Neighborhood Collaborative Project

On Wed, Jan 3, 2024, 11:29 AM Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)> wrote:

Good morning Dylan,

It is disappointing to hear that this improvement does not fall within the bounds of our ARPA award, we will accept your offer for Barakah to claim a usage allocation, similar to the Anchor Agencies' facility usage allocation. I would propose \$1200 per month to begin effective October 2023 and include (October December 2023 @ \$3600) with Barakah's December reimbursement

request on our January invoice?

In regards to this November invoice, this adjusted invoice is approved and the payable amount should be reduced by the Barakah expense because we still need to fully expend our advance amount by 12/31/23.

Stay safe and be well . . . Best wishes for a fabulous day!  
Jocelyn Basley, Community Consultant  
C3 Consultancy Services, LLC

On Wed, Jan 3, 2024, 10:59 AM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

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Hi Jocelyn

I hope you had a great New Years!

So we heard back from legal. Unfortunately, we can't cover the parking improvements as it falls beyond the bounds of ARPA money. However, they suggested NCP could pay a reasonable usage fee to Barakah Muslim Charity when it uses the lot that may help off-set the expense over the course of the program.

With that answer, I've removed the charge, adjusting the value of the 'Administrative Support' line down to 588.18 and the total value of the voucher down to 116,956.71. I've attached an updated spreadsheet here for your approval. If this approval is acceptable, how would you like to adjust your 'reimbursable' and 'advanced' amounts in the portal for this voucher?

Thank you as always for your help, and if you have questions, please don't hesitate to reach out.

Dylan Welch (He/Him/His)  
Contract Compliance Monitor  
Monroe County Department of Finance

[35 E Henrietta Rd](#) Faith 3 East, Rochester, NY 14620

P: (585) 753-2434

[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)

**From:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>

**Sent:** Tuesday, January 2, 2024 10:22 AM

**To:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>

**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** Re: ETA for November invoice for October expense reimbursement?

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Good morning and Happy New Year!

Just checking on the status of our November invoice payment and wondering if a partial payment, minus the expense under review could be expedited? As you know, our partner agencies are anticipating and in need of their reimbursement as soon as possible. As always, thank you for your consideration and ongoing support.

*Stay safe and be well . . . Best wishes for a fabulous day!*

*Jocelyn Basley, Community Consultant*

*Project Lead for the Neighborhood Collaborative Project (NCP)*

On Fri, Dec 22, 2023 at 4:49 PM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

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anura Hi Jocelyn,

I'm coming in a bit before 5, but hey it's the holidays right?

At the moment we're waiting to hear back from legal in regards to the parking lot charge. I know a few folk over there are taking time off for the holidays, so we will see how quickly that comes back to us. I can reach back out once we hear back from then.

If you have any questions in the meantime, let me know! I'll be here next week (besides Monday that is 😊).

I hope you have a great holiday season! And thank you for all your help and coordination this past year!

Dylan Welch (He/Him/His)

Contract Compliance Monitor

Monroe County Department of Finance

[35 E Henrietta Rd](#) Faith 3 East, Rochester, NY 14620

P: (585) 753-2434

[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)

**From:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>

**Sent:** Thursday, December 21, 2023 10:01 AM

**To:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>

**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** ETA for November invoice for October expense reimbursement?

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Good morning and happy Thursday Dylan!

Just checking in on behalf of our NCP partner agencies to see if this payment was approved and forwarded to the Comptroller's office for reimbursement?

*Stay safe and be well . . . Best wishes for a fabulous day!*

*Jocelyn Basley, Community Consultant*

*C3 Consultancy Services*

----- Forwarded message -----

From: **Shelley Long** <[slong@badenstreet.org](mailto:slong@badenstreet.org)>

Date: Thu, Dec 21, 2023 at 9:50 AM

Subject: Re: Baden Street Settlement - NCP Invoice submission

To: Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>

Cc: Catherine Thomas <[cthomas@badenstreet.org](mailto:cthomas@badenstreet.org)>, Tina Paradiso  
<[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

Hi again -

Tina, I wanted to call you but didn't have your phone contact info... would you be able to let us know when to expect payment? I was hoping we could expedite the ACH deposit (\$26,529.50) as we have already expended the funds...

Thank you so much,

Shelley

Shelley M. Long, Interim Finance Director

Baden Street Settlement of Rochester, Inc.

[152 Baden Street](#)

[Rochester, NY 14605](#)

*p- 585-445-6731*

*f- 585-546-3777*

*e- [slong@badenstreet.org](mailto:slong@badenstreet.org)*

*[www.badenstreet.org](http://www.badenstreet.org)*

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**From:** [Jocelyn Basley](#)  
**To:** [Welch, Dylan](#)  
**Cc:** [Tina Paradiso](#)  
**Subject:** Re: ARPA - Year 2 Budget Proposal Deadline: Friday Dec. 22nd  
**Date:** Thursday, December 21, 2023 3:19:06 PM

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My apologies, there is a hidden tab between Budget Details and Support Services Partners for the Anchor Agencies that I forgot to unhide! Please left click on the Support Services Partners tab and select Unhide.

Thank you for your understanding and continued support.

Stay safe and be well . . . Best wishes for a fabulous day!  
Jocelyn Basley, Community Consultant  
C3 Consultancy Services, LLC

On Wed, Dec 20, 2023, 6:37 PM Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)> wrote:

As requested, attached you will find the Year 2 Budget Proposal for Neighborhood Collaborative Project. Since it has been nearly a year, I've included our original budget proposal as reference spreadsheets. Given we haven't submitted our December expenses yet, I've included guesstimates for the anticipated Year 1 carryover in the overall budget summary along with our Year 2 budget proposal. As always, please feel free to reach out if you have any questions or concerns.

*Stay safe and be well . . . Best wishes for a fabulous day!*  
*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Fri, Dec 1, 2023 at 6:28 PM Neighborhood Collaborative Project  
<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)> wrote:

----- Forwarded message -----

**From:** **Welch, Dylan** <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>  
**Date:** Tue, Nov 21, 2023 at 5:45 PM  
**Subject:** ARPA - Year 2 Budget Proposal Deadline: Friday Dec. 22nd  
**To:** [emcdade@racf.org](mailto:emcdade@racf.org) <[emcdade@racf.org](mailto:emcdade@racf.org)>, [exec.dir@deafrefugeeadvocacy.org](mailto:exec.dir@deafrefugeeadvocacy.org) <[exec.dir@deafrefugeeadvocacy.org](mailto:exec.dir@deafrefugeeadvocacy.org)>, [agraham@rawny.org](mailto:agraham@rawny.org) <[agraham@rawny.org](mailto:agraham@rawny.org)>, [mtolivetbc@mtolivetrocny.com](mailto:mtolivetbc@mtolivetrocny.com) <[mtolivetbc@mtolivetrocny.com](mailto:mtolivetbc@mtolivetrocny.com)>, [w-rainey@corteseauto.com](mailto:w-rainey@corteseauto.com) <[w-rainey@corteseauto.com](mailto:w-rainey@corteseauto.com)>, [dcowens@rochester.rr.com](mailto:dcowens@rochester.rr.com) <[dcowens@rochester.rr.com](mailto:dcowens@rochester.rr.com)>, [lwilnor@msn.com](mailto:lwilnor@msn.com) <[lwilnor@msn.com](mailto:lwilnor@msn.com)>, [neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com) <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>, [janelle@onthegroundny.com](mailto:janelle@onthegroundny.com) <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>, [Jessica.Kingsley@RochesterYMCA.org](mailto:Jessica.Kingsley@RochesterYMCA.org) <[Jessica.Kingsley@rochesterymca.org](mailto:Jessica.Kingsley@rochesterymca.org)>, [jsahrle@sjncenter.org](mailto:jsahrle@sjncenter.org) <[jsahrle@sjncenter.org](mailto:jsahrle@sjncenter.org)>, [lcolasurdo@sjncenter.org](mailto:lcolasurdo@sjncenter.org) <[lcolasurdo@sjncenter.org](mailto:lcolasurdo@sjncenter.org)>, [Sherita@Healthy-Baby.net](mailto:Sherita@Healthy-Baby.net) <[Sherita@healthy-baby.net](mailto:Sherita@healthy-baby.net)>, [Jasmine@Healthy-Baby.net](mailto:Jasmine@Healthy-Baby.net) <[Jasmine@healthy-baby.net](mailto:Jasmine@healthy-baby.net)>, [Jacqueline@Healthy-Baby.net](mailto:Jacqueline@Healthy-Baby.net)

<[Jacqueline@healthy-baby.net](mailto:Jacqueline@healthy-baby.net)>, [Connie@Healthy-Baby.net](mailto:Connie@Healthy-Baby.net) <[Connie@healthy-baby.net](mailto:Connie@healthy-baby.net)>, [edicesare@marycariola.org](mailto:edicesare@marycariola.org) <[edicesare@marycariola.org](mailto:edicesare@marycariola.org)>, [StepphS@WillowCenterNY.org](mailto:StepphS@WillowCenterNY.org) <[StepphS@willowcenterny.org](mailto:StepphS@willowcenterny.org)>, [wdeitmer@voaupny.org](mailto:wdeitmer@voaupny.org) <[wdeitmer@voaupny.org](mailto:wdeitmer@voaupny.org)>, [rferri@e-success.org](mailto:rferri@e-success.org) <[rferri@e-success.org](mailto:rferri@e-success.org)>, [czupcak@e-success.org](mailto:czupcak@e-success.org) <[czupcak@e-success.org](mailto:czupcak@e-success.org)>, [grants@foodlinkny.org](mailto:grants@foodlinkny.org) <[grants@foodlinkny.org](mailto:grants@foodlinkny.org)>, [alyssawhitfield@dfsrochester.org](mailto:alyssawhitfield@dfsrochester.org) <[alyssawhitfield@dfsrochester.org](mailto:alyssawhitfield@dfsrochester.org)>, [acicero@foodlinkny.org](mailto:acicero@foodlinkny.org) <[acicero@foodlinkny.org](mailto:acicero@foodlinkny.org)>, [kjinhan@foodlinkny.org](mailto:kjinhan@foodlinkny.org) <[kjinhan@foodlinkny.org](mailto:kjinhan@foodlinkny.org)>, [ewoodward@foodlinkny.org](mailto:ewoodward@foodlinkny.org) <[ewoodward@foodlinkny.org](mailto:ewoodward@foodlinkny.org)>, [Laura.Heltz@vocroc.org](mailto:Laura.Heltz@vocroc.org) <[Laura.Heltz@vocroc.org](mailto:Laura.Heltz@vocroc.org)>, [crieflin@cccsofrochester.org](mailto:crieflin@cccsofrochester.org) <[crieflin@cccsofrochester.org](mailto:crieflin@cccsofrochester.org)>, [dakman@cccsofrochester.org](mailto:dakman@cccsofrochester.org) <[dakman@cccsofrochester.org](mailto:dakman@cccsofrochester.org)>, [Tree.Clemonds@dor.org](mailto:Tree.Clemonds@dor.org) <[Tree.Clemonds@dor.org](mailto:Tree.Clemonds@dor.org)>, [katherine\\_rogala@flpps.org](mailto:katherine_rogala@flpps.org) <[katherine\\_rogala@flpps.org](mailto:katherine_rogala@flpps.org)>, [jwilson19@trilliumhealth.org](mailto:jwilson19@trilliumhealth.org) <[jwilson19@trilliumhealth.org](mailto:jwilson19@trilliumhealth.org)>, [kturhan@trilliumhealth.org](mailto:kturhan@trilliumhealth.org) <[kturhan@trilliumhealth.org](mailto:kturhan@trilliumhealth.org)>, [kgates22@trilliumhealth.org](mailto:kgates22@trilliumhealth.org) <[kgates22@trilliumhealth.org](mailto:kgates22@trilliumhealth.org)>, [abeyer@ulr.org](mailto:abeyer@ulr.org) <[abeyer@ulr.org](mailto:abeyer@ulr.org)>, [jmjohnson@ulr.org](mailto:jmjohnson@ulr.org) <[jmjohnson@ulr.org](mailto:jmjohnson@ulr.org)>, [awells@lifespan-roch.org](mailto:awells@lifespan-roch.org) <[awells@lifespan-roch.org](mailto:awells@lifespan-roch.org)>, [beckelberger@lifespan-roch.org](mailto:beckelberger@lifespan-roch.org) <[beckelberger@lifespan-roch.org](mailto:beckelberger@lifespan-roch.org)>, [adamico@communityalternatives.org](mailto:adamico@communityalternatives.org) <[adamico@communityalternatives.org](mailto:adamico@communityalternatives.org)>, [nmarriott@communityalternatives.org](mailto:nmarriott@communityalternatives.org) <[nmarriott@communityalternatives.org](mailto:nmarriott@communityalternatives.org)>, Pinkins, Allen <[apinkins@e-success.org](mailto:apinkins@e-success.org)>  
Cc: Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>, Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>, Beers, John <[johnbeers@monroecounty.gov](mailto:johnbeers@monroecounty.gov)>, Adell, Cynthia <[cynthiaadell@monroecounty.gov](mailto:cynthiaadell@monroecounty.gov)>

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Dear ARPA Grantees,

I hope you have all been well, and I hope your preparations for Thanksgiving are coming along nicely!

It's been **\*nearly\*** a year since the Monroe County ARPA projects have gotten spending, and in all that time, we've seen some really impressive, impactful action happening in our community thanks to you all.

This being the case, it's time to be thinking about 2024's budget. To that end, I've included a blank, adjustable budget with columns for your 2024 projections and anticipated 2023 totals here. Please complete this fully. Please note, on the second tab of the budget is a sample budget which shows potential / suggested changes to line items such as removing personnel names and leaving only positions. In this vein, please try not to add or subtract line items unless strictly necessary as legal will scrutinize such adjustments closely. Lastly, please also keep in mind that all funds need to be fully spent by December of 2026 – no exceptions. If your actual spending in year one was less than your initial projection, please account and compensate for this in your year two budget accordingly.

**Please e-mail me your projected 2024 budgets by Friday December 22<sup>nd</sup>.** It is imperative we on the ARPA team have a chance to review and approve these new budgets before February vouchers are due, as grantees will not be able to receive reimbursement in 2024 until we've received and reviewed a budget.

For those grantees that have already submitted a 2024 budget; thank you for being so on top of things! We will reach out and inform you when that budget has been initially approved.

As always, if you have any questions about anything above, please don't hesitate to reach out. Otherwise, I hope everyone enjoys a lovely Thanksgiving, and once again we thank you all the effort you continue to pour into each of your ARPA projects.



Dylan Welch (He/Him/His)

Contract Compliance Monitor

Monroe County Department of Finance

35 E Henrietta Rd Faith 3 East, Rochester, NY 14620

P: (585) 753-2434

[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)

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**From:** [Ann Graham](#)  
**To:** [Case Caico, Rebecca](#); [Pelow, Faye](#); [Welch, Dylan](#)  
**Cc:** [David Dey](#); [Tina Paradiso](#); [Cathy Buckert](#); [Brenda Lopez](#)  
**Subject:** RE: Voucher payments  
**Date:** Friday, December 15, 2023 11:16:25 AM  
**Attachments:** [image007.png](#)  
[image008.png](#)  
[image009.png](#)  
[image010.png](#)  
[image013.png](#)  
[image014.png](#)  
[image015.png](#)  
[image016.png](#)  
[Copy of Explanation of Balance Due and Status Updates -12.14.23.xlsx](#)

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~~~~~  
Rebecca,

I need to clarify that we were not raising an issue about a delay processing the more recent vouchers for September or October 2023. RAWNY is adequately prepared to handle payment delays of a month or two beyond the four weeks we were told it takes to process payment. We are short of operating cash because we have not received the full payment for the period of April – August vouchers, which is approximately **\$192,196.48**, a substantial amount of money to float. It was our understanding that there were no further questions, and the vouchers for the period April – August were submitted to the controller’s office for payment just after our signoff meeting on 11/9/2023. We are trying to determine what happened to that payment and what specifically needs to be done to expedite the process. We have attached a spreadsheet showing the status of the various vouchers we have submitted. We always respond immediately to any request for further documentation or explanation.

It would be very helpful if we could have a brief zoom meeting to establish what the process should be, and how we can foresee what’s needed.

**Ann M. Graham**

President/CEO

Reentry Association of WNY



[585-851-8886 x100](tel:585-851-8886) | [585-773-9079](tel:585-773-9079)



[agraham@rawny.org](mailto:agraham@rawny.org)



[www.rawny.org](http://www.rawny.org)



186-188 N. Water Street | Rochester NY | 14604

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**From:** Case Caico, Rebecca <RebeccaCaico@monroecounty.gov>  
**Sent:** Wednesday, December 13, 2023 12:46 PM  
**To:** Ann Graham <agraham@rawny.org>; Pelow, Faye <FayePelow@monroecounty.gov>; Welch, Dylan <dylanwelch@monroecounty.gov>  
**Cc:** David Dey <daviddeycfo@gmail.com>; Tina Paradiso <tinap@imprintablesolutions.com>; Cathy Buckert <buckert\_cathy@roberts.edu>; Brenda Lopez <Blopez@rawny.org>  
**Subject:** RE: Voucher payments

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Hello Ann,

Thank you for alerting us.

This is quite concerning that your organization is running so close to the line that a delay in payments results in you needing to close your operation. Please continue to keep us informed on whether you are able to sustain your program and whether this will negatively impact your contractual deliverables.

One way to avoid delay in future voucher reimbursements is to submit all the necessary supportive documentation, explanations when numbers do not match and to only include items that are legally permissible under ARPA rules. This will significantly reduce processing time.

Thank you again for keeping us informed.



Rebecca Case Caico, JD (She/Her/Hers)  
Director, Research Strategy and Development  
Monroe County Department of Finance  
435 E. Henrietta Rd Faith 3 East, Rochester, NY 14620  
P: (585) 753-2433  
[rebeccacaico@monroecounty.gov](mailto:rebeccacaico@monroecounty.gov)

**From:** Ann Graham <[agraham@rawny.org](mailto:agraham@rawny.org)>  
**Sent:** Wednesday, December 13, 2023 11:25 AM  
**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>  
**Cc:** David Dey <[daviddeycfo@gmail.com](mailto:daviddeycfo@gmail.com)>; Tina Paradiso <[tinap@imprintablesolutions.com](mailto:tinap@imprintablesolutions.com)>; Cathy Buckert <[buckert\\_cathy@roberts.edu](mailto:buckert_cathy@roberts.edu)>; Brenda Lopez <[Blopez@rawny.org](mailto:Blopez@rawny.org)>  
**Subject:** RE: Voucher payments

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Faye

I just wanted to let you know, so you won't be blindsided, that we have requested an increase in our line of credit from ESL so we can meet our financial obligations; however, if that doesn't work, we will be closing our doors on December 22, 2023 and reopening when we receive payments. Thanks for your understanding.

Ann

**Ann M. Graham**

President/CEO

Reentry Association of WNY



585-851-8886 x100 | 585-773-9079



[agraham@rawny.org](mailto:agraham@rawny.org)



[www.rawny.org](http://www.rawny.org)



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**From:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>

**Sent:** Wednesday, December 13, 2023 8:24 AM

**To:** Ann Graham <[agraham@rawny.org](mailto:agraham@rawny.org)>; Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>

**Cc:** David Dey <[daviddeycfo@gmail.com](mailto:daviddeycfo@gmail.com)>; Tina Paradiso <[tinap@imprintablesolutions.com](mailto:tinap@imprintablesolutions.com)>; Cathy Buckert <[buckert\\_cathy@roberts.edu](mailto:buckert_cathy@roberts.edu)>; Brenda Lopez <[blopez@rawny.org](mailto:blopez@rawny.org)>

**Subject:** RE: Voucher payments

**Importance:** High

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Hi Ann,

We received vouchers in August, September, October and recently in November. The August and September vouchers have been fully reviewed and submitted for processing by the ARPA team. We are following up with the Controller's office today to see why the payment has been delayed. As Dylan said below, we have had some very high priority projects come through for the County recently and have had to redirect our time, but the vouchers are the priority this week. We will get this resolved as soon as possible.

Best,

**Dr. Faye Pelow**

*Community Development Initiatives Manager*  
Research Strategy and Development  
Monroe County Department of Finance  
435 E. Henrietta Rd Faith 3 East, Rochester, NY 14620  
(585)753-2435 - Office  
(585)233-2030 - Mobile

**From:** Ann Graham <[agraham@rawny.org](mailto:agraham@rawny.org)>  
**Sent:** Tuesday, December 12, 2023 8:07 PM  
**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>  
**Cc:** David Dey <[daviddeycfo@gmail.com](mailto:daviddeycfo@gmail.com)>; Tina Paradiso <[tinap@imprintablesolutions.com](mailto:tinap@imprintablesolutions.com)>; Cathy Buckert <[buckert\\_cathy@roberts.edu](mailto:buckert_cathy@roberts.edu)>; Brenda Lopez <[blopez@rawny.org](mailto:blopez@rawny.org)>  
**Subject:** Voucher payments  
**Importance:** High

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Dear ARPA Team,

I'm sorry to say I was frankly shocked to get the email Brenda forwarded to me this morning from Dylan, as I believed this voucher surely was resolved after the many discussions we have had about it, all ending with us being told we would receive payment soon. When we met last week and I asked what happened to the payment for the March – July voucher we have been waiting for, Dylan said he had thought we already received it and would investigate it immediately. According to the email below, you are still reviewing this voucher. I'm assuming this delay does not have anything to do with information you need from us, as you would have let us know. You have told us several times that you would process the larger portion of that voucher for payment and deal with any questions about specific months separately. Looking at the vouchers submitted below, there must be months that can be processed for payment. We have exhausted our alternatives, used up our recently raised credit line at ESL, and are left with less than \$23,000. We've been patient, knowing how many grantees you need to serve—all of whom want to be paid yesterday. We are simply at your mercy in this situation and can't do anything but plead with you to consider the urgency of our circumstances—we need funds to make payroll and to pay our clients' landlords who won't hesitate to start eviction proceedings if they aren't paid. If there is something we need to do please let me know.

**Vouchers  
Submitted**

April	\$	58,382.60
May	\$	45,220.32
June	\$	67,901.81
July	\$	92,727.95

August	\$	64,652.60
September	\$	59,347.64
October	\$	60,715.15
November	\$	<u>84,568.98</u>
	\$	533,517.05

**Payments Rec'd**

150,059.84

45,036.44

\$195,096.28

**Ann M. Graham**

President/CEO

Reentry Association of WNY



[585-851-8886 x100](tel:585-851-8886) | [585-773-9079](tel:585-773-9079)



[agraham@rawny.org](mailto:agraham@rawny.org)



[www.rawny.org](http://www.rawny.org)



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**From:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>

**Sent:** Tuesday, December 12, 2023 12:29 PM

**To:** Brenda Lopez <[Blopez@rawny.org](mailto:Blopez@rawny.org)>

**Subject:** ARPA - RAWNY - Vouchers

This message was sent securely using Zix®

Hi Brenda,

I hope all's been well since we last spoke.

I apologize for missing your calls. I've been pulled in a few different directions at work this and last week.

I've not had a chance to fully review the outstanding vouchers for RAWNY. But am hoping to do so by the week's end.

If there's anything further I can do at the moment, please let me know. Otherwise, I hope you have a great rest of your week!

<image001.jpg>

<image002.jpg>

Dylan Welch (He/Him/His)  
 Contract Compliance Monitor  
 Monroe County Department of Finance  
 35 E Henrietta Rd Faith 3 East,  
 Rochester, NY 14620  
 P: (585) 753-2434

[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)

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**From:** [Neighborhood Collaborative Project](#)  
**To:** [Dr. Faye Pelow](#); [Welch, Dylan](#)  
**Cc:** [Tina Paradiso](#)  
**Subject:** NCP December 2023 invoice Submission via ARPA portal  
**Date:** Thursday, December 14, 2023 2:55:58 PM  
**Attachments:** [Confirmation - NCP's December 2023 invoice submission to ARPA.pdf](#)

---

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~~~~~

This email confirms NCP's November 2023 invoice and supporting documentation has been uploaded and submitted via the ARPA portal. This submission is both a reimbursement request and the final credit toward our advance.

Our outreach and neighborhood support experiences throughout the City continue to demonstrate a great need for rental assistance and other services provided. As previously reported, BTS exceeds its budgeted allocation for neighborhood client wraparound services with this submission however we anticipate ~\$35K from C3's neighborhood ambassador budget allocation may be needed to offset the current and anticipated excess for BTS wraparound services. While we remain within target for our overall project spending, we will continue to monitor this activity closely and welcome your suggestions and guidance. In addition to BTS, SWAN has exceeded one or two of its budget line allocations (vocational stipends and office supplies) however there is coverage within its overall agency budget.

As always, thank you for your continued support and please let me know if you have any questions or concerns regarding this invoice submission.

*Stay safe and be well . . . Best wishes for a fabulous day!*

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

**From:** [Janelle Duda-Banwar](#)  
**To:** [Welch, Dylan](#)  
**Cc:** [Jocelyn Basley](#); [Tina Paradiso](#)  
**Subject:** Re: ARPA - NCP - Next Compliance Meeting  
**Date:** Friday, December 1, 2023 4:22:10 PM

---

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~~~~~

I'm late to the party, but yes that works for me!

Thanks!  
Janelle

**Janelle Duda-Banwar**, PhD, MSW

she/her



Founder & Director

400 Andrews St | Suite 220 |

Rochester, NY 14604 | 585.683.3638

[www.onthegroundny.com](http://www.onthegroundny.com)

On Fri, Dec 1, 2023 at 2:37 PM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

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Awesome, thank you!

And I hope everyone has a great weekend!

Dylan Welch (He/Him/His)  
Contract Compliance Monitor



Monroe County Department of Finance

35 E Henrietta Rd Faith 3 East, Rochester, NY 14620

P: (585) 753-2434

[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)

**From:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>

**Sent:** Friday, December 1, 2023 2:25 PM

**To:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Cc:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>; [janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)

**Subject:** Re: ARPA - NCP - Next Compliance Meeting

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~~~~~

We can absolutely make January 5th work, just send us your meeting link and we'll swap our regular meeting link with yours!

On Fri, Dec 1, 2023 at 2:21 PM Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)> wrote:

Dylan:

That works for me!

Have a great day!

Tina

Tina Paradiso

Chief Operating Officer

888-444-1060 (o)

585-491-3301 (c)

---

**From:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>  
**Sent:** Friday, December 1, 2023 1:05 PM  
**To:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; janelle@onthegroundny.com <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>  
**Subject:** ARPA - NCP - Next Compliance Meeting

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Hi All,

I apologize, I forgot to take time to set up our next meeting at this morning's Zoom!

If I recall, Fridays at 11 are good for you all. That being the case, can I set up our next compliance meeting for Friday, January 5<sup>th</sup> @ 11am? If there's another time / day that works better for you let me know.

Thank you!



Dylan Welch (He/Him/His)  
Contract Compliance Monitor  
Monroe County Department of Finance  
35 E Henrietta Rd Faith 3 East, Rochester, NY 14620  
P: (585) 753-2434  
[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)

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**From:** [Google Calendar](#) on behalf of [Tina Paradiso](#)  
**To:** [Welch, Dylan](#)  
**Subject:** Accepted: ARPA - NCP - Compliance Report Review Meeting - Dec. '23 @ Fri Jan 5, 2024 11am - 12pm (EST) (Welch, Dylan)  
**Date:** Friday, December 1, 2023 2:46:58 PM  
**Attachments:** [attachment.ics](#)  
[invite.ics](#)

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**Tina Paradiso has accepted this invitation.**

Dylan Welch is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting  
<https://monroecounty.gov.zoom.us/j/83481200375?pwd=HZ2IJYTLIKuDal68B7I2gRe8tn5Zl.1>

Meeting ID: 834 8120 0375  
Passcode: 28433734

---

One tap mobile  
+16469313860,,83481200375#,,,,\*28433734#  
US  
+16468769923,,83481200375#,,,,\*28433734#  
US (New York)

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Dial by your location

- +1 646 931 3860 US
- +1 646 876 9923 US (New York)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 301 715 8592 US (Washington DC)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US

#### Attachments

Report Review Definiti...

NCP - Action Items - Y...

- +1 408 638 0968 US (San Jose)
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US

Meeting ID: 834 8120 0375

Passcode: 28433734

Find your local number: <https://monroecounty-gov.zoom.us/j/kdw2GPCAT6>

### When

Friday Jan 5, 2024 · 11am – 12pm (Eastern Time - New York)

### Location

<https://monroecounty-gov.zoom.us/j/83481200375?pwd=HZ2IJYTLLIKuDal68B7I2gRe8tn5Zl.1>

[View map](#)

### Guests

Welch, Dylan - organizer

Tina Paradiso - creator

[fayepelow@monroecounty.gov](mailto:fayepelow@monroecounty.gov)

[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)

[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)

ARPA Calendar

Beers, John

[View all guest info](#)

Invitation from [Google Calendar](#)

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. [Learn more](#)

**From:** [Welch, Dylan](#)  
**To:** [ARPA Calendar](#); [Pelow, Faye](#); [Beers, John](#); [Tina Paradiso](#); [Jocelyn Basley](#); [janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)  
**Subject:** ARPA - NCP - Compliance Report Review Meeting - Dec. "23  
**Date:** Friday, December 1, 2023 2:45:50 PM  
**Attachments:** [attachment.ics](#)  
[Report Review Definition.PNG](#)  
[NCP - Action Items - Year 1.docx](#)

---

Dylan Welch is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://monroecounty-gov.zoom.us/j/83481200375?pwd=HZ2IJYTLIKuDal68B7I2gRe8tn5Zl.1>

Meeting ID: 834 8120 0375

Passcode: 28433734

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+16468769923,,83481200375#,,,,\*28433734# US (New York)

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Dial by your location

- +1 646 931 3860 US
- +1 646 876 9923 US (New York)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 301 715 8592 US (Washington DC)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 408 638 0968 US (San Jose)
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US

Meeting ID: 834 8120 0375

Passcode: 28433734

Find your local number: <https://monroecounty-gov.zoom.us/j/kdw2GPCAT6>

**From:** [Janelle Duda-Banwar](#)  
**To:** [Nicole Pratt](#); [CJ Basley](#); [Michele Boyd](#); [Andy Carey](#); [Neighborhood Collaborative Project](#); [Beatriz LeBron](#); [Rafael Rivera Jr.](#); [Joseph Becker](#); [Austin Retzlaff](#); [Carmen Allen](#); [Lydia](#); [Dilma Vicente](#); [Josh Knoblock](#); [Jocelyn Basley](#); [Hector Diaz](#); [Zaviour Johnson](#); [Rosa Marie](#); [Tina Paradiso](#); [Patricia Jackson](#); [Jonathan Hardin](#); [Kevin Aiken](#); [Carlos Santana](#); [Michael Durfee](#); [Devon R](#); [Olivia Kassoum-Amadou](#); [William \(Bill\) Gibbons](#); [Cindy Rochet](#); [Adell.Cynthia](#); [Welch, Dylan](#); [lafcouthllc@gmail.com](mailto:lafcoutreachllc@gmail.com); [Keri Hadcock](mailto:Keri.Hadcock); [nomeall5@mail.naz.edu](mailto:nomeall5@mail.naz.edu); [bbenton@abcinfo.org](mailto:bbenton@abcinfo.org); [peacefulabodes@gmail.com](mailto:peacefulabodes@gmail.com)  
**Subject:** NCP Meeting Minutes and Office Hours Sign-up Info  
**Date:** Tuesday, November 21, 2023 10:58:18 AM  
**Attachments:** [RHSFC ARPA Funds RFP Oct23 \(1\).pdf](#)  
[NCP Partners Meeting Minutes 11.17.23.pdf](#)

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Good Morning,

I hope everyone is having a super holiday week! Thank you to for another productive and welcoming NCP Partners meeting last Friday! The meeting minutes are attached.

As discussed during the meeting, Jocelyn and myself will be holding office hours for the Rochester Housing Stability Fund Activities RFP (attached and due December 29th). Office hours will be held at On The Ground Research (located in the Harro East office building, 400 Andrews St) on Tuesday 12/5, 10AM - 2 PM and Wednesday 12/6, 1PM - 5 PM in 45 minute time slots.

Please click [here](#) to sign-up to attend our office hours.

Have a wonderful Thanksgiving,  
Janelle

**Janelle Duda-Banwar**, PhD, MSW

she/her



Founder & Director

400 Andrews St | Suite 220 |

Rochester, NY 14604 | 585.683.3638

[www.onthegroundny.com](http://www.onthegroundny.com)

**From:** [Google Calendar](#) on behalf of [Tina Paradiso](#)  
**To:** [Welch, Dylan](#)  
**Subject:** Accepted: ARPA - NCP - Compliance Desk Review - Nov. '23 @ Fri Dec 1, 2023 11am - 12pm (EST) (Welch, Dylan)  
**Date:** Monday, November 20, 2023 4:34:09 PM  
**Attachments:** [attachment.ics](#)  
[invite.ics](#)

---

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~~~~~

**Tina Paradiso has accepted this invitation.**

Hi Everyone! Please note: I've attached a generic version of the desk review questions. When we meet, we'll bring with us a version of the questions with a personalized 'evaluation' section

.Dylan Welch is inviting you to a scheduled Zoom meeting

Join Zoom Meeting

<https://monroecounty-gov.zoom.us/j/85627819248?pwd=PFQJG3Z8BroQQPO4sHbYUelocldCb.1>

Meeting ID: 856 2781 9248

Passcode: 81894641

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One tap mobile

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US 81894641#\* ,,,,85627819248#,,16469313860+

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Dial by your location

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US 3860 931 646 1+ •

(US (Washington DC 8592 715 301 1+ •

US 1968 224 305 1+ •

US 3325 205 309 1+ •

(US (Chicago 6799 626 312 1+ •

US 0468 205 253 1+ •

(US (Tacoma 8782 215 253 1+ •

(US (Houston 7799 248 346 1+ •

US 5623 209 360 1+ •

US 5053 347 386 1+ •

(US (San Jose 0968 638 408 1+ •  
US 4847 473 507 1+ •  
US 2000 217 564 1+ •  
US 9171 444 669 1+ •  
(US (San Jose 6833 900 669 1+ •  
US 1000 278 689 1+ •  
US 4580 359 719 1+ •

Meeting ID: 856 2781 9248  
Passcode: 81894641

Find your local number: <https://monroecounty-gov.zoom.us/j/kcmzy5xXBc>

### When

(Friday Dec 1, 2023 · 11am – 12pm (Eastern Time - New York

### Location

[https://monroecounty-gov.zoom.us/j/85627819248?  
pwd=PFQJG3Z8BroQQPO4sHbYUelocldeCb.1](https://monroecounty-gov.zoom.us/j/85627819248?pwd=PFQJG3Z8BroQQPO4sHbYUelocldeCb.1)

[View map](#)

### Guests

organizer - Welch, Dylan  
creator - Tina Paradiso  
[fayepelow@monroecounty.gov](mailto:fayepelow@monroecounty.gov)  
[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)  
[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)  
ARPA Calendar

[View all guest info](#)

Invitation from [Google Calendar](#)

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. [Learn more](#)

**From:** [Neighborhood Collaborative Project](#)  
**To:** [Dr. Faye Pelow](#); [Welch, Dylan](#)  
**Cc:** [Tina Paradiso](#)  
**Subject:** NCP November 2023 invoice Submission via ARPA portal  
**Date:** Saturday, November 18, 2023 11:22:17 PM

---

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This email confirms NCP's November 2023 invoice and supporting documentation has been uploaded and submitted via the ARPA portal. This submission is a reimbursement request rather than a credit to our advance.

As reported last month, please note BTS exceeds its budgeted allocation for neighborhood client wraparound services with this submission. Our experience to date has demonstrated a great need for the services rendered through BTS and we fully expect this need will continue throughout the remainder of 2023. Fortunately, C3 does not anticipate utilizing its full budgeted allocation for neighborhood ambassador services in 2023. Given both of these allocations are aligned with NCP's intent to provide needed support services to neighborhood residents, we anticipate ~\$35K from C3's neighborhood ambassador budget allocation may be needed to offset the current and anticipated excess for BTS wraparound services. While we remain within target for our overall project spending, we will continue to monitor this activity closely and welcome your suggestions and guidance. In addition to BTS, SWAN has exceeded one or two of its budget line allocations (vocational stipends and office supplies) however there is coverage within its overall agency budget.

As always, thank you for your continued support and please let me know if you have any questions or concerns regarding this invoice submission.

*Stay safe and be well . . . Best wishes for a fabulous day!*

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

**From:** [Neighborhood Collaborative Project](#)  
**To:** [Welch, Dylan](#)  
**Cc:** [Pelow, Faye](#); [Tina Paradiso](#)  
**Subject:** Re: Status Update Request - Desktop Audit Guidance and October reimbursement ETA  
**Date:** Monday, November 13, 2023 9:58:25 PM

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~~~~~

Thank you for the information!

If you could continue to let us know when the reviews/ approvals are completed and our submission has been forwarded to the Controller's office for processing and payment, that would be greatly appreciated.

On Mon, Nov 13, 2023, 10:07 AM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

This message was sent securely using Zix<sup>®</sup>

Hi Jocelyn,

Happy Monday! Yes the weekend was quite nice - the long ones always are. I hope you enjoyed yours as well!

I included a word document with the meeting invite for the desk review which covers all the questions we'll go through. I've included that here as well for reference. Note; the evaluation section here is generic. When we meet, we'll be providing a completed evaluation section for NCP.

As for October's reimbursement, it **\*should\*** be out before thanksgiving. It's been processed on our end, so unless there are delays at the controller's office, it will hopefully be out soon. That said, this is the ARPA team's first holiday season getting payments out, so I'm not entirely positive what to expect. I'll make sure to keep you in the loop if I get relevant updates.

If you have any other questions, please don't hesitate to reach out. Otherwise, I hope you have a great rest of your week!

Dylan Welch (He/Him/His)



Contract Compliance Monitor

Monroe County Department of Finance

35 E Henrietta Rd Faith 3 East, Rochester, NY 14620

P: (585) 753-2434

[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)

**From:** Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Sent:** Monday, November 13, 2023 9:41 AM

**To:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>; Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>

**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** Status Update Request - Desktop Audit Guidance and October reimbursement ETA

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

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Good morning and happy Monday!

Hope you both are doing well and enjoyed a fabulous weekend.

Just wanted to touch base to see when we might expect to receive information for the December 1st desktop audit you mentioned at our meeting. You referenced it would cover parts of the ARPA survey we completed prior to our contract execution but was wondering if you were planning to provide specifics on exactly WHAT we should have prepared and HOW you would like us to prepare and present. We have our bi-monthly all NCP partners meeting this Friday so it would be helpful to know and understand what is to be expected so that we may share and plan accordingly.

I know it's still early but was wondering if the reimbursement payment for October could be expected BEFORE Thanksgiving or after? We understand the holiday season may cause some unexpected delays so I want to set reasonable expectations and utilize the remainder of our advance appropriately.

As always, thank you for your consideration and continued support. We look forward to receiving your response!

*Stay safe and be well . . . Best wishes for a fabulous day!*

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

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**From:** [Neighborhood Collaborative Project](#)  
**To:** [Welch, Dylan](#)  
**Cc:** [Tina Paradiso](#)  
**Subject:** Re: ARPA - Reminder to Submit Vouchers, Data Reporting, and Action Items Tomorrow, Tuesday, October 17th, 2023  
**Date:** Tuesday, October 17, 2023 3:29:25 PM

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Appreciate the update - still understanding the process and where the bottlenecks lie - good to know the Controller's office is the last step and only takes 3 business days!

On Tue, Oct 17, 2023 at 2:31 PM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

This message was sent securely using Zix<sup>®</sup>

Hi Jocelyn!

I just sent the voucher you submitted 9/15/23 to the controllers yesterday which means you'll see the payment go out this Thursday. Still working on getting that turnaround time down....

If you have any other questions, please don't hesitate to reach out. Otherwise, I hope you have a great rest of your week!



Dylan Welch (He/Him/His)  
Contract Compliance Monitor  
Monroe County Department of Finance  
35 E Henrietta Rd Faith 3 East, Rochester, NY 14620  
P: (585) 753-2434  
[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)

**From:** Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Sent:** Tuesday, October 17, 2023 10:14 AM  
**To:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>

**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** Re: ARPA - Reminder to Submit Vouchers, Data Reporting, and Action Items Tomorrow, Tuesday, October 17th, 2023

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Good morning Dylan!

Any update on our reimbursement that was submitted in September for August 2023 expenses?

*Stay safe and be well . . . Best wishes for a fabulous day!*

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Mon, Oct 16, 2023 at 3:40 PM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

This message was sent securely using Zix<sup>®</sup>

Dear ARPA Grant Recipients,

I hope everyone has been well despite the rainy weather. At least the leaves a pretty even under grey skies. ☺

I'm reaching out today with a reminder that October Vouchers, MWBE reports, Data Reporting, and Action Items are due tomorrow, Tuesday, October 17<sup>th</sup> by the end of business. This time around, **high risk and low risk recipients are required to submit vouchering**. For medium risk recipients, vouchering this month is optional. However, **everyone is required to submit MWBE reporting**. If you haven't spent anything on MWBE, please still complete the form. You may submit '0' for each category.

For **Data Reporting**, all ARPA grantees are required to submit a data report, and update their **Q3 action items in the portal**. These actions can be taken under 'Update Quarterly Action

Items' and 'Upload Quarterly Data Spreadsheet' in the portal as shown below. Please note, you DO NOT need to complete a written report (Update Interim/Annual Reports) this time around.

- [Proposal For Test Company - Test Person](#)  
Started: 10/13/22 03:53PM  
✓ Submitted: 4/1/23 12:00AM  
[Complete ARPA Survey](#)  
[Upload Budget Spreadsheets For Vouchers](#)  
[Enter Subcontracts](#)  
[Update Quarterly Action Items](#)  
[Update Interim/Annual Reports](#)  
[Upload Quarterly Data Spreadsheet](#)

As a quick reminder; vouchers can be submitted on the [ARPA Portal](#) by selecting "Upload Budget Spreadsheets For Vouchers", then selecting 9/15/23. MWBE reports can be found and submitted on ContractHQ by selecting "Measures" then "MWBE Measures" among the top tabs. If you're confused about either of these processes, I've attached instructions in this e-mail to help out.

If you run into any issues or have any concerns, please do not hesitate to reach out. I can be reached at this e-mail or either my office or cell phone listed below. Otherwise, I hope you all have a great rest of your week!



Dylan Welch (He/Him/His)

Contract Compliance Monitor

Monroe County Department of Finance

35 E Henrietta Rd Faith 3 East, Rochester, NY 14620

P: (585) 753-2434

[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)

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**From:** [Neighborhood Collaborative Project](#)  
**To:** [Dr. Faye Pelow](#); [Welch, Dylan](#)  
**Cc:** [Tina Paradiso](#)  
**Subject:** NCP October 2023 invoice Submission via ARPA portal  
**Date:** Monday, October 16, 2023 1:59:14 PM  
**Attachments:** [Confirmation - NCP's October 2023 invoice submission to ARPA.pdf](#)

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This email confirms NCP's October 2023 invoice and supporting documentation has been uploaded and submitted via the ARPA portal. This submission is a reimbursement request rather than a credit to our advance.

As reported last month, please note BTS exceeds its budgeted allocation for neighborhood client wraparound services with this submission. Our experience to date has demonstrated a great need for the services rendered through BTS and we fully expect this need will continue throughout the remainder of 2023. Fortunately, C3 does not anticipate utilizing its full budgeted allocation for neighborhood ambassador services in 2023. Given both of these allocations are aligned with NCP's intent to provide needed support services to neighborhood residents, we anticipate ~\$35K from C3's neighborhood ambassador budget allocation may be needed to offset the current and anticipated excess for BTS wraparound services. While we remain within target for our overall project spending, we will continue to monitor this activity closely and welcome your suggestions and guidance.

As always, thank you for your continued support and please let me know if you have any questions or concerns regarding this invoice submission.

*Stay safe and be well . . . Best wishes for a fabulous day!*  
*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

**From:** [Nicole Pratt](#)  
**To:** [Patricia Jackson](#); [CJ Basley](#); [Zaviour Johnson](#); [Olivia Kassoum-Amadou](#); [Jonathan Hardin](#); [KAiken@abcinfo.org](#); [Michele Boyd](#); [voteforpeo@gmail.com](#); [lifeonlyell@gmail.com](#); [blebron@fathertracycenter.org](#); [Nashali Velazquez](#); [Mike Durfee](#); [Hector Diaz](#); [Cindy Rochet](#); [Dilma Vicente](#); [Jocelyn Basley](#); [Rosa Marie](#); [Janelle Duda-Banwar](#); [Rafael Rivera](#); [Austin Retzlaff](#); [Tina Paradiso](#); [Carmen Allen](#); [William Gibbons](#); [Andy Carey](#); [Josh Knoblock](#); [mhymes@mccollaborative.org](#); [cynthiaadell@monroecounty.gov](#); [dylanwelch@monroecounty.gov](#); [jbecker@urbinnovations.com](#); [jsharp@abcinfo.org](#); [csantana@abcinfo.org](#)  
**Subject:** NCP Research Papers!  
**Date:** Monday, September 25, 2023 2:34:50 PM  
**Attachments:** [image001.jpg](#)  
[NCP Description - NCP-01.pdf](#)  
[Defining Success - NCP-02.pdf](#)

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Good Morning everyone!

As part of our role as researchers, we will periodically share short NCP research papers. These papers will also be available on the NCP website ([rocncp.org](http://rocncp.org)) as well as the On The Ground Research's website ([onthegroundny.com](http://onthegroundny.com)). Feel free to post to your websites as well. We want to remind you that while the research team is collecting, analyzing, and describing the data associated with the NCP - all of us own it. This is the participatory action research framework that guides On The Ground Research.

We look forward to presenting our research papers in the November Partners' Meeting, but please feel free to follow-up before then with any questions/suggestions/clarifications.

Attached are the first two research papers:

1. *What is the Neighborhood Collaborative Project: An overview and description of the NCP*
2. *Defining NCP Success: Partners' Perspectives: The findings from when we asked partners how they define NCP success*

Stay tuned for our next paper, *Root Cause Analysis: Why Did Services Move Out of Rochester Neighborhoods?*

Have a great week,  
OTG Research Team

--

**Nicole Pratt**, MS

she/her



Research Associate

Neighborhood Collaborative Project

400 Andrews St | Suite 220 | Rochester, NY 14604

407-744-6314

[www.onthegroundny.com](http://www.onthegroundny.com)

**From:** [Welch, Dylan](#)  
**To:** [Neighborhood Collaborative Project](#); [Pelow, Faye](#)  
**Cc:** [Tina Paradiso](#); [Andy Carey](#); [Carmen Allen](#)  
**Subject:** RE: NCP September 2023 invoice Submission via ARPA portal  
**Date:** Tuesday, September 19, 2023 4:08:26 PM

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Hi Jocelyn,

Thanks for sending this over, and it was great to see you Monday morning. Thank you for coming out!

Based on what you've described, this shouldn't be an issue. It may require a budget modification, but we will get back to you about that once we've had a chance to confirm the details with our legal team. For right now, I can make a note on this voucher about what you described in your e-mail.

Once I look over the voucher and finalize it, I'll send you a follow up e-mail to confirm everything is all set, and if any further steps are necessary.

Thank you as always for your hard work and dedication in wrangling these reports together, and if you have any further questions for me, please don't hesitate to reach out. Otherwise, I hope you have a great rest of your week!

**Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

**From:** Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>  
**Sent:** Monday, September 18, 2023 11:53 AM  
**To:** Pelow, Faye <FayePelow@monroecounty.gov>; Welch, Dylan <dylanwelch@monroecounty.gov>  
**Cc:** Tina Paradiso <tinap@commresourcecollab.org>; Andy Carey <mccollaborative1@gmail.com>; Carmen Allen <beyondthesanctuary20@gmail.com>  
**Subject:** NCP September 2023 invoice Submission via ARPA portal

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~~~~~  
Faye & Dylan,

This email confirms NCP's September 2023 invoice and supporting documentation has been uploaded and submitted via the ARPA portal. This submission is a reimbursement request rather than a credit to our advance.

Please note BTS exceeds its budgeted allocation for neighborhood client wraparound services with this submission. Our experience to date has demonstrated a great need for the services rendered through BTS and we fully expect this need will continue throughout the remainder of 2023. Fortunately, C3 does not anticipate utilizing its full budgeted allocation for neighborhood ambassador services in 2023. Given both of these allocations are aligned with NCP's intent to provide needed support services to neighborhood residents, we anticipate ~\$30K from C3's neighborhood ambassador budget allocation may be needed to offset the current and anticipated excess for BTS wraparound services. While we remain within target for our overall project spending, we will continue to monitor this activity closely and welcome your suggestions and guidance.

As always, thank you for your continued support and please let me know if you have any questions or concerns regarding this invoice submission.

Jocelyn Basley, Community Consultant  
Project Lead for the Neighborhood Collaborative Project (NCP)

**From:** [Nicole Pratt](#)  
**To:** [Patricia Jackson](#); [Andy Carey](#); [Olivia Kassoum-Amadou](#); [Rosa Marie](#); [Hector Diaz](#); [dylanwelch@monroecounty.gov](#); [Janelle Duda-Banwar](#); [Zaviour Johnson](#); [cynthiaadell@monroecounty.gov](#); [Tina Paradiso](#); [Jocelyn Basley](#); [KAiken@abcinfo.org](#); [Michele Boyd](#); [blebron@fathertracycenter.org](#); [Carmen Allen](#); [Josh Knoblock](#); [voteforpeo@gmail.com](#); [William Gibbons](#); [dvicente@fathertracycenter.org](#); [crochet@fathertracycenter.org](#); [nvelazquez@fathertracycenter.org](#); [Jonathan Hardin](#); [cbasley@swanonline.org](#); [Rafael Rivera](#); [Austin Retzlaff](#); [jsharp@abcinfo.org](#); [csantana@abcinfo.org](#); [mhymes@mccollaborative.org](#); [lifeonlyell@gmail.com](#)  
**Subject:** NCP Meeting Minutes and Logo Poll  
**Date:** Tuesday, September 12, 2023 11:37:50 AM  
**Attachments:** [image001.jpg](#)  
[NCP Partners Meeting Minutes 9.8.23.docx](#)

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Hello everyone!

I have attached the meeting minutes from this past Friday's Partner's Meeting. Please provide your feedback on the NCP Logo [here](#), and cast your vote by the **end of the day Friday, September 15th**.

If you plan to attend next Monday's ARPA Networking event on September 18th from 9-11 AM at the Lewis St. YMCA, please email Jocelyn by the **end of the day today**.

--

**Nicole Pratt**, MS

she/her



Research Associate

Neighborhood Collaborative Project

400 Andrews St | Suite 220 | Rochester, NY 14604

407-744-6314

[www.onthegroundny.com](http://www.onthegroundny.com)

**From:** [Janelle Duda-Banwar](#)  
**To:** [Nicole Pratt](#); [CJ Basley](#); [Michele Boyd](#); [Andy Carey](#); [Beatriz LeBron](#); [Carmen Allen](#); [Lydia](#); [Austin Retzlaff](#); [Jose Peo](#); [Josh Knoblock](#); [Jocelyn Basley](#); [Hector Diaz](#); [Zaviour Johnson](#); [Rosa Marie](#); [Tina Paradiso](#); [Patricia Jackson](#); [Jonathan Hardin](#); [Kevin Aiken](#); [Michael Durfee](#); [Olivia Kassoum-Amadou](#); [William \(Bill\) Gibbons](#); [Mhymes](#); [Adell, Cynthia](#); [Brown, Tyler](#); [Rebecca Case Caico](#); [Dr. Faye Pelow](#); [Welch, Dylan](#)  
**Cc:** [Neighborhood Collaborative Project](#)  
**Subject:** NCP Partners Meeting Agenda and August Invoice Reminder  
**Date:** Tuesday, September 5, 2023 10:19:41 AM  
**Attachments:** [NCP Partners Meeting Agenda 9.8.23.pdf](#)

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Good Morning All,

I hope everyone had a wonderful holiday weekend. We are looking forward to seeing you this Friday (9/8) at the NCP Partners' Meeting. Please see the agenda attached.

\*\*Also, this is a friendly reminder to **submit your August receipts and invoices** for reimbursement by end of day **today!**\*\*

Stay Cool,  
Janelle

**Janelle Duda-Banwar**, PhD, MSW

she/her



Founder & Director

400 Andrews St | Suite 220 |

Rochester, NY 14604 | 585.683.3638

[www.onthegroundny.com](http://www.onthegroundny.com)

**From:** [Andy C](#)  
**To:** [Carmen Allen](#)  
**Cc:** [Patricia Jackson](#); [Stith, Keith L.](#); [Jocelyn Basley](#); [Adell, Cynthia](#); [Tina Paradiso](#); [Josh](#); [Mhymes](#); [Janelle Duda-Banwar](#); [william gibbons](#); [Olivia Kassoum-Amadou](#); [Beatriz LeBron](#); [Mike Durfee](#); [Zaviour Johnson](#); [lbritt@baddenstreet.org](#); [Michele Boyd](#); [Owens Shepard](#); [Woodrow Hammond](#); [Veras,Daniella](#); [Demond Meeks](#); [Scheduler for Senator Cooney](#); [Bernstein, Elena](#)  
**Subject:** Re: SWAN'S SECOND SECURITY TRAINING COMPLETION CELEBRATION  
**Date:** Saturday, August 19, 2023 10:26:17 AM

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What an incredible program you have developed. I'll see you at the graduation.

Stay well,  
Andy

On Sat, Aug 19, 2023, 10:23 AM <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)> wrote:

Congratulations again for a remarkable program. I have added it to my calendar. I look forward to being there.

*Carmen*



*Carmen Allen*

*President/Executive Director*

*PO Box 18146*

*Rochester, NY 14618*

*(585) 520-6004*

[www.beyondthesanctuary.org](http://www.beyondthesanctuary.org)

*Located at the Historic Memorial AME Zion Church*

*549 Clarissa Street*

*Rochester, NY 14608*

---

**From:** Patricia Jackson <[pjackson@swanonline.org](mailto:pjackson@swanonline.org)>  
**Sent:** Friday, August 18, 2023 2:04 PM  
**To:** Stith, Keith L. <[Keith.Stith@cityofrochester.gov](mailto:Keith.Stith@cityofrochester.gov)>; Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Andy Carey <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; Adell, Cynthia <[cynthiaadell@monroecounty.gov](mailto:cynthiaadell@monroecounty.gov)>; Carmen Allen <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; [jknoblock@mccollaborative.org](mailto:jknoblock@mccollaborative.org); [mhymes@mccollaborative.org](mailto:mhymes@mccollaborative.org); Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>; william gibbons <[wglyv@yahoo.com](mailto:wglyv@yahoo.com)>; Olivia Kassoum-Amadou <[olivia@cameronministries.org](mailto:olivia@cameronministries.org)>; [blebron@fathertracycenter.org](mailto:blebron@fathertracycenter.org); Mike Durfee <[mike@peoples-pantry.org](mailto:mike@peoples-pantry.org)>; Zaviour Johnson <[z.johnson@barakahmuslimcharity.org](mailto:z.johnson@barakahmuslimcharity.org)>; [lbritt@baddenstreet.org](mailto:lbritt@baddenstreet.org); Michele Boyd <[mboyd@abcinfo.org](mailto:mboyd@abcinfo.org)>  
**Cc:** Owens Shepard <[oshepard@esctroc.com](mailto:oshepard@esctroc.com)>; Woodrow Hammond <[woodyhammond@hotmail.com](mailto:woodyhammond@hotmail.com)>; Patricia Jackson <[pjackson@swanonline.org](mailto:pjackson@swanonline.org)>; Daniella.Veras@CityofRochester.Gov; Demond Meeks <[meeksd@nyassembly.gov](mailto:meeksd@nyassembly.gov)>; Scheduler for Senator Cooney <[scheduler@rocsenator.com](mailto:scheduler@rocsenator.com)>; Bernstein, Elena <[Elena.Bernstein@mail.house.gov](mailto:Elena.Bernstein@mail.house.gov)>  
**Subject:** SWAN'S SECOND SECURITY TRAINING COMPLETION CELEBRATION

SWAN is inviting each of you to attend the Second security training 6-week completion celebration! 10 Individuals have completed the 6-week training program. Each of them will receive their Certificate of Completion as a New York State Registered Security Guard. Training was provided by Mr. Guy Herd, of Enterprise Security Consulting and Training.

The celebration will take place on Thursday, August 31, 2023 at 10am at SWAN in the gym. Refreshments will be served.

This training program is made possible through SWAN's partnership as an anchor agency in the Neighborhood Collaborative Project which was awarded an ARPA grant through the County. The program is supported, in whole or in part, by Federal Award NumberSLFRPO206 awarded to Monroe County, New York by the U.S. Department of Treasury.

We would be honored if you could attend! Please RSVP your attendance by Friday, August 25, 2023 to: [Pjackson@swanonline.org](mailto:Pjackson@swanonline.org) or by phone at: 585-436-3090.

We sincerely hope you will be able to attend and we anxiously await your response.

Patricia Jackson

**From:** [Welch, Dylan](#)  
**To:** [Neighborhood Collaborative Project](#); [Pelow, Faye](#)  
**Cc:** [Tina Paradiso](#)  
**Subject:** RE: NCP August 2023 invoice Submission via ARPA portal  
**Date:** Friday, August 18, 2023 9:51:56 AM

---

Good Morning Jocelyn,

Thank you for uploading NCP's voucher! I can see that it came in to the portal. If I need clarification on anything I'll reach out to you.

Also, I saw the NCP website, it looks amazing! That calendar of events really came together nicely. 😊

Thank you again for all of your help and effort pulling these together, and I hope you have a wonderful weekend!

**Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

**From:** Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>  
**Sent:** Thursday, August 17, 2023 10:24 PM  
**To:** Pelow, Faye <FayePelow@monroecounty.gov>; Welch, Dylan <dylanwelch@monroecounty.gov>  
**Cc:** Tina Paradiso <tinap@commresourcecollab.org>  
**Subject:** NCP August 2023 invoice Submission via ARPA portal

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~~~~~

Faye & Dylan,

Please note NCP's August 2023 invoice and supporting documentation has been uploaded and submitted via the ARPA portal. This submission is a reimbursement request rather than a credit to our advance.

As always, thank you for your continued support and please let me know if you have any questions or concerns regarding this invoice submission.

Jocelyn Basley, Community Consultant  
Project Lead for the Neighborhood Collaborative Project (NCP)

**From:** [Adell, Cynthia](#)  
**To:** [Janelle Duda-Banwar](#); [cbasley@swanonline.org](mailto:cbasley@swanonline.org); [Jonathan Hardin](#); [william gibbons](#); [Olivia Kassoum-Amadou](#); [Ciara McGillivray](#); [Zaviour Johnson](#); [Carmen Allen](#); [Patricia Jackson](#); [Michael Durfee](#); [Andy Carey](#); [Michele Boyd](#); [Kevin Aiken](#); [Jocelyn Basley](#); [BeatrizLeBron](#); [Tina Paradiso](#); [Rosa Marie](#); [Josh](#); [Roc City](#); [voteforpeo@gmail.com](mailto:voteforpeo@gmail.com)  
**Cc:** [Nicole Pratt](#); [Neighborhood CollaborativeProject Neighborhood Collaborative Project](#); [Melina Golembiewski](#)  
**Subject:** RE: NCP event fliers: county logos and language  
**Date:** Tuesday, August 1, 2023 2:37:11 PM

---

Good afternoon everyone- Please include the logos and language related to any projects that you may be doing as well. Please remember to let me know of any upcoming events that you may have so that I can try to attend. You all are doing a great job!

Thank you,

Cynthia

**From:** Janelle Duda-Banwar <janelle@onthegroundny.com>  
**Sent:** Tuesday, August 1, 2023 2:31 PM  
**To:** [cbasley@swanonline.org](mailto:cbasley@swanonline.org); [Jonathan Hardin <j.hardin@cameronministries.org>](mailto:Jonathan.Hardin@cameronministries.org); [william gibbons <wglyv@yahoo.com>](mailto:william.gibbons@wglyv@yahoo.com); [Olivia Kassoum-Amadou <olivia@cameronministries.org>](mailto:Olivia.Kassoum-Amadou@cameronministries.org); [Ciara McGillivray <cmcgillivray@fathertracycenter.org>](mailto:Ciara.McGillivray@fathertracycenter.org); [Zaviour Johnson <z.johnson@barakahmuslimcharity.org>](mailto:Zaviour.Johnson@barakahmuslimcharity.org); [Carmen Allen <beyondthesanctuary20@gmail.com>](mailto:Carmen.Allen@beyondthesanctuary20@gmail.com); [Patricia Jackson <pjackson@swanonline.org>](mailto:Patricia.Jackson@swanonline.org); [Michael Durfee <mike@peoples-pantry.org>](mailto:Michael.Durfee@peoples-pantry.org); [Andy Carey <mccollaborative1@gmail.com>](mailto:Andy.Carey@mccollaborative1@gmail.com); [Michele Boyd <MBoyd@abcinfo.org>](mailto:Michele.Boyd@abcinfo.org); [Kevin Aiken <KAiken@abcinfo.org>](mailto:Kevin.Aiken@abcinfo.org); [Jocelyn Basley <jrbasley@c3consultancy.org>](mailto:Jocelyn.Basley@c3consultancy.org); [Adell, Cynthia <cynthiaadell@monroecounty.gov>](mailto:Adell.Cynthia@monroecounty.gov); [Beatriz LeBron <blebron@fathertracycenter.org>](mailto:Beatriz.LebBron@fathertracycenter.org); [Tina Paradiso <tinap@commresourcecollab.org>](mailto:Tina.Paradiso@commresourcecollab.org); [Rosa Marie <rosamarie@marvelousmindacademy.com>](mailto:Rosa.Marie@marvelousmindacademy.com); [Josh <jknoblock@mccollaborative.org>](mailto:Josh.knoblock@mccollaborative.org); [Roc City <roccityroadsideassistance@gmail.com>](mailto:Roc.City@roccityroadsideassistance@gmail.com); [voteforpeo@gmail.com](mailto:voteforpeo@gmail.com)  
**Cc:** [Nicole Pratt <nicole@onthegroundny.com>](mailto:Nicole.Pratt@onthegroundny.com); [Neighborhood Collaborative Project Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>](mailto:Neighborhood.Collaborative.Project.Neighborhood.Collaborative.Project@neighborhoodcollaborative@gmail.com); [Melina Golembiewski <melina@onthegroundny.com>](mailto:Melina.Golembiewski@onthegroundny.com)  
**Subject:** NCP event fliers: county logos and language

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Hello NCP Partners,

I hope everyone is having a wonderful Tuesday. This is a reminder to include the following language and attached county logos whenever you are hosting an event supported by the ARPA funds.

**"This project is supported, in whole or in part, by federal award number SLFRP0206 awarded to Monroe County, New York by the U.S. Department of the Treasury."**

A calendar of events is forthcoming along with a process for submitting events to the NCP calendar. Stay tuned for that as well as an event flier template with the logos and language.

Thanks for all of your work during this hot summer!

Best,  
Janelle

**Janelle Duda-Banwar**, PhD, MSW

she/her



Founder & Director

400 Andrews St | Suite 220 |

Rochester, NY 14604 | 585.683.3638

[www.onthegroundny.com](http://www.onthegroundny.com)

**From:** [Jocelyn Basley](#)  
**To:** [Welch, Dylan](#)  
**Cc:** [Pelow, Faye](#); [Tina Paradiso](#)  
**Subject:** Re: ARPA Voucher Submitted (From Agency)  
**Date:** Monday, July 31, 2023 1:34:00 PM

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~~~~~  
Dylan,

My apologies for the confusion - I meant the July 17th voucher submission which is for our June expenses. Thank you for letting me know about the 4 week turnaround from submission in the portal to our receiving payment from the County should still hold (FYI, for us it should be ACH direct deposit, not a check).

Hopefully, everything will continue to move smoothly and nothing happens to delay the process, but if so, we appreciate and thank you in advance for reaching out and letting us know. Otherwise, we look forward to receiving notification of payment sometime during the week of August 14th.

*Stay safe and be well . . . Best wishes for a fabulous day!*  
*Jocelyn Basley, Community Consultant*

On Mon, Jul 31, 2023 at 1:02 PM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

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Hi Jocelyn,

So I looked at your last two vouchers. For 'June expenses' I wasn't sure if you meant the voucher you submitted 6/15/23 or the one you submitted 7/17/23, so I looked at both.

- For the 6/15/23 voucher, it looks like the full amount of the voucher was applied to your 25% advance so there is no forthcoming check from us. If this is incorrect, please let me know!
- For the 7/17/23 voucher, we're still working our way through this batch of vouchers on our end. The 4 week turnaround from your submission in the portal to your receiving of a check form us should still hold. If anything happens which delays the process, I will reach out and let you know.

I hope this helps! If there's anything I can elaborate on further, please let me know. Otherwise, I hope you have a great rest of your week!

**Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

**From:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>

**Sent:** Monday, July 31, 2023 9:47 AM

**To:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>; Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>

**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** Re: ARPA Voucher Submitted (From Agency)

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Good morning Dylan and Faye,

Just wondering where our voucher payment request is in your review/approval process and when can we expect payment for reimbursement for the submitted NCP June expenses?

Stay safe and be well . . . Best wishes for a fabulous day!  
Jocelyn Basley, Community Consultant  
C3 Consultancy Services, LLC

On Mon, Jul 17, 2023, 9:36 AM Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)> wrote:

I requested payment from the County for July so we wouldn't have to use the advanced funds and plan to do the same for August and September.

I was hoping to save the remaining advanced funds for later this year when I'm certain there will be delays due to holiday breaks (Thanksgiving and Christmas).

We won't make any payments on this July invoice until we have an approved County payment which possibly might overlap our preparation/submission for August. I want everyone to understand just how long the process takes without the advance.

Stay safe and be well . . . Best wishes for a fabulous day!

Jocelyn Basley, Community Consultant  
C3 Consultancy Services, LLC

On Mon, Jul 17, 2023, 9:20 AM Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)> wrote:

It looks like the August submission we will be out of the advance funding (there's 7200 from the advance bucket. I am wondering how that will look - just because there will be a little in the advance and the remainder from the county. I am also going to kick this LOC to a little urgent (August isn't that far away).

Tina Paradiso

Executive Director

888-444-1060 (o)

585-261-4475 (c)

---

**From:** Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Sent:** Sunday, July 16, 2023 12:50 AM

**To:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** Fwd: Automatic reply: ARPA Voucher Submitted (From Agency)

Looks like there may be a slight delay before this submission is approved unless Faye steps up to the plate!

Check Log attached for easier reference once we're approved.

----- Forwarded message -----

From: **Welch, Dylan** <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>

Date: Sun, Jul 16, 2023 at 12:34 AM

Subject: Automatic reply: ARPA Voucher Submitted (From Agency)

To: [neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com) <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

Hi,

Thank you for reaching out. I will be out of the office from Monday, July 17th and return Tuesday, July 25th. If you have questions concerning ARPA in the meantime, please reach out to Dr. Faye Pelow at [FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov), (585)753-2033 - Office, or (585)233-2030 - Mobile.

Thank you!

**Sincerely,**

**Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

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**From:** [Adell, Cynthia](#)  
**To:** [janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)  
**Cc:** ["Tina Paradiso"](#); ["Jocelyn Basley"](#); ["Neighborhood Collaborative Project"](#); [Janelle Snow](#)  
**Subject:** RE: Updates  
**Date:** Monday, July 24, 2023 6:17:42 AM

---

Good morning- I apologize for the confusion with the email.

Thank you for the update. I appreciate it.

Have a great day

**From:** janelle@onthegroundny.com <janelle@onthegroundny.com>  
**Sent:** Friday, July 21, 2023 4:26 PM  
**To:** Adell, Cynthia <cynthiaadell@monroecounty.gov>  
**Cc:** 'Tina Paradiso' <tinap@commresourcecollab.org>; 'Jocelyn Basley' <jrbasley@c3consultancy.org>; 'Neighborhood Collaborative Project' <neighborhoodcollaborative@gmail.com>  
**Subject:** RE: Updates

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Hi Cynthia,

We apologize for the delay. The NCP has been busy!

Here are the answers to your questions:

**Have the weekly outreach and corner canopy pop ups started? Will there be validators?**  
*Yes, weekly outreach and the pop-ups have started. This was reported on in the quarterly reports. I'm not sure what you mean by validators, but we are tracking the number of engagements during outreach and the pop-ups. We are using clickers/tally counters to track engagement.*

**Is Father Tracy going to hire a Public Policy Analyst with ARPA funds?**  
*No, not to our knowledge.*

**Is Cameron hiring a Youth Coordinator with ARPA funds?**  
*No, not to our knowledge.*

**Which agencies will focus on workforce development?**  
*The three anchor agencies (FTAC, SWAN, and Cameron) and Beyond The Sanctuary are focusing on workforce development. BTS was already engaged in workforce development prior to the ARPA funds, which is why we thought they would be a great fit for NCP.*

Have a great weekend,  
Janelle

**Janelle Duda-Banwar**, PhD, MSW  
she/her



Founder & Director  
400 Andrews St | Suite 220 | Rochester, NY 14604  
585.683.3638  
[www.onthegroundny.com](http://www.onthegroundny.com)

---

**From:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Sent:** Friday, July 21, 2023 4:01 PM  
**To:** Janelle Snow <[jsnow@commresourcecollab.org](mailto:jsnow@commresourcecollab.org)>; Adell, Cynthia <[cynthiaadell@monroecounty.gov](mailto:cynthiaadell@monroecounty.gov)>; Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>  
**Subject:** Re: Updates

Cynthia:

Hoping all is well. I am wondering if you meant to email Janelle Duda-Banwar. I have cc'ed in Jocelyn and Janelle Duda-Banwar.

Have a great weekend!  
Tina

Tina Paradiso  
Executive Director  
888-444-1060 (o)  
585-261-4475 (c)

---

**From:** Janelle Snow <[jsnow@commresourcecollab.org](mailto:jsnow@commresourcecollab.org)>  
**Sent:** Friday, July 21, 2023 3:52 PM  
**To:** Adell, Cynthia <[cynthiaadell@monroecounty.gov](mailto:cynthiaadell@monroecounty.gov)>  
**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Subject:** Re: Updates

Handing this off to Tina - or I'm not sure if Janelle Duda Banwar should have been involved with this?

I don't have any information on NCP

Janelle

On Jul 21, 2023, at 2:58 PM, Adell, Cynthia <[cynthiaadell@monroecounty.gov](mailto:cynthiaadell@monroecounty.gov)> wrote:

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Hello Janelle,

I want to follow up with you. I know that the Communications Specialist has been hired. Could you answer the other questions?

Thank you,

Cynthia

**From:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>

**Sent:** Wednesday, July 12, 2023 6:14 PM

**To:** Adell, Cynthia <[cynthiaadell@monroecounty.gov](mailto:cynthiaadell@monroecounty.gov)>

**Subject:** Re: Updates

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I'll definitely share this on Friday and get back to you.

Stay safe and be well . . . Best wishes for a fabulous day!

Jocelyn Basley, Community Consultant

C3 Consultancy Services, LLC

On Wed, Jul 12, 2023, 2:31 PM Adell, Cynthia

<[cynthiaadell@monroecounty.gov](mailto:cynthiaadell@monroecounty.gov)> wrote:

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The questions that I have are:

Has the PT Communications Specialist been hired? We know that person will be the point person for Communications.

Have the weekly outreach and corner canopy pop ups started? Will there be validators?

Is Father Tracy going to hire a Public Policy Analyst with ARPA funds?

Is Cameron hiring a Youth Coordinator with ARPA funds?

Which agencies will focus on workforce development?

Let me know if you and or Janelle would like to meet to discuss this. If it is easier to send the answers in writing that works too.

Thank you,

Cynthia

**From:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>

**Sent:** Wednesday, July 12, 2023 11:30 AM

**To:** Adell, Cynthia <[cynthiaadell@monroecounty.gov](mailto:cynthiaadell@monroecounty.gov)>

**Subject:** Re: Updates

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I could meet this Friday after 3:30 but in regards to communications for NCP, I would recommend that they include and meet with Janelle too because that's her responsibility. I try to be respectful and defer to her and her team on these matters.

Do you know what their questions or concerns are?

On Wed, Jul 12, 2023, 9:36 AM Adell, Cynthia  
<[cynthiaadell@monroecounty.gov](mailto:cynthiaadell@monroecounty.gov)> wrote:

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Hello Jocelyn- I hope that all is well with you. I shared with the team how wonderful the event was on Friday. I let them know that you really shouted out the County.

Do you have any availability to meet with me regarding some questions we have as a follow up from the meeting that our Communications Department had on 03/30/23 with your team?

Thank you,

Cynthia

**Cynthia Adell**

Community Liaison

County of Monroe Department of Planning and Development

City Place, 50 West Main Street, Suite 1150 Rochester, N.Y. 14614

Cell Phone 585-626-5932

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**From:** [Neighborhood Collaborative Project](#)  
**To:** [Dr. Faye Pelow](#); [Welch, Dylan](#)  
**Cc:** [Tina Paradiso](#); [Dr. Janelle Duda-Banwar](#)  
**Subject:** NCP July 2023 invoice submission  
**Date:** Sunday, July 16, 2023 12:47:45 AM  
**Attachments:** [Confirmation - NCP's July 2023 Invoice Submission to ARPAPortal.pdf](#)

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~~~~~

Has been uploaded and submitted via the ARPA portal. This submission is a reimbursement request rather than a credit to our advance. We want to determine an approximated timeline from submission to payment received. As always, please let me know if you have any questions or concerns regarding this invoice submission.

FYI, Janelle Duda-Banwar, Project Researcher/Evaluator will submit the updates to our Quarterly Action Items, Interim Report and Quarterly Data Sheet and will serve as your point of contact for any questions or concerns regarding the aforementioned items for NCP.

Jocelyn Basley, Community Consultant  
Project Lead for the Neighborhood Collaborative Project (NCP)

*Stay safe and be well . . . Best wishes for a fabulous week ahead!*

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

**From:** [Neighborhood Collaborative Project](#)  
**To:** [Welch, Dylan](#)  
**Cc:** [Pelow, Faye](#); [Tina Paradiso](#)  
**Subject:** Re: NCP June invoice submission  
**Date:** Monday, July 3, 2023 3:01:39 PM

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Thank you Dylan; we appreciate this update! Best wishes for a safe and wonderful holiday!

On Mon, Jul 3, 2023, 2:30 PM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

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Hi Jocelyn,

I hope you had an enjoyable weekend!

As requested, I'm reaching out let you know that the NCP voucher for June was fully approved on our end today. As mentioned in an earlier e-mail, if you'd exhausted your 25% advance, and we were cutting you a check, then from this point in would be about a week to two weeks until the funds hit your account. For your own planning purposes, this is a good conservative turn-around estimate.

If you have any more questions about this, please let me know. Otherwise, I hope you have a great 4<sup>th</sup> of July holiday!

**Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

**From:** Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Sent:** Wednesday, June 21, 2023 11:46 AM

**To:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>

**Cc:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** Re: NCP June invoice submission

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~~~~~

Good morning Dylan,

Thank you, I appreciate your confidence! Once you've reviewed and approved, just shoot us a quick email so we know it's okay to issue payment to our partners. We don't want to ever get ahead of ourselves by moving too quickly. Also we want to set reasonable expectations for processing and turnaround time once we no longer have our advance to pay from. Starting with our July invoice, we will request payment from the County instead of our advance payment so we can begin to gauge how long it takes from invoice submission in the portal to deposit received in our fiscal sponsor's (CRC) bank account.

We appreciate your continued support and collaboration. Happy Wednesday!

*Stay safe and be well . . . Best wishes for a fabulous day!*

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Tue, Jun 20, 2023 at 5:13 PM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

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Hi Jocelyn,

Thanks for getting that in! I saw that it was up on the portal.

I haven't had the chance to review it yet, but if the accompanying spreadsheet is as extensive as it was last time, we should be looking good. If anything does come up though I'll reach out.

Thank you again, and I hope you have a great rest of your week!

**Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

**From:** Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Sent:** Tuesday, June 20, 2023 10:47 AM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>

**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** NCP June invoice submission

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~~~~~

Has been uploaded and submitted via the ARPA portal. Please let me know if you have any questions or concerns.

Jocelyn Basley, Community Consultant

Project Lead for the Neighborhood Collaborative Project (NCP)

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**From:** [Neighborhood Collaborative Project](#)  
**To:** [Welch, Dylan](#)  
**Cc:** [Tina Paradiso](#); [Jan Smith](#); [Pelow, Faye](#)  
**Subject:** Re: Updating General Liability Insurance Documentation  
**Date:** Thursday, June 29, 2023 5:57:48 PM

---

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~~~~~

Thank you for the update and best wishes to everyone for a safe and wonderful holiday weekend.

On Thu, Jun 29, 2023, 5:19 PM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

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Hi Tina and Jocelyn,

I hope all has been well with both of you this week despite the return of the smoke.

I reached out to Faye in regards to the insurance issue below. Once she was back in the office, she was able to work on the issue in ContrackHQ; the end result being up to date insurance documents for NCP.

Thank you for your patience and help as we worked to take care of this. If for any reason anything changes, I'll make sure to reach back out. Otherwise, I hope you have a great weekend and a wonderful 4<sup>th</sup> of July next week!

**Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

**From:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Sent:** Friday, June 23, 2023 1:14 PM

**To:** Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Cc:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>; Ian Smith <[ian@rochesterinsurance.com](mailto:ian@rochesterinsurance.com)>

**Subject:** Re: Updating General Liability Insurance Documentation

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~~~~~

The thing that really surprises me is the certificate shows the policy number and that the only thing that changed is the dates of the policy to show it hasn't been cancelled.

Regardless, we will supply the necessary documents. I just find it completely redundant and cumbersome as a process. Just my thoughts more than anything else.

Tina Paradiso

Executive Director

888-444-1060

On Jun 23, 2023, at 12:58 PM, Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)> wrote:

Dylan, back when we were completing the execution of our ARPA contract, there were several email exchanges with Kim Broderick to make sure we had obtained and submitted the necessary policies and paperwork. So, I'm looping Tina and Ian Smith in on this email response so that Ian can provide the updated endorsement form as requested.

Ian, it appears that in addition to the updated GL insurance certificate, another copy of the umbrella endorsement form is needed as well.

Thank you in advance for your prompt attention and assistance in this matter.

*Stay safe and be well . . . Best wishes for a fabulous day!*

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Fri, Jun 23, 2023 at 11:37 AM Welch, Dylan  
<[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

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Hi Jocelyn,

Happy Friday! And I hope you're enjoying the first few (official) days of summer.

The person who confirms our insurance documents reached out to me because they were unable to process your general liability insurance. They said that if you're using the umbrella policy to meet the \$3M aggregate, then you would also need to provide an endorsement form for the umbrella policy. Is it possible for you to upload this? Or you could send it to me and I could upload it to ContrackHQ for you.

Thank you for your continued and if you have any questions let me know!

**Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

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**From:** [Welch, Dylan](#)  
**To:** [Pelow, Faye](#); [Jocelyn Basley](#); [Janelle Duda-Banwar](#); [Tina Paradiso](#); [Andy C](#); [ARPA Calendar](#)  
**Subject:** ARPA Compliance - NCP - Report Review 1 - Part 2  
**Date:** Monday, June 5, 2023 1:38:28 PM  
**Attachments:** [attachment.ics](#)

---

Dylan Welch is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/98174275091?pwd=SC9pV1JEbFZxT2srS2hqbi9hVGE3Zz09>

Meeting ID: 981 7427 5091

Passcode: TS785K

**From:** [Welch, Dylan](#)  
**To:** [Pelow, Faye](#); [Jocelyn Basley](#); [Janelle Duda-Banwar](#); [Tina Paradiso](#); [Andy C](#)  
**Subject:** ARPA Compliance - Report Review - Meeting 1 - NCP  
**Date:** Friday, June 2, 2023 2:57:02 PM  
**Attachments:** [attachment.ics](#)  
[Community Resource Collaborative - Action Items - Year 1.docx](#)

---

Dylan Welch is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/98497085026?pwd=R0cyNzIzbVVKWXowOVMvcHRYanlodz09>

Meeting ID: 984 9708 5026

Passcode: mnhwi6

**From:** [Jocelyn Basley](#)  
**To:** [Tina Paradiso](#); [MatthewBurrell@monroecounty.gov](mailto:MatthewBurrell@monroecounty.gov)  
**Cc:** [Neighborhood Collaborative Project](#)  
**Subject:** Re: Contract MWBE Measures Due  
**Date:** Wednesday, May 31, 2023 11:15:22 AM  
**Attachments:** [NCP's MWBE Measures Report May 2023.pdf](#)

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Good morning Tina, I'm not sure why we received this notice since I submitted our numbers when we submitted the May invoice. Nevertheless, I just logged into ContractHQ and resubmitted them again. Also including Matthew on this response in the hopes that he can provide an explanation as well.

*Stay safe and be well . . . Best wishes for a fabulous day!*  
*Jocelyn Basley, Community Consultant*  
*C3 Consultancy Services*

On Wed, May 31, 2023 at 7:06 AM Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)> wrote:

Tina Paradiso  
Executive Director  
888-444-1060

Begin forwarded message:

**From:** [noreply-contrackhq@monroecounty.gov](mailto:noreply-contrackhq@monroecounty.gov)  
**Date:** May 31, 2023 at 1:31:31 AM EDT  
**To:** [tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)  
**Subject:** Contract MWBE Measures Due

This is an automated email from Monroe County's Contract Management System (<http://contrackhq.com>).  
DO NOT REPLY TO THIS EMAIL.

-----

You are receiving this message because your email address is listed as the vendor contact email for the following Monroe County contract. MWBE measures for the previous month are now due.

Vendor: Community Resource Collaborative, Inc.  
Contract: ARPA Subaward Grant Agreement - Neighborhood Collaborative Project (NCP)

Department: Planning and Development  
Division:  
Start Date: 03/01/2023  
End Date: 12/31/2026  
Type: New Contract

Please visit this address to report your MWBE measures:

<http://contractkhq.com/contract/10313/measures/mwbe>

If you haven't been given access to the system yet, please contact the Monroe County department liaison for this contract:

Faye Pelow  
5857532033  
[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov), [dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)

-----  
This is an automated email from Monroe County's  
Contract Management System (<http://contractkhq.com>).  
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**From:** [Welch, Dylan](#)  
**To:** [Neighborhood Collaborative Project](#)  
**Cc:** [Tina Paradiso](#); [Case Caico, Rebecca](#)  
**Subject:** RE: 5/15 ARPA Voucher Questions  
**Date:** Thursday, May 25, 2023 8:52:57 AM

---

Good Morning Jocelyn,

Yes it looks like it is! 70's and sunny from Friday on so I'll be doing my best to soak it up while it lasts.

And yes, I will get the invite out for that meeting as soon as possible. Being a new member of the team, I don't actually have an MS Teams account of my own yet and so am unable to send the invite myself. This may be something which has to wait until Faye's return as well.

If anything else comes up before then, please don't hesitate to reach out. Otherwise, I hope you also enjoy the long and sunny holiday weekend!

**Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

**From:** Neighborhood Collaborative Project [mailto:neighborhoodcollaborative@gmail.com]

**Sent:** Wednesday, May 24, 2023 1:12 PM

**To:** Welch, Dylan <dylanwelch@monroecounty.gov>

**Cc:** Tina Paradiso <tinap@commresourcecollab.org>; Case Caico, Rebecca <RebeccaCaico@monroecounty.gov>

**Subject:** Re: 5/15 ARPA Voucher Questions

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No problem or apologies necessary, we're all in this together! Thank you for your continued assistance, we're happy to have you as part of our County support team!  
Don't forget to send us the meeting request invitation for June 5th at 1pm.  
Best wishes for the rest of your week and holiday weekend; I hope the sunshine returns soon!

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Wed, May 24, 2023 at 9:53 AM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

Hi Jocelyn,

Thanks so much for the adjustments, it looks great! Revisiting the voucher page on the portal, I do see the March invoice for C3. I must have missed that when printing them out so I apologize for the extra hassle.

Everything looks good to me. Like I said before, Faye will need to give final approval before this is completed, but with what we have here she should be able to give it a quick glance and sign off once she's back.

Thank you again for your continued assistance in putting this together and I hope you have a wonderful rest of your week!

**Dylan Welch**

*Planning and Development Assistant*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2043 - Office  
(860)840-1085 - Mobile

**From:** Neighborhood Collaborative Project [mailto:[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)]  
**Sent:** Tuesday, May 23, 2023 11:09 PM  
**To:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>  
**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>  
**Subject:** Re: 5/15 ARPA Voucher Questions

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Dylan, thank you for the feedback and the updated budget worksheet; the requested changes have been made and uploaded to the ARPA portal. Also, both C3 invoices were uploaded to the ARPA portal, they are the last two documents in the list (invoice number NCP 001 and NCP 002, respectively for services rendered in March and April. Not sure why you're not seeing them so I've attached them here as well.

*Jocelyn Basley, Community Consultant*  
**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Tue, May 23, 2023 at 12:48 PM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

Hi Jocelyn,

I was able to take a look at what you sent over and it looks pretty good for the most part. I only have a few comments and follow-ups below;

- Those notes you provided on the 'invoice summary – line item detail' document are excellent. They're exactly what we're looking for. Moving forward, please provide this with each voucher upload.
- The spreadsheet is still rounding off to the nearest whole dollar amount. It looks to be a formatting issue. I've corrected that and included an updated spreadsheet for you to use in this e-mail.
  - o In relation to the above point; it looks like the "NCP Marketing & Communications" line still has a rounded amount as its actual input value. Would you be able to update this to the exact amount reflected in the invoice?
- I noticed for the "Contracted Services: Project Lead / Community Consultant" line (and the 10% de minimis line) you provided the April C3 invoice but not a March invoice. Would it be possible to upload a March invoice for C3?

This is all I can see that needs adjustment. If you re-upload the spreadsheet with an updated amount for marketing and communications, and provide a March invoice for C3, we should be all set for Faye to give it a quick glance and sign. If you have any more questions or follow ups please don't hesitate to reach out. I'll be in the office and by my phone most of the week.

Thanks again for all of your careful coordination and I hope you have a wonderful rest of your afternoon!

**Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

**From:** Neighborhood Collaborative Project [mailto:[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)]

**Sent:** Monday, May 22, 2023 1:09 PM

**To:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>; Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>

**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** Re: 5/15 ARPA Voucher Questions

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~~~~~  
Happy Monday Dylan and Rebecca, I hope you both had a great weekend.

Since Faye is out this week, I wanted to see if anyone else will be reviewing the responses we provided and processing our May invoice submission. As you can imagine, all partners are moving forward so Tina and I would like to try and gauge the timing and steps for this process so that we might set reasonable expectations with our partner agencies. We recognize this first submission through the approval process may have a longer turnaround time and thank you in advance for your prompt response.

*Jocelyn Basley, Community Consultant*  
**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Fri, May 19, 2023 at 3:59 PM Neighborhood Collaborative Project  
<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)> wrote:

Faye and Dylan,

As requested, I have uploaded a new invoice submission showing two decimal places and added to our supporting documentation the line item detail that shows the breakdown by agency for each budget item in our May 15 invoice. I also uploaded a copy of our check request log with the total amount for each agency submitting expenses for this invoice period and the email responses to your initial inquiry.

You will find each of these documents attached to this email for your convenience. I hope this is helpful and please let me know if you have any more questions or concerns. If these items meet your needs, we can provide them as part of our supporting documentation going forward. As always, we appreciate your continued support and assistance - we're all in this together!

Best wishes for a wonderful weekend!  
*Jocelyn Basley, Community Consultant*  
*Project Lead for the Neighborhood Collaborative Project (NCP)*

On Fri, May 19, 2023 at 12:24 PM Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

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Hi Jocelyn,

We understand as well that there first few voucher cycles will be a learning process for everyone. We can definitely work with you to create a system that will work best for you and the County in the long term.

- We do not need you to input everything into the ARPA budget spreadsheet. Many of the other grantees who have several subrecipients, invoices or are utilizing percentages to calculate their vouchers are creating a separate excel file of sheet to show how they are getting to the line item amounts on their vouchers. What we need to see is how you are calculating your numbers or what invoices (or what parts of which invoices) are being used to add up to each line item. Some grantees are writing directly on the invoices as this is helpful to them, but if this is going to be a consistent calculation through 2026, then an excel spreadsheet may work best for you. We will need to be able to see your thought process and easily corroborate those numbers.
- The excel spreadsheet provided by us looks like it rounds the numbers, but then you input them you can see the original number that was put into the cells. Those numbers will calculate to the penny (and our auditors are checking this). I was able to see that some of the numbers seemed to be rounded when clicking into the cells and some are not rounded. Could you please double check these numbers? If this is still an issue with your spreadsheet, please let us know.
- Thank you for providing the attachment with some additional calculations for us. Could you please provide a breakdown of what from each invoice is going toward each line item (as described in bullet 1)? We will need this for every line item since it looks like a majority of the line items are split between multiple organizations. I will be out of the office next week but Dylan will be available if you would like to walk through the process and what we are looking for.

Thank you again for working with us! Once we have a firm system in place, this process should be much more straight forward in future vouchering cycles.

Have a great weekend!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

**From:** Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Sent:** Wednesday, May 17, 2023 11:26 PM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>

**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>; Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>

**Subject:** Re: 5/15 ARPA Voucher Questions

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Faye, thank you for your follow up questions and requests for clarification. Unfortunately the ARPA budget worksheet doesn't contain each partner agency's detailed budget or allow me to add it and enter the amount per line item within each agency's detailed budget first and then carry the respective totals over to the project summary sheet. So I have developed a budget tracker for each agency that tracks their monthly submissions against YTD spending. I'm open to any recommendations you may have as to how we might best convey what's being invoiced and its correlation back to each budget line.

- To address your first point, the format used in your ARPA budget worksheet was automatically rounding to zero decimal places so for the example you cited, my input was actually \$845.81. I have updated the format for this column to two decimal places so that now everything appears correctly and in exact alignment with the invoices.
- For SWAN's two personnel budget lines, NCP Worker and Workforce Development Trainer, prior to them hiring individuals for these positions, SWAN indicated a large portion of their Executive Director's time in mid-March and April was devoted to NCP activities engaging the neighborhood, contacting potential partners and developing their agency action plan and first workforce development program for security certification. If you recall, in our budget proposal, we indicated that the work of some positions may be done by existing staff until dedicated staff could be recruited and hired. Thus the explanation of the activities completed were these pre-hire activities on behalf of these two positions. Going forward, the expenses under this budget line will be attributed to the NCP worker and workforce development coordinator/trainer that they hire/contract with to implement and deliver their agency action plan and security training certification program. Given actual cost of ED time spent in support of these activities exceeds the available budget allocation for each position; SWAN opted to take the annual salary for each position, divide by 10 (number of funding months in 2023) to obtain the monthly budget allocation available and then multiplying by 1.5 months (mid-March/April) for each position:
  - NCP Worker:  $\$46,875/10 \text{ months} = \$4,687.50 * 1.5 \text{ months} = \$7,031.25$
  - Workforce Development Coordinator/Trainer:  $\$51,563/10 \text{ months} = \$5,156.30 * 1.5 \text{ months} = \$7,734.45$

- Given similar circumstances, MC Collaborative, as indicated on their invoice, opted to simply take their available budget line allocations as ten (10) equal monthly installments for 2023. Each budget line item was divided by 10 and expensed as follows:
  - Total Monthly Reimbursement \$ 14,795
  - Full-time Social Worker:  $\$ 75,000/10 = \$ 7,500$
  - Part-time Social Worker:  $\$ 37,500/10 = \$ 3,750$
  - Contracted Services:  $\$ 22,000/10 = \$ 2,200$
  - Indirect Costs:  $\$ 13,450/10 = \$ 1,345$
- For C3 Consultancy, there is billing and charge to ARPA at \$7800 per month for March and April, I think you may have been looking at MC Collaborative's Contracted Services line which is \$2,200 per month for a total of \$4,400.

The attached document shows the total amount invoiced for each organization that is included in this 5/17 submission. With this being our first submission, I anticipated some additional explanation would be needed but wasn't sure where or how to provide it. I hope this has been helpful and as always please let me know if anything else is needed.

On Wed, May 17, 2023 at 1:58 PM Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

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Hi Jocelyn,

We have a few questions on your voucher:

- It looks like the Marketing and Communications line is for \$845.81 on the On the Ground Research invoice but only listed as 846 on the budget spreadsheet. This is a recurring theme throughout this budget sheet- these numbers need to be exact. Please revise and resubmit.
- On the Swan invoice there is an amount listed for Executive Director: Workforce/ development Training. Neither of these are line items on your budget. Please explain what this amount should tie to.
- MC Collaborative Invoice- the amounts listed out for these social workers in March and April does not correspond to the budget provided. I cannot get the numbers to work. Please explain how you got the numbers for your budget.
- On the C3 Consultancy Services invoices, the amount billed for Contracted Services is \$7,800 but you are only billing ARPA for \$4,400. ARPA is only paying a portion of these expenses, please explain.

We know that you have a lot of invoices and a lot of agencies to cover. Since your expenses expand upon several categories ad several agencies, could you please provide an excel breakdown of the invoices and that costs are going to which

agencies or number the invoices appropriately? If we can see how you calculated your numbers, this could eliminate a lot of back and forth in the future.

Thank you!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

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**From:** [Welch, Dylan](#)  
**To:** [Neighborhood Collaborative Project](#)  
**Cc:** [Jocelyn Basley](#); [Pelow, Faye](#); [Andy C](#); [JanelleDuda-Banwar](#); [Carmen Allen](#); [Tina Paradiso](#)  
**Subject:** RE: ARPA - Community Resource Collaborative - Report Review Meeting 1  
**Date:** Monday, May 22, 2023 3:46:33 PM

---

Hi Jocelyn,

Awesome! An MS Teams meeting will be sent out to everyone here for June 5<sup>th</sup> at 1pm.

If anyone has any questions going in, or if the need to reschedule arises please don't hesitate to reach out. Otherwise I hope you all have a wonderful rest of your week and I'll see you in a couple weeks!

**Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

**From:** Neighborhood Collaborative Project [mailto:neighborhoodcollaborative@gmail.com]  
**Sent:** Monday, May 22, 2023 12:28 PM  
**To:** Welch, Dylan <dylanwelch@monroecounty.gov>  
**Cc:** Jocelyn Basley <jrbasley@c3consultancy.org>; Pelow, Faye <FayePelow@monroecounty.gov>; Andy C <mccollaborative1@gmail.com>; Janelle Duda-Banwar <janelle@onthegroundny.com>; Carmen Allen <beyondthesanctuary20@gmail.com>; Tina Paradiso <tinap@commresourcecollab.org>  
**Subject:** Re: ARPA - Community Resource Collaborative - Report Review Meeting 1

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Happy Monday everyone!

Thank you Dylan for your consideration and it looks like a virtual meeting on Monday June 5th at 1pm is the best option for NCP's project review meeting. Please forward your meeting invitation to those copied on this invitation and we will plan to participate as our schedules permit. We look forward to the discussion; best wishes for a wonderful week!

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Mon, May 22, 2023 at 11:01 AM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

Hi Jocelyn, and everyone!

Thank you for the invitation to your weekly planning team meeting. I apologize for missing the meeting this past Friday. I was out of the office for an all-day event. I will be able to make the meeting this coming Friday the 26<sup>th</sup>. Are these meetings held online or in person? Either is alright for me.

Turning to the report review meeting; Faye is out on vacation this week so this Friday will unfortunately not work. But, it looks like 1pm on Monday, June 5<sup>th</sup> may be the best option based on the responses I've seen from everyone. Andy and Tina, will this time work for you?

Thank you again for all of your help in putting this together, and thank you for your warm welcome into the group. It's great to see the wheels turning on this in such a big way!

**Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

**From:** Jocelyn Basley [mailto:[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)]

**Sent:** Thursday, May 18, 2023 7:02 PM

**To:** Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>

**Cc:** [neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com); Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Andy C <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>; Carmen Allen <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** Re: ARPA - Community Resource Collaborative - Report Review Meeting 1

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~~~~~

Thank you Dylan for this information and meeting options. I've included Tina, Andy, Janelle and Carmen in this response so you have their emails and as members of our NCP planning team, they too should provide voice and input for our "report review". Also, you should know, as the NCP planning team, we have a check-in meeting every Friday at 11am so I was wondering if you might be available tomorrow at 11 (I know it's short notice but just in case), next Friday May 26th, or June 2nd at 11?

Likewise, I'm asking our NCP planning team to consider meeting a little bit earlier on June

2nd at 10am as a possibility. Unfortunately, I am not available during the other two times you mentioned however Janelle is our lead for the project evaluation and progress reporting so if a date other than June 2nd works for everyone else, Janelle can certainly facilitate that discussion with the other team members.

Again, it was great to have you join our NCP All-Partners meeting with Cynthia last week and on behalf of NCP, we look forward to your response and working with you.

*Stay safe and be well . . . Best wishes for a fabulous day!  
Jocelyn Basley, Community Consultant  
Project Lead for the Neighborhood Collaborative Project*

On Thu, May 18, 2023 at 5:38 PM Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)> wrote:

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Dear Jocelyn,

I hope all has been well with you! And seeing all the events lined up from NCP organizations it looks like things will be well for a while! (PS I meant to include Tina on here as well but realize her e-mail isn't listed on the portal, would you be able to send that to me?)

I'm reaching out today to set up a time when we can complete your initial 'report review'. This 'report review' is a monthly meeting with the ARPA team where we will touch base and go over how your organization is addressing, working towards, and completing its action items as outlined in your ARPA contract. The meeting should take an hour or less and may be conducted via Microsoft Teams. I can see that the Community Resource Collaborative's ARPA contract was finalized on May 3<sup>rd</sup>, (congratulations again by the way!) which would set your 'report review' date for \*about\* June 3<sup>rd</sup>. (The next one will be \*about\* July 3<sup>rd</sup>.)

I've listed some times where we are available to meet below near that date. If none of these times work, please let me know, and I can provide further availability.

Thursday, June 1<sup>st</sup> @ 4:00pm

Friday, June 2<sup>nd</sup> @ 10:00am

Monday, June 5<sup>th</sup> @ 1:00pm

For your convenience, I've attached the portion of the ARPA contract describing what a 'report review' is. Please note that the meeting will serve as the 'performance report' mentioned; no need to create and submit a formal, separate report. I've also included the Community Resource Collaborative's action items as listed for the first year of your contract. In the meeting, we'll go over the first two quarters' items (highlighted) and use these to guide our discussion.

If you have questions about the meeting, what it is, or how to prepare, please don't

hesitate to reach out and I will be happy to assist! I realize this is a lot at once. I can be contacted at this e-mail or via my office or cell phone below. Otherwise, I hope you have a wonderful rest of your week and I look forward to being in touch soon.

**Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

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**From:** [Jocelyn Basley](#)  
**To:** [Tina Paradiso](#)  
**Cc:** [Pelow, Faye](#)  
**Subject:** Re: NCP's Submission for May 15th Invoice for Reimbursement - Monroe County ARPA Grant  
**Date:** Monday, May 15, 2023 10:02:47 AM

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No worries or rush, I can swing by tomorrow. Still need to complete the MWBE report

On Mon, May 15, 2023, 9:52 AM Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)> wrote:

Excellent! The money was deposited - I am going to grab some checks today, so if you want to stop in at some point, just let me know. I have to run out for a minute but will be back by noon.

THANK YOU!!!!!!

Tina

---

**From:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>  
**Sent:** Monday, May 15, 2023 9:36 AM  
**To:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Cc:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>  
**Subject:** Re: NCP's Submission for May 15th Invoice for Reimbursement - Monroe County ARPA Grant

The May 15th budget worksheet upload and supporting partner agencies' invoices have been uploaded to the County's ARPA portal.

On Sun, May 14, 2023, 3:16 PM Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)> wrote:

Jocelyn:

This looks exceptional to me. Approved for submission.

Tina Paradiso  
Executive Director  
888-444-1060

On May 13, 2023, at 2:10 AM, Jocelyn Basley  
<[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)> wrote:

Tina,

On behalf of the Neighborhood Collaborative Project (NCP) two documents - the Monroe County ARPA Budget Worksheet and NCP Check Request Log have been uploaded for your review and approval

[https://drive.google.com/drive/folders/13N9-M4HJ078dfSYYknIWLhPgBPLcwGVH?usp=share\\_link](https://drive.google.com/drive/folders/13N9-M4HJ078dfSYYknIWLhPgBPLcwGVH?usp=share_link)

Take a look and let me know if you have any questions or concerns.

*Stay safe and be well . . . Best wishes for a fabulous day!*

*Jocelyn Basley, Community Consultant*

*C3 Consultancy Services*

**From:** [Pelow, Faye](#)  
**To:** [Neighborhood Collaborative Project](#)  
**Cc:** [Tina Paradiso](#); [Welch, Dylan](#)  
**Subject:** RE: Congratulations and Next Steps  
**Date:** Friday, May 5, 2023 10:39:58 AM

---

Hi Jocelyn,

At this point that deadline for that voucher has passed so you can voucher for March and April expenses in your May voucher.

Thanks!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Sent:** Friday, May 5, 2023 10:37 AM  
**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>  
**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>  
**Subject:** Re: Congratulations and Next Steps

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Good morning Faye,

As we prepare for the vouchering process, I noticed the April 17th upload submission is open and available via the ARPA portal. Can we still use this April link to submit some of the NCP March expenses or must we wait for the May link to submit since our contract was executed after April 17th?

*Jocelyn Basley, Community Consultant*  
**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Thu, May 4, 2023 at 2:19 PM Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

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Great- thank you for confirming that for us. We will work on getting the advance approved

through purchasing.

**Dr. Faye Pelow**

*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Sent:** Thursday, May 4, 2023 1:49 PM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>

**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Welch, Dylan <[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)>

**Subject:** Re: Congratulations and Next Steps

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~~~~~  
Thank you Faye for your support and guidance throughout this process. We are excited to move forward!

As indicated previously we did request the 25% payment upfront and hope to begin using the voucher process for the upcoming May submission with a few of our partners but expect full submissions from everyone by June that include expenses incurred since March 1st.

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Thu, May 4, 2023 at 10:41 AM Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

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Good Morning Jocelyn and Tina,

Congratulations! Your contract is officially approved and executed! It has been a long, challenging journey to get to this point and we so appreciate all of your hard work and commitment to the process. We are really looking forward to continuing our partnership with you and working together to bring transformative change to Monroe County.

Now that the contract process is complete, we have a few next steps for you and a some things to keep in mind as you begin working on your ARPA projects.

1. We have offered all of the grantees 25% of their first year budget up front. Some grantees have indicated that they may not want/ need this advanced payment. If your organization does not want 25% of your first year budget up front, please let us know by **EOD today, 5/4**. We will be working with our purchasing and finance departments next week to have this payment released to you.
2. Your contracts are dated for 3/1. We have confirmed with legal that you can voucher for any ARPA expenses incurred since March 1<sup>st</sup>.
3. Our vouchering system has been finalized in the ARPA portal and is ready for submissions.

If you have any questions, please reach out at any time.

Thank you!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

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**From:** [Tina Paradiso](#)  
**To:** [Pelow, Faye](#); [Neighborhood Collaborative Project](#)  
**Cc:** [Case Caico, Rebecca](#); [Andy Carey](#)  
**Subject:** Re: Just a few comments, questions and clarifications re: NCP's ARPA contract  
**Date:** Tuesday, April 18, 2023 6:40:25 PM

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Faye:  
Thank you! Looking forward to moving forward.

In Gratitude,  
Tina

Tina Paradiso  
Executive Director  
Community Resource Collaborative, Inc.

On 4/18/2023 3:51 PM, Pelow, Faye wrote:

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Hi Tina,

I do see that it has been signed and is moving through routing! It is currently with Finance. I do see your note that you are electing to receive the 25% advance payment. Once your contract is executed, we will start that process on our end.

Thank you!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Sent:** Monday, April 17, 2023 4:50 PM  
**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Cc:** Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; Andy Carey <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>  
**Subject:** Re: Just a few comments, questions and clarifications re: NCP's ARPA contract

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Faye:

Hoping all is well with you. We went ahead and signed the contract. I did make a note in the notes section. Please let me know you received and that the note was received as well. Looking forward to next steps.

Have a great day!

Tina

On 4/17/2023 9:29 AM, Pelow, Faye wrote:

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Hi Jocelyn,

Here are the answers to your other two questions from legal (in green):

Please confirm the appropriate language CRC should use in referring to each of the NCP partner agencies funded through this award? Our expectation has been partners operating through a memorandum of understanding (MOU) or partnership agreement, a document between two parties that allows each group to outline their expectations of the project and its deliverables, not subcontractors. Similarly, we did not expect the County would need to review the "agreement" between CRC and each of the NCP partner agencies funded through this award, please confirm this as well. However, we will share and review the full contract with each agency so they are aware and understand the obligations and compliance requirements set forth.

**They should consult with counsel for CRC. CRC will be legally obligated to the County under the agreement and should consider a legally binding agreements with their sub-subrecipients.**

SECTION 23: what is the definition and dollar limit for micropurchase and/or would this be applicable to NCP? **\$10,000**

Let me know if you have any other questions- thanks!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

**From:** Neighborhood Collaborative Project  
[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)  
**Sent:** Friday, April 14, 2023 11:31 AM  
**To:** Pelow, Faye [FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)  
**Cc:** Case Caico, Rebecca [RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov); Tina Paradiso [tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org); Andy Carey [mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)  
**Subject:** Re: Just a few comments, questions and clarifications re: NCP's ARPA contract

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Thank you for this information and update. We appreciate you!

*Jocelyn Basley, Community Consultant*  
**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Fri, Apr 14, 2023 at 11:29 AM Pelow, Faye  
<[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

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Hi Jocelyn,

I understand and I do apologize for the delay. I did reach out to legal again early this morning on your behalf.

You will be able to include March and April's invoices on your May submission.

I can answer the first question below regarding exhibits but the other two really need to be reviewed and answered by our legal department. You can see my answer below in red- I hope it helps!

**EXHIBITS:** Are all of the exhibits referenced in the contract available via the ARPA portal and if not, where might we find copies of those that aren't? For example, exhibits A and B should be our approved action plan and budget/ Would exhibit D be the documents we reviewed last Friday during our data and reporting discussions? Exhibit E is our MWBE plan from Matt, exhibit F was provided with the contract, exhibits I and L provided previously, I believe we signed off on exhibits C, J and K in the

portal with our pre-award portal submission however I don't recall seeing or receiving exhibits G, H-1, H-2.

The exhibits are all in ContractHQ in the Documents section. These should all be in your contract.

**Exhibit D** outlines the general reporting requirements. It is not as detailed as what we went over in our data reporting meeting.

**Exhibit G** is the certification that you signed and uploaded into the portal.

**Exhibit H-1** is the Monroe County Subaward Policy

**Exhibit H-2** is your Monitoring Plan

I will let you know as soon as I receive a response from legal.

Thank you!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

**From:** Neighborhood Collaborative Project

<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Sent:** Friday, April 14, 2023 10:35 AM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>

**Cc:** Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; Tina

Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Andy Carey

<[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>

**Subject:** Re: Just a few comments, questions and clarifications re: NCP's ARPA contract

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Good morning Faye,

Wanted to check in with you before our meeting at 11am today for an update. We're prepared not only to sign our contract but to submit our first set of invoices however it's unclear if your April 17th deadline is feasible given this unexpected delay.

Unfortunately I did not anticipate that our questions and clarification request could not be easily answered. I understand our project may be unique given the number of partners but we cannot be the only project with multiple partners. In fact, I'm a bit baffled that other grantees did not have similar questions, especially regarding the exhibits and micropurchase definition.

As you know, a big part of this grant is knowledge and capacity building for each of our partners so it's crucial for everyone to understand the in's and out's of our commitment and use of these federal funds. We don't want to be misleading or misinformed about the terms and conditions.

Please advise what can be done to move forward. Is it possible to extend the date for April's invoice submission? Or perhaps allow March expenses to be included with our May submission?

We know you are working diligently on our behalf however time is of the essence and we are excited to get started as soon as possible.

As always, thank you again for your continued support. We look forward to your response.

On Wed, Apr 12, 2023, 1:08 PM Pelow, Faye  
<[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

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I totally understand! I will definitely reach out as soon as I have some information for you.

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

**From:** Neighborhood Collaborative Project

<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Sent:** Wednesday, April 12, 2023 11:43 AM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>

**Cc:** Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** Re: Just a few comments, questions and clarifications re: NCP's ARPA contract

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~~~~~  
Thank you so much, just making sure we didn't fall through the cracks!

On Wed, Apr 12, 2023 at 10:58 AM Pelow, Faye  
<[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

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Hi Jocelyn,

I understand and I am checking on this for you. I will send an update as soon as possible.

Best,

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

**From:** Neighborhood Collaborative Project

<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Sent:** Wednesday, April 12, 2023 10:42 AM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>

**Cc:** Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>;

Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** Re: Just a few comments, questions and clarifications re: NCP's ARPA contract

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~~~~~  
Any updates? We are anxiously awaiting and ready to proceed in order to meet the April 17th invoice submission deadline. Please advise.

*Jocelyn Basley, Community Consultant*  
**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Fri, Apr 7, 2023 at 11:37 AM Pelow, Faye  
<[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

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Hi Jocelyn,

Our ARPA legal representative is out of the office today so unfortunately we will not have answers for you this morning. I just wanted to let you know as you plan for your meeting today. We will get back to you as soon as we can with answers to your questions below.

Thank you!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

---

**From:** Pelow, Faye

**Sent:** Thursday, April 6, 2023 11:02 AM

**To:** 'Neighborhood Collaborative Project'

<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>; Case Caico, Rebecca

<[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>

**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** RE: Just a few comments, questions and clarifications  
re: NCP's ARPA contract

Hi Jocelyn,

We are checking in with legal on your questions. We will send you some answers as soon as we have them for you!

Thanks!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** Neighborhood Collaborative Project  
<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Sent:** Thursday, April 6, 2023 10:59 AM  
**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>  
**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Subject:** Re: Just a few comments, questions and clarifications re: NCP's ARPA contract

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~~~~~

Good morning ladies, hope your week is going well. Just circling back to see if you have any updates or responses to our earlier email in preparation for our team meeting tomorrow?

*Jocelyn Basley, Community Consultant*  
**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Tue, Apr 4, 2023 at 10:02 AM Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)> wrote:

Good morning Faye and Rebecca,

Thank you for our meeting last Friday and the advancement of our ARPA contract through the County's approval process. In reviewing the final version of the contract, here are a few items that need further clarification:

EXHIBITS: Are all of the exhibits referenced in the contract available via the ARPA portal and if not, where might we find copies of those that aren't? For example, exhibits A and B should be our approved action plan and budget/ Would exhibit D be the documents we reviewed

last Friday during our data and reporting discussions? Exhibit E is our MWBE plan from Matt, exhibit F was provided with the contract, exhibits I and L provided previously, I believe we signed off on exhibits C, J and K in the portal with our pre-award portal submission however I don't recall seeing or receiving exhibits G, H-1, H-2.

TERMINOLOGY: Clearly CRC is the Subrecipient on behalf of NCP. The contract only uses the word subcontract and subcontractor in four locations specific to a federally assisted construction project and/or in reference to the Davis-Bacon Act.

Please confirm the appropriate language CRC should use in referring to each of the NCP partner agencies funded through this award? Our expectation has been partners operating through a memorandum of understanding (MOU) or partnership agreement, a document between two parties that allows each group to outline their expectations of the project and its deliverables, not subcontractors. Similarly, we did not expect the County would need to review the "agreement" between CRC and each of the NCP partner agencies funded through this award, please confirm this as well. However, we will share and review the full contract with each agency so they are aware and understand the obligations and compliance requirements set forth.

SECTION 23: what is the definition and dollar limit for micropurchase and/or would this be applicable to NCP?

Looking forward to your response so that we can continue to move this forward!

*Jocelyn Basley, Community Consultant*  
**Project Lead for the Neighborhood Collaborative Project (NCP)**

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--  
Tina Paradiso  
Executive Director  
Community Resource Collaborative, Inc.

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--  
Tina Paradiso  
Executive Director  
Community Resource Collaborative, Inc.

**From:** [Janelle Duda-Banwar](#)  
**To:** [Neighborhood Collaborative Project](#)  
**Cc:** [bblebron@gmail.com](#); [Carmen Allen](#); [Ciara McGillivray](#); [Cynthia Adell](#); [jonathan.hardin@cityofrochester.gov](#); [Jocelyn Basley](#); [jrbasley@gmail.com](#); [Kevin Aiken](#); [Leanne Perez](#); [leakone@gmail.com](#); [linc@peoples-pantry.org](#); [Michele Boyd](#); [Andy Carey](#); [Olivia Kassoum-Amadou](#); [Patricia Jackson](#); [Tina Paradiso](#); [z.johnson@barakahmuslimcharity.org](#); [woodyhammond@gmail.com](#); [herby1242@gmail.com](#); [voteforpeo@gmail.com](#); [blebron@fathertracycenter.org](#)  
**Subject:** Re: NCP Partner Agencies" Meeting - Let's Get Started @ Fri, Mar 17, 2023 11:00am – 12:30pm (GMT-04)  
**Date:** Wednesday, March 22, 2023 12:11:08 PM  
**Attachments:** [NCP - Principles of Governance.docx](#)  
[NCP Partners Meeting Minutes 3.17.23.docx](#)

---

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~~~~~

Good Afternoon NCP Partners,

Thank you for a great meeting last Friday. It was wonderful to see everyone in person! We could feel the enthusiastic energy in the room. And thanks again to Tina for inviting us into CRC's space.

The meeting minutes are attached as well as the NCP's Principle of Governance. A reminder that our next NCP Partners meeting is Friday, May 12th, 11AM – 12:30PM (calendar invitation forthcoming; location TBD).

It seems that most (if not all) of you are eagerly anticipating the start! So, instead of holding off on sending out the Agency Assessment Tool, I'm going to share the link with each of you today. Please be on the lookout for a separate email with the link.

As always, if you have any questions, please don't hesitate to reach out!

Best,  
Janelle

On Thu, Mar 16, 2023 at 1:12 PM Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)> wrote:

We are looking forward to reconnecting with each of you tomorrow morning. We have a full agenda which is attached below.

Hope you're enjoying the sunshine; best wishes for a fabulous day!

*Jocelyn Basley, Community Consultant*  
**Project Lead for the Neighborhood Collaborative Project (NCP)**

--

**Janelle Duda-Banwar, PhD, MSW**

she/her



Founder & Director

400 Andrews St | Suite 212 C |

Rochester, NY 14604 | 585.683.3638

**From:** [Pelow, Faye](#)  
**To:** [Jocelyn Basley](#); [Tina Paradiso](#)  
**Cc:** [Case Caico, Rebecca](#); [Ian Smith](#); [Boedicker, Kim C](#)  
**Subject:** RE: [EXTERNAL] Re: Insurance Required- Endorsement for Umbrella Policy  
**Date:** Monday, March 20, 2023 9:27:04 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)

---

Hi Jocelyn and Tina,

We have confirmed with legal that what you have provided is sufficient. We have moved your contract forward in the routing process.

Thank you!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** Jocelyn Basley <jrbasley@c3consultancy.org>  
**Sent:** Tuesday, March 14, 2023 4:08 PM  
**To:** Tina Paradiso <tinap@commresourcecollab.org>  
**Cc:** Pelow, Faye <FayePelow@monroecounty.gov>; Case Caico, Rebecca <RebeccaCaico@monroecounty.gov>; Ian Smith <ian@rochesterinsurance.com>; Boedicker, Kim C <KimBoedicker@monroecounty.gov>  
**Subject:** Re: [EXTERNAL] Re: Insurance Required- Endorsement for Umbrella Policy

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~~~~~

Ian & Tina - thank you for this last piece of information and with this, I believe we've met and submitted all of the necessary insurance requirements and documentation.

Kim and Faye - I realize there have been multiple emails regarding our insurance coverage documentation so please confirm that you are in receipt of each required item and let me know which if any need to be resent or uploaded.

*Stay safe and be well . . . Best wishes for a fabulous day!*  
*Jocelyn Basley, Community Consultant*  
*C3 Consultancy Services*

On Tue, Mar 14, 2023 at 3:56 PM Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)> wrote:

All:  
Please see attached Umbrella form 1/95.

Thanks!  
Tina

On 3/13/2023 2:27 PM, Pelow, Faye wrote:

[This message was sent securely using ZixCorp.](#)

Hi Jocelyn,

Of course! We all want to get your contract where it needs to be! I spoke to Kim and unfortunately her schedule is very closed over the next few weeks and she is unable to meet. She wanted me to send along the attached document that outlines everything that we require. If you pass this along to your insurance rep, it should hopefully help them to get the full picture of what we are looking for. As far as I know, the last thing that we are waiting for (Per Kim) is the umbrella endorsement on the 1/95 form. Once I have that, I will attach it to your packet and move it along in the contract routing. If legal requires anything else, they will let us know.

If you still would still like to meet tomorrow, I am happy to do so- just let me know.

Thanks!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>

**Sent:** Monday, March 13, 2023 12:31 PM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>

**Cc:** Boedicker, Kim C <[KimBoedicker@monroecounty.gov](mailto:KimBoedicker@monroecounty.gov)>; Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; Ian Smith <[ian@rochesterinsurance.com](mailto:ian@rochesterinsurance.com)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** Re: [EXTERNAL] Re: Insurance Required- Endorsement for Umbrella Policy

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~~~~~

Thank you so much for your continued assistance and support. We're hopeful that tomorrow's meeting will help get us across the finish line!

On Mon, Mar 13, 2023 at 12:20 PM Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

[This message was sent securely using ZixCorp.](#)

Hi Jocelyn,

I am checking with Kim to see if she is also available to meet. Kim is more familiar with the Monroe County insurance requirements and what is needed for the routing process so she would have a better idea of whether or not we have everything we need (I believe we are still waiting on the umbrella endorsement on a 1/95 form) to move your contract forward.

Thanks!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
[50 West Main Street, Suite 1150](#)  
[Rochester, NY 14614](#)  
(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>

**Sent:** Monday, March 13, 2023 12:04 PM  
**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>  
**Cc:** Ian Smith <[ian@rochesterinsurance.com](mailto:ian@rochesterinsurance.com)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Subject:** Re: [EXTERNAL] Re: Insurance Required- Endorsement for Umbrella Policy

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~~~~~  
Good morning Faye,

Tina and I are hoping you can jump on a quick call with us and our insurance agent tomorrow at 4 to review the County requirements and make sure we're all on the same page and have everything in place to move our contract forward. It should be a fairly quick call so thank you in advance for your assistance and time. I'll forward a Google Meet link via a separate email.

On Mon, Mar 13, 2023 at 11:55 AM Ian Smith <[ian@rochesterinsurance.com](mailto:ian@rochesterinsurance.com)> wrote:

How about 4:00?

**Ian C. Smith, CIC**  
**President & CEO**  
*"We protect you as if you were family"*

**Gerard P Smith Insurance Agency**  
**[4 East Main Street](#)**  
**[Webster, N.Y. 14580](#)**  
585-872-5700 (office)  
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**From:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Sent:** Monday, March 13, 2023 11:55 AM  
**To:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Ian Smith <[ian@rochesterinsurance.com](mailto:ian@rochesterinsurance.com)>  
**Subject:** Re: [EXTERNAL] Re: Insurance Required- Endorsement for Umbrella Policy

**EXTERNAL: Proceed with Caution Think before clicking.**

---

Or before 10:00  
On 3/13/2023 11:53 AM, Jocelyn Basley wrote:

I think it's important for you to be there so let's find a time that

works for you. Can you do earlier?

On Mon, Mar 13, 2023 at 11:52 AM Tina Paradiso  
<[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)> wrote:

I cant do 11 - but if everyone else can I am good with that so long as I get the cliff notes.

----- Forwarded Message -----

RE: [EXTERNAL] Re: Insurance  
**Subject:** Required- Endorsement for Umbrella Policy  
**Date:** Mon, 13 Mar 2023 15:44:11 +0000  
**From:** Ian Smith <[ian@rochesterinsurance.com](mailto:ian@rochesterinsurance.com)>  
**To:** Jocelyn Basley  
<[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>  
**CC:** Tina Paradiso  
<[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

Can we do 11:00 tomorrow?

**Ian C. Smith, CIC**  
**President & CEO**  
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**Gerard P Smith Insurance Agency**  
**4 East Main Street**  
**Webster, N.Y. 14580**  
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**From:** Jocelyn Basley  
<[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>  
**Sent:** Monday, March 13, 2023 11:14 AM  
**To:** Ian Smith <[ian@rochesterinsurance.com](mailto:ian@rochesterinsurance.com)>  
**Cc:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Subject:** Re: [EXTERNAL] Re: Insurance Required-Endorsement for Umbrella Policy

**EXTERNAL: Proceed with Caution Think before clicking**

---

My calendar is open after 3 today and tomorrow between 10:30 and noon. I'm appreciative of your time and expertise but just want to ensure that the County has what they need.  
On Mon, Mar 13, 2023, 9:39 AM Ian Smith

<[ian@rochesterinsurance.com](mailto:ian@rochesterinsurance.com)> wrote:

Hi Jocelyn – I think it would make most sense to have a quick call. Can we do that today?

**Ian C. Smith, CIC**  
**President & CEO**  
*"We protect you as if you were family"*  
**Gerard P Smith Insurance Agency**  
**4 East Main Street**  
**Webster, N.Y. 14580**  
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585-613-5138 (cell)  
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**From:** Jocelyn Basley  
<[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>  
**Sent:** Friday, March 10, 2023 3:50 PM  
**To:** Tina Paradiso  
<[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Cc:** Ian Smith  
<[ian@rochesterinsurance.com](mailto:ian@rochesterinsurance.com)>  
**Subject:** [EXTERNAL] Re: Insurance Required- Endorsement for Umbrella Policy

---

Ian, thank you for all you've done to support us through this process. Tina knows I'm not an insurance expert and all of this is foreign to me. However I think our program officer Faye Pellow is accustomed to seeing and receiving a specific set of forms. Perhaps if you send a message explaining how their request for a separate endorsement has been fulfilled via the umbrella policy you've provided, you can help us all learn and alleviate any additional confusion or concerns.

----- Forwarded Message

-----

**Subject:** Insurance Required- Endorsement for Umbrella Policy  
**Date:** Fri, 10 Mar 2023 12:32:24 -0500  
**From:** Faye Pellow  
<[noreply@monroecounty.gov](mailto:noreply@monroecounty.gov)>  
Kim Boedicker  
<[kimboedicker@monroecounty.gov](mailto:kimboedicker@monroecounty.gov)>,  
Laura Smith  
<[LauraSmith@monroecounty.gov](mailto:LauraSmith@monroecounty.gov)>,  
Rebecca Case Caico  
<[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>,  
**To:** Faye Pellow  
<[FayePellow@monroecounty.gov](mailto:FayePellow@monroecounty.gov)>, Tina Paradiso  
<[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>,

Jocelyn Bassley  
<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

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To reply to this message &  
download attachments, visit:  
<https://contracts.monroecounty.gov/contract/10313/messages/view/71194>

Hi Tina,

We received this feedback  
on your insurance packet  
from Kim:

I have confirmed everything  
except the GL. I let Tina  
know this on 3/2/23 and  
3/7/23 in email: If they are  
using the umbrella policy to  
meet the Gen Liability  
requirement of \$3M  
aggregate, they would also  
need to provide an  
endorsement form for the  
umbrella policy.

Can you please provide an  
endorsement for the  
umbrella policy? Once  
received, I will add this to  
the packet and then continue  
the contract in the routing  
process.

Thanks!  
Faye

To reply to this message &  
download attachments, visit:  
<https://contracts.monroecounty.gov/contract/10313/messages/view/71194>

Contract Information:

<http://contracthq.com/contract/10313>

Vendor: Community  
Resource Collaborative, Inc.

Contract: ARPA Subaward  
Grant Agreement -  
Neighborhood Collaborative  
Project (NCP)  
Department: Planning and  
Development  
Division: Start Date:  
03/01/2023  
End Date: 12/31/2026  
Type: New Contract

-----  
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*[Stay safe and be well . . . Best wishes for a fabulous day!](#)*  
*[Jocelyn Basley, Community Consultant](#)*  
*[C3 Consultancy Services](#)*

-

--  
*[Tina Paradiso](#)*  
*[Executive Director](#)*  
*[Community Resource Collaborative, Inc.](#)*

--  
*Stay safe and be well . . . Best wishes for a fabulous day!*  
*Jocelyn Basley, Community Consultant*  
*C3 Consultancy Services*

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*Stay safe and be well . . . Best wishes for a fabulous day!*  
*Jocelyn Basley, Community Consultant*  
*C3 Consultancy Services*

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--

Tina Paradiso  
Executive Director  
Community Resource Collaborative, Inc.

From: Tina Paradiso  
To: Boedicker, Kim C.; Vanecko, Smith, Laura M.; Case, Calco, Rebecca;  
Subject: Re: Insurance Required- Endorsement for Umbrella Policy  
Date: Friday, March 10, 2023 3:04:57 PM  
Attachments: [Umbrella.pdf](#)

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Thanks!! I am c'ing in Cynthia from my insurance company.

Cynthia:  
Can you please send over.

On 3/10/2023 2:48 PM, Boedicker, Kim C wrote:

This message was sent securely using ZixCorp.

Hi Tina-

Your attachment that you provided indicates that endorsement form should be on a "1/95" form (see screen shot below) but I don't see where that endorsement form is located in the attached document. Can you kindly go back to your insurance agency and ask them for that "1/95" form and an umbrella endorsement? The attachment you provided are declarations and the County is looking for the umbrella endorsement form. It should look just like the general liability endorsement form but it would state "umbrella endorsement" on it. Hope this helps!

Kim

**Coverage Form(s) and Endorsement(s) made a part of this policy at time of issue**  
**See Endorsement EOD (1/95)**

Agent: **AMWINS INSURANCE BROKERAGE LLC (LIVERPOOL) (4797)** Issued: **02/27/2023 3:59 PM**  
200 Elwood Davis Road, Suite 200  
Liverpool, NY 13088

Broker: Gerard P Smith Agency Inc  
4 E Main Street  
Webster, NY 14580

By: *Thomas P. Kenney*  
Authorized Representative

UPD (08-07) **THESE DECLARATIONS TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE PART DECLARATIONS, COVERAGE PART COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.**  
(Free Trade Zone Statistical Code 2-13000)

**EXTENSION OF DECLARATIONS**

**Policy No. CUP1572065** Effective Date: **02/24/2023**  
12:01 AM STANDARD TIME AT YOUR MAILING ADDRESS

**FORMS AND ENDORSEMENTS**

From: Tina Paradiso [tparadiso@communityresourcecollab.org](mailto:tparadiso@communityresourcecollab.org)

Sent: Friday, March 10, 2023 2:37 PM

To: noreply [noreply@monroecounty.gov](mailto:noreply@monroecounty.gov); Boedicker, Kim C [KimBoedicker@monroecounty.gov](mailto:KimBoedicker@monroecounty.gov); Smith, Laura M [LauraSmith@monroecounty.gov](mailto:LauraSmith@monroecounty.gov); Case, Calco, Rebecca [RebeccaCalco@monroecounty.gov](mailto:RebeccaCalco@monroecounty.gov); Pelow, Faye [FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov); Jocelyn Basley [jocelyn.basley@gmail.com](mailto:jocelyn.basley@gmail.com)

Subject: Re: Insurance Required- Endorsement for Umbrella Policy

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

All:  
See attached.

Attached is the Umbrella policy providing \$1 million coverage, which goes over the General Liability

If this does not suffice - someone needs to define endorsement for me.

On 3/10/2023 12:32 PM, Faye Pelow wrote:

This is an automated email from Monroe County's Contract Management System (<https://contracts.monroecounty.gov>).  
DO NOT REPLY TO THIS EMAIL.  
To reply to this message & download attachments, visit:  
<https://contracts.monroecounty.gov/contract/10113/messages/view/71194>

Hi Tina,

We received this feedback on your insurance packet from Kim:

I have confirmed everything except the GL. I let Tina know this on 3/2/23 and 3/7/23 in email: If they are using the umbrella policy to meet the Gen liability requirement of \$3M aggregate, they would also need to provide an endorsement form for the umbrella policy.

Can you please provide an endorsement for the umbrella policy? Once received, I will add this to the packet and then continue the contract in the routing process.

Thanks!  
Faye

To reply to this message & download attachments, visit:  
<https://contracts.monroecounty.gov/contract/10113/messages/view/71194>

Contract Information:

<https://contracts.monroecounty.gov/contract/10113>

Vendor: Community Resource Collaborative, Inc.  
Contract: ASFA Subaward Grant Agreement - Neighborhood Collaborative Project (NCP)  
Department: Planning and Development  
Division:  
Start Date: 03/01/2023  
End Date: 12/31/2026  
Type: New Contract

This is an automated email from Monroe County's Contract Management System (<https://contracts.monroecounty.gov>).  
DO NOT REPLY TO THIS EMAIL.

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This message was secured by Zix(R).

---  
Tina Paradiso  
Executive Director  
Community Resource Collaborative, Inc.

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This message was secured by  Zix®.

--  
Tina Paradiso  
Executive Director  
Community Resource Collaborative, Inc.

**From:** [Neighborhood Collaborative Project](#)  
**To:** [Pelow, Faye](#)  
**Cc:** [Tina Paradiso](#); [Ian Smith](#); [Case Caico, Rebecca](#); [Boedicker, Kim C](#)  
**Subject:** Re: Insurance Expiring on 2/16/23- \$3M in Aggregate Coverage Needed  
**Date:** Thursday, March 9, 2023 8:03:48 PM

---

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~~~~~

SUCH WONDERFUL NEWS!!! On behalf of NCP and all of our partners, we appreciate your continued support and guidance throughout this process. THANK YOU ALL!!!

*Jocelyn Basley, Community Consultant*  
**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Thu, Mar 9, 2023 at 4:41 PM Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

This message was sent securely using ZixCorp.

Thanks Tina! I have put the packet together, uploaded everything into ContractHQ and moved the contract forward to routing. We will let you know if anything else is needed.

Best,

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

**From:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Sent:** Thursday, March 9, 2023 11:22 AM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Jocelyn Basley <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>; Ian Smith <[ian@rochesterinsurance.com](mailto:ian@rochesterinsurance.com)>

**Cc:** Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; Boedicker, Kim C <[KimBoedicker@monroecounty.gov](mailto:KimBoedicker@monroecounty.gov)>

**Subject:** Re: Insurance Expiring on 2/16/23- \$3M in Aggregate Coverage Needed

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

~~~~~

All:

Please see attached. I think this covers it....

On 2/27/2023 10:02 AM, Pelow, Faye wrote:

This message was sent securely using ZixCorp.

Hi Tina and Jocelyn,

I do see the \$3M aggregate (with the umbrella) for General Liability- thank you! I do not, however, see the additional Professional Liability Policy that is required with \$1M per occurrence and \$3M aggregate- this is usually listed separately on the ACORD. Insurance documents are not in my normal day job, though (this is something that Rebecca and I are doing specifically for ARPA) so I could certainly be missing something. I am CCing Kim Boedicker who is much more familiar with these documents than I am to also assist and explain what the County requires.

Thanks!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

**From:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Sent:** Friday, February 24, 2023 4:48 PM  
**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Jocelyn Basley <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>; Ian Smith <[ian@rochesterinsurance.com](mailto:ian@rochesterinsurance.com)>  
**Cc:** Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>  
**Subject:** Re: Insurance Expiring on 2/16/23- \$3M in Aggregate Coverage Needed

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~~~~~

That's what I sent you - it has the 3MM aggregate - its the way they show it. I am ccing in my insurance agent in case I am using the wrong words. But that's what I got.

Ian:  
Can you chime in please? Because I appear to be lost.

Thanks!  
Tina

On 2/24/2023 4:42 PM, Pelow, Faye wrote:

This message was sent securely using Zix Corp.

Hi Tina,

Thank you! I have uploaded these documents into ContrackHQ. The only thing that appears to be missing from the ACORD form is the Professional Liability policy (\$1M per occurrence, \$3M aggregate). Could you please have proof of this policy sent to me or update this in ContrackHQ (in the Professional Liability section)? We should then be able to move your contract forward!

Thanks!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

**From:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Sent:** Friday, February 24, 2023 3:08 PM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Jocelyn Basley <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Cc:** Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>

**Subject:** Re: Insurance Expiring on 2/16/23- \$3M in Aggregate Coverage Needed

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~~~~~

Happy Friday!! Please see attached.

Have a great weekend!  
Tina

On 2/24/2023 1:09 PM, Pelow, Faye wrote:

This message was sent securely using Zix Corp.

Hi Tina,

Just following up on this- any news?

Thanks!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning &  
Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

**From:** Tina Paradiso

[<tinap@commresourcecollab.org>](mailto:tinap@commresourcecollab.org)

**Sent:** Friday, February 17, 2023 9:43 AM

**To:** Pelow, Faye [<FayePelow@monroecounty.gov>](mailto:FayePelow@monroecounty.gov);  
Jocelyn Basley

[<neighborhoodcollaborative@gmail.com>](mailto:neighborhoodcollaborative@gmail.com)

**Cc:** Case Caico, Rebecca

[<RebeccaCaico@monroecounty.gov>](mailto:RebeccaCaico@monroecounty.gov)

**Subject:** Re: Insurance Expiring on 2/16/23- \$3M in  
Aggregate Coverage Needed

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unknown senders.

~~~~~

Dr. Pelow:

Hoping all is well. Happy Friday! I am just waiting for the

insurance company to update and send the umbrella agreement. They tell me it takes a few days. You will be the second to receive it, that I promise.

More to follow,  
Tina

On 2/17/2023 9:24 AM, Pelow, Faye wrote:

This message was sent securely using ZixCorp.

Hi Tina,

Do you have any updates on this? Your insurance certificates are the last thing we need to move your contract forward in ContrackHQ. Also, rather than a copy of your whole policy, we will need an ACORD form or one of the form types in the memo attached.

Thanks!

**Dr. Faye Pelow**

*Community Development Initiatives  
Manager*

Monroe County Department of Planning  
& Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

---

**From:** Pelow, Faye  
**Sent:** Monday, February 13, 2023 3:20 PM  
**To:** 'Tina Paradiso'  
<[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>;  
Jocelyn Basley  
<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Cc:** Case Caico, Rebecca  
<[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>  
**Subject:** RE: Insurance Expiring on  
2/16/23- \$3M in Aggregate Coverage  
Needed

Great- thanks Tina!

**Dr. Faye Pelow**

*Community Development Initiatives  
Manager*

Monroe County Department of Planning  
& Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

**From:** Tina Paradiso  
<[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Sent:** Monday, February 13, 2023 1:15 PM  
**To:** Pelow, Faye  
<[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>;

Jocelyn Basley  
<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Cc:** Case Caico, Rebecca  
<[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>  
**Subject:** Re: Insurance Expiring on  
2/16/23- \$3M in Aggregate Coverage  
Needed

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senders.

~~~~~

All:

I am hoping to have this updated and to  
you by tomorrow. Sent the request in this  
morning to my insurance carrier.

Have a great day!

Tina

On 2/10/2023 11:58 PM, Pelow, Faye  
wrote:

This message was sent securely using ZixCorp.

Hi Jocelyn and Tina,

We are working on setting up  
your contract in ContrackHQ  
and I noticed some potential  
issues with your insurance  
certificates- your Worker's  
Comp and Disability  
certificates that were  
submitted in the portal will  
expire on 2/16. We will need  
active policies to enter into a  
contract. Could you please

send me the updated policies?

Also, please see the attached insurance memo that identifies the General and Professional Liability insurance that is required to be a vendor with the County. We need \$3 Million in aggregate coverage but from this plan it look like you have \$1 million in coverage. Can you please send me an updated policy that reflects this change?

Thanks!

**Dr. Faye Pelow**

*Community Development  
Initiatives Manager*

Monroe County Department  
of Planning & Development

50 West Main Street, Suite  
1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

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--

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Executive Director  
Community Resource Collaborative, Inc.

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Tina Paradiso

Executive Director

Community Resource Collaborative, Inc.

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**From:** [Ian Smith](#)  
**To:** [Tina Paradiso](#); [Boedicker, Kim C](#); [Pelow, Faye](#); [Jocelyn Basley](#)  
**Cc:** [Case Caico, Rebecca](#)  
**Subject:** RE: [EXTERNAL] Re: Insurance Expiring on 2/16/23- \$3M in Aggregate Coverage Needed  
**Date:** Tuesday, March 7, 2023 10:25:40 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)

---

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~~~~~

I sent over the professional liability quote this morning....

**Ian C. Smith, CIC**  
**President & CEO**  
*"We protect you as if you were family"*

**Gerard P Smith Insurance Agency**  
**4 East Main Street**  
**Webster, N.Y. 14580**  
585-872-5700 (office)  
585-872-2073 (fax)  
585-613-5138 (cell)



[www.RochesterInsurance.com](http://www.RochesterInsurance.com)

\*\*\*\*Please remember we cannot honor any request to bind and/or effect coverage, alter, and/or amend coverage or terms of any policy via e-mail or voice mail\*\*\*\*

---

**From:** Tina Paradiso <tinap@commresourcecollab.org>  
**Sent:** Monday, March 6, 2023 6:50 PM  
**To:** Boedicker, Kim C <KimBoedicker@monroecounty.gov>; Pelow, Faye <FayePelow@monroecounty.gov>; Jocelyn Basley <neighborhoodcollaborative@gmail.com>; Ian Smith <ian@rochesterinsurance.com>  
**Cc:** Case Caico, Rebecca <RebeccaCaico@monroecounty.gov>  
**Subject:** [EXTERNAL] Re: Insurance Expiring on 2/16/23- \$3M in Aggregate Coverage Needed

**EXTERNAL: Proceed with Caution Think before clicking.**

---

Happy Monday! Please see attached and let me know if my insurance folks got it right.

Have a great evening!  
Tina

On 3/2/2023 11:12 AM, Boedicker, Kim C wrote:

This message was sent securely using ZixCorp.

Hi All-

I think Faye's assessment of the insurance is correct. The only thing I would add (based on prior experience in dealing with our Law dept and what they find acceptable) is if you are using the umbrella policy to meet the Gen Liability requirement of \$3M aggregate, you would also need to provide an endorsement form for the umbrella policy.

Faye is correct with the Professional Liability and what is needed there.

Thank You-  
Kim

---

**From:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>  
**Sent:** Monday, February 27, 2023 10:03 AM  
**To:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Jocelyn Basley <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>; Ian Smith <[ian@rochesterinsurance.com](mailto:ian@rochesterinsurance.com)>  
**Cc:** Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; Boedicker, Kim C <[KimBoedicker@monroecounty.gov](mailto:KimBoedicker@monroecounty.gov)>  
**Subject:** RE: Insurance Expiring on 2/16/23- \$3M in Aggregate Coverage Needed

Hi Tina and Jocelyn,

I do see the \$3M aggregate (with the umbrella) for General Liability- thank you! I do not, however, see the additional Professional Liability Policy that is required with \$1M per occurrence and \$3M aggregate- this is usually listed separately on the ACORD. Insurance documents are not in my normal day job, though (this is something that Rebecca and I are doing specifically for ARPA) so I could certainly be missing something. I am CCing Kim Boedicker who is much more familiar with these documents than I am to also assist and explain what the County requires.

Thanks!

**Dr. Faye Pelow**  
*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614

(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Sent:** Friday, February 24, 2023 4:48 PM  
**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Jocelyn Basley <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>; Ian Smith <[ian@rochesterinsurance.com](mailto:ian@rochesterinsurance.com)>  
**Cc:** Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>  
**Subject:** Re: Insurance Expiring on 2/16/23- \$3M in Aggregate Coverage Needed

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~~~~~

That's what I sent you - it has the 3MM aggregate - its the way they show it. I am ccing in my insurance agent in case I am using the wrong words. But that's what I got.

Ian:  
Can you chime in please? Because I appear to be lost.

Thanks!  
Tina

On 2/24/2023 4:42 PM, Pelow, Faye wrote:



Hi Tina,

Thank you! I have uploaded these documents into ContractHQ. The only thing that appears to be missing from the ACORD form is the Professional Liability policy (\$1M per occurrence, \$3M aggregate). Could you please have proof of this policy sent to me or update this in ContractHQ (in the Professional Liability section)? We should then be able to move your contract forward!

Thanks!

**Dr. Faye Pelow**  
*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

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**Sent:** Friday, February 24, 2023 3:08 PM  
**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Jocelyn Basley <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Cc:** Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>  
**Subject:** Re: Insurance Expiring on 2/16/23- \$3M in Aggregate Coverage Needed

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~~~~~

Happy Friday!! Please see attached.

Have a great weekend!  
Tina

On 2/24/2023 1:09 PM, Pelow, Faye wrote:

Zix

Hi Tina,

Just following up on this- any news?

Thanks!

**Dr. Faye Pelow**  
*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
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(585)233-2030 - Mobile

**From:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Sent:** Friday, February 17, 2023 9:43 AM  
**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Jocelyn Basley <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Cc:** Case Caico, Rebecca

[<RebeccaCaico@monroecounty.gov>](mailto:RebeccaCaico@monroecounty.gov)

**Subject:** Re: Insurance Expiring on 2/16/23- \$3M in Aggregate Coverage Needed

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~~~~~  
Dr. Pelow:

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More to follow,  
Tina

On 2/17/2023 9:24 AM, Pelow, Faye wrote:

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Hi Tina,

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Thanks!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150

Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

---

**From:** Pelow, Faye  
**Sent:** Monday, February 13, 2023 3:20 PM  
**To:** 'Tina Paradiso'  
<[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Jocelyn  
Basley  
<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Cc:** Case Caico, Rebecca  
<[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>  
**Subject:** RE: Insurance Expiring on 2/16/23-  
\$3M in Aggregate Coverage Needed

Great- thanks Tina!

**Dr. Faye Pelow**  
*Community Development Initiatives Manager*  
Monroe County Department of Planning &  
Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** Tina Paradiso  
<[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Sent:** Monday, February 13, 2023 1:15 PM  
**To:** Pelow, Faye  
<[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Jocelyn  
Basley  
<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Cc:** Case Caico, Rebecca  
<[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>  
**Subject:** Re: Insurance Expiring on 2/16/23-  
\$3M in Aggregate Coverage Needed

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clicking links, especially from unknown  
senders.

~~~~~

All:

I am hoping to have this updated and to you by tomorrow. Sent the request in this morning to my insurance carrier.

Have a great day!

Tina

On 2/10/2023 11:58 PM, Pelow, Faye wrote:

Zix

Hi Jocelyn and Tina,

We are working on setting up your contract in ContrackHQ and I noticed some potential issues with your insurance certificates- your Worker's Comp and Disability certificates that were submitted in the portal will expire on 2/16. We will need active policies to enter into a contract. Could you please send me the updated policies?

Also, please see the attached insurance memo that identifies the General and Professional Liability insurance that is required to be a vendor with the County. We need \$3 Million in aggregate coverage but from this plan it look like you have \$1 million in coverage. Can you please send me an updated policy that reflects this change?

Thanks!

**Dr. Faye Pelow**  
*Community Development*

*Initiatives Manager*  
Monroe County Department of  
Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

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--  
Tina Paradiso

Executive Director  
Community Resource Collaborative, Inc.

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Tina Paradiso  
Executive Director  
Community Resource Collaborative, Inc.

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Tina Paradiso  
Executive Director  
Community Resource Collaborative, Inc.

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--  
Tina Paradiso

Executive Director  
Community Resource Collaborative, Inc.

**From:** [Case Caico, Rebecca](#)  
**To:** [Neighborhood Collaborative Project](#)  
**Cc:** [jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org); [Pelow, Faye](#); [Carmen Allen](#); [Andy Carey](#); [Tina Paradiso](#)  
**Subject:** RE: FW: ARPA Draft Scopes of Work - Community Resource Collaborative  
**Date:** Wednesday, February 8, 2023 12:33:49 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)

---

That is wonderful!

Thank you so much for your quick review.

Rebecca Case Caico (She/Her/Hers)  
Deputy Director  
Planning and Development  
(585) 753-2005  
1150 City Place  
50 W. Main St.  
Rochester, NY 14614



Adam J. Bello  
COUNTY EXECUTIVE



**From:** Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>  
**Sent:** Wednesday, February 8, 2023 10:33 AM  
**To:** Case Caico, Rebecca <RebeccaCaico@monroecounty.gov>  
**Cc:** [jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org); [Pelow, Faye <FayePelow@monroecounty.gov>](mailto:FayePelow@monroecounty.gov); [Carmen Allen <beyondthesanctuary20@gmail.com>](mailto:beyondthesanctuary20@gmail.com); [Andy Carey <mccollaborative1@gmail.com>](mailto:mccollaborative1@gmail.com); [Tina Paradiso <tinap@commresourcecollab.org>](mailto:tinap@commresourcecollab.org)  
**Subject:** Re: FW: ARPA Draft Scopes of Work - Community Resource Collaborative

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~~~~~

Good Morning Rebecca,

Our team has reviewed the scope and it looks good to us. We do not have any more revisions.

Many Thanks,  
Janelle (on behalf of the Neighborhood Collaborative Project)

On Fri, Feb 3, 2023 at 5:14 PM Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)> wrote:

This message was sent securely using ZixCorp.

Good Afternoon –

Please review the attached draft Scope of Services which will be attached to your contract with Monroe County. Please provide all appropriate edits and additions as needed and return it back to us ASAP.

Thank you.

Rebecca Case Caico (She/Her/Hers)

Deputy Director

Planning and Development

(585) 753-2005

1150 City Place

50 W. Main St.

Rochester, NY 14614



Adam J. Bello  
COUNTY EXECUTIVE



**From:** Case Caico, Rebecca

**Sent:** Friday, February 3, 2023 4:22 PM

**To:** Alexandra Cicero <[grants@foodlinkny.org](mailto:grants@foodlinkny.org)>; Clark, Allison <[AllisonClark@monroecounty.gov](mailto:AllisonClark@monroecounty.gov)>; Alyssa Whitfield <[alyssawhitfield@dfsrochester.org](mailto:alyssawhitfield@dfsrochester.org)>; Amy DAMico <[adamico@communityalternatives.org](mailto:adamico@communityalternatives.org)>; Liss, Ana J <[AnaLiss@monroecounty.gov](mailto:AnaLiss@monroecounty.gov)>; Ann Graham <[agraham@rawny.org](mailto:agraham@rawny.org)>; Anne Byer <[abeyer@ulr.org](mailto:abeyer@ulr.org)>; Annie Wells <[awells@lifespan-roch.org](mailto:awells@lifespan-roch.org)>; Bivette Stodghill <[Bivette@dfsrochester.org](mailto:Bivette@dfsrochester.org)>; Carol Tegas <[carol\\_tegas@flpps.org](mailto:carol_tegas@flpps.org)>; Carolyn Hunt <[chunt014@monroecc.edu](mailto:chunt014@monroecc.edu)>; Chad Rieflin <[crieflin@cccsofrochester.org](mailto:crieflin@cccsofrochester.org)>; Diana Pryntz <[pryntzdra@gmail.com](mailto:pryntzdra@gmail.com)>; Elizabeth McDade <[emcdade@racf.org](mailto:emcdade@racf.org)>; Erin DiCesare <[edicesare@marycariola.org](mailto:edicesare@marycariola.org)>; Gerard Hunt <[admin@mappinc.org](mailto:admin@mappinc.org)>; Gerard Hunt 2 <[ghunt@rocmap.org](mailto:ghunt@rocmap.org)>; [hdiaz@badenstreet.org](mailto:hdiaz@badenstreet.org); Jeffrey Kaczorowski <[jeffrey\\_kaczorowski@urmc.rochester.edu](mailto:jeffrey_kaczorowski@urmc.rochester.edu)>; Jennifer Sahrle <[jsahrle@sjncenter.org](mailto:jsahrle@sjncenter.org)>; Jessica Kingsley <[Jessica.Kingsley@RochesterYMCA.org](mailto:Jessica.Kingsley@RochesterYMCA.org)>; [jwilson19@trilliumhealth.org](mailto:jwilson19@trilliumhealth.org); Jocelyn Basley <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>; Katherine Rogala <[katherine\\_rogala@flpps.org](mailto:katherine_rogala@flpps.org)>; Kelly Coleman <[KellyC@willowcenterny.org](mailto:KellyC@willowcenterny.org)>; Kereem Berry <[kberry@rocmap.org](mailto:kberry@rocmap.org)>; Laura Merkl <[lmerkl@brockport.edu](mailto:lmerkl@brockport.edu)>; Laura Stradley <[grants@vocroc.org](mailto:grants@vocroc.org)>; Lisa Mattoon <[lmattoon@bbbsr.org](mailto:lmattoon@bbbsr.org)>; Meaghan D <[MeaghanD@willowcenterny.org](mailto:MeaghanD@willowcenterny.org)>; Michael Coleman <[mtolivetbc@mtolivetrocny.com](mailto:mtolivetbc@mtolivetrocny.com)>; Pat Drake <[pdrake@voaupny.org](mailto:pdrake@voaupny.org)>; Rebecca Ferri <[rferri@e-success.org](mailto:rferri@e-success.org)>; Mikell, Rokele <[RokeleMikell@monroecounty.gov](mailto:RokeleMikell@monroecounty.gov)>; [rthomas@badenstreet.org](mailto:rthomas@badenstreet.org); Sherita Bullock <[Sherita@Healthy-Baby.net](mailto:Sherita@Healthy-Baby.net)>; Steph Sharpe

<[StephS@WillowCenterNY.org](mailto:StephS@WillowCenterNY.org)>; Suzanne Nye <[SuzanneN@willowcenterny.org](mailto:SuzanneN@willowcenterny.org)>;  
Sciarabba, Tony <[TonySciarabba@monroecounty.gov](mailto:TonySciarabba@monroecounty.gov)>; [Tree.Clemonds@dor.org](mailto:Tree.Clemonds@dor.org); Wayne  
Rainey <[wrainey@corteseauto.com](mailto:wrainey@corteseauto.com)>  
**Cc:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Adell, Cynthia  
<[cynthiaadell@monroecounty.gov](mailto:cynthiaadell@monroecounty.gov)>  
**Subject:** ARPA Draft Scopes of Work

Good afternoon ARPA Grantees –

I hope you are somewhere warm today!

As you know we have been working on developing your contract language so we can begin services on March 1st. You will be receiving a second email from me with an attachment specific to your ARPA funded program. The attachment will include Monroe County's revisions to your scope of work based on our understanding of what you are planning to do under the ARPA contract. Some of the documents will include changes we made to further specify what we believe you are doing and to better clarify the scope of work. Some of the documents will include gaps that we are requesting you to fill in because the specific tasks were not clear to us. It is important to note that the scopes of work will be attached and made a part of the final contract, so please review our changes carefully and submit any changes, insertions, or additions back to us ASAP.

Thank you everyone!

Rebecca Case Caico (She/Her/Hers)  
Deputy Director  
Planning and Development  
(585) 753-2005  
1150 City Place  
50 W. Main St.  
Rochester, NY 14614



Adam J. Bello  
COUNTY EXECUTIVE



Rebecca Case Caico (She/Her/Hers)  
Deputy Director  
Planning and Development  
(585) 753-2005  
1150 City Place  
50 W. Main St.

Rochester, NY 14614



**Adam J. Bello**  
COUNTY EXECUTIVE



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**From:** [Carmen Allen](#)  
**To:** [Pelow, Faye](#)  
**Cc:** [Andy C](#); [Janelle Duda-Banwar](#); [Tina Paradiso](#); [Jocelyn Basley](#); [Case Caico, Rebecca](#); [Neighborhood Collaborative Project](#)  
**Subject:** Re: ARPA Survey Follow Up  
**Date:** Wednesday, January 25, 2023 9:12:25 AM

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Huge praises to each of you. I am honored to be part of such a dynamic team

Carmen

Sent from my iPhone

On Jan 25, 2023, at 9:09 AM, Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

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Thank you very much- we see it. We are all set for now. We will be in touch with next steps!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** Andy C <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>  
**Sent:** Tuesday, January 24, 2023 7:10 PM  
**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>  
**Cc:** Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Carmen Allen <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Subject:** Re: ARPA Survey Follow Up

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~~~~~  
All set. I put it in the population served section. I appreciate your help.

Stay well,  
Andy

On Tue, Jan 24, 2023, 4:17 PM Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

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Perfect- thank you!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** Andy C <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>

**Sent:** Tuesday, January 24, 2023 4:11 PM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>

**Cc:** Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Carmen Allen <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Subject:** Re: ARPA Survey Follow Up

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~~~~~  
That works for me. Let me see if I can get access this evening and I will put it in.

Stay well,

Andy

On Tue, Jan 24, 2023, 4:08 PM Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

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Hi Andy,

We understand that is a difficult number to pinpoint, but we would like an estimate to be outlined in your scope. Perhaps you can ramp up your goal- in year 1 it is 10%, year 2 is 15%, year 3 is 15% and year 4 is 20%. Whatever you feel comfortable with- it should be a realistic goal but also something to aim towards. You can use percentages but we would like to see the actual number as well.

Could someone with access to the portal from your organization please confirm these numbers and write them in the Population Served or Goals/ outcomes section? Please let us know when this is all set so we can review.

Thanks!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

**From:** Andy C <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>

**Sent:** Tuesday, January 24, 2023 3:47 PM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>

**Cc:** Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>; Tina Paradiso

<[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Carmen Allen

<[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Jocelyn Basley

<[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Case Caico, Rebecca

<[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; Neighborhood Collaborative Project

<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Subject:** Re: ARPA Survey Follow Up

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~~~~~

That is definitely a hard number, or percentage to get to. With our previous canopy events, I believe one out of 10 engaged further. That is similar in outreach situations. The hope with the NCP is that expanded Neighborhood center capacity will up that number considerably. I would put a fair guestimate at 10 to 20%. I truly hope it will be more.

Stay well,  
Andy

On Tue, Jan 24, 2023, 3:40 PM Pelow, Faye  
<[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

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Hi All,

Thank you very much for the write up regarding how outcomes and services will be recorded- I have uploaded this to the portal for you.

We are almost there- we just need a bit more detail from you. We are looking for an estimation of how many people will engage more deeply with your agencies after the initial touch point. A general estimate of how many of the 5,200 residents would convert from a pop-up event or meeting resulting from neighborhood outreach would suffice.

Thank you again for all of your hard work on this- we are really looking forward to seeing all of the great things this project will do for our community!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

**From:** Andy C <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>

**Sent:** Monday, January 23, 2023 1:12 PM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>

**Cc:** Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>; Tina Paradiso

<[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Carmen Allen

<[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Jocelyn Basley

<[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Case Caico, Rebecca

<[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; Neighborhood Collaborative Project

<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Subject:** Re: ARPA Survey Follow Up

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~~~~~  
Faye,

I hope this email finds you well. I would be happy to write something up regarding that, since I am the lead on most social work.

Would a one pager on our method work to clarify this service provision description?

Stay well  
Andy

On Mon, Jan 23, 2023, 1:08 PM Pelow, Faye  
<[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

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Hi Janelle,

We have reviewed your edits and deliverables- thank you very much for making those changes! We would like a bit more clarification on your project outcomes:

You state in your individual outcomes that people will have increased behavioral health services use, increased food security, increased job placement and increased economic opportunity- how do you anticipate identifying these outcomes for your 5,200 residents that you plan to serve? For example- once you meet someone at a pop-up event, how do you plan to record their outcomes/ services? Do you anticipate having follow-up meetings at the neighborhood centers for all 5,200 residents served? For each resident, we want to see how they are holistically served through the ARPA programs and how many services that have accessed and benefitted from due to your work.

Best,

**Dr. Faye Pelow**

*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office

(585)233-2030 - Mobile

**From:** Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>  
**Sent:** Monday, January 23, 2023 7:40 AM  
**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Cc:** 'Carmen Allen' <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; 'Andy Carey' <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; 'Tina Paradiso' <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; 'Jocelyn Basley' <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; 'Neighborhood Collaborative Project' <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Subject:** Re: ARPA Survey Follow Up

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~~~~~

Good Morning Faye,

I hope you had a nice weekend. The requested changes have been made to our the Action Plan in the portal.

Thanks,  
Janelle

**Janelle Duda-Banwar**, PhD, MSW  
she/her  
Founder & Director  
400 Andrews St | Suite 212 C |  
Rochester, NY 14604 | 585.683.3638

---

**From:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>  
**Date:** Friday, January 20, 2023 at 5:01 PM  
**To:** Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Cc:** 'Carmen Allen' <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>, 'Andy Carey' <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>, 'Tina Paradiso' <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>, 'Jocelyn Basley' <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>, Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>, 'Neighborhood Collaborative Project' <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>, Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>  
**Subject:** RE: ARPA Survey Follow Up

This message was sent securely using ZixCorp.

Hi Tina,

Could you please provide the financial statements for the Community Resource Collaborative?

Thank you.

**Dr. Faye Pelow**

*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** [janelle@onthegroundny.com](mailto:janelle@onthegroundny.com) <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>

**Sent:** Friday, January 20, 2023 4:52 PM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>

**Cc:** 'Carmen Allen' <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; 'Andy Carey' <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; 'Tina Paradiso' <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; 'Jocelyn Basley' <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; 'Neighborhood Collaborative Project' <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Subject:** RE: ARPA Survey Follow Up

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~~~~~

Hi Faye,

Can you please clarify whether you are referring to the Neighborhood Collaborative Project (NCP) or to our fiscal sponsor, the Community Resource Collaborative? The NCP doesn't have any financial statements because the NCP is the umbrella under which all of our partners fall. If you are requesting CRC's financial statements, then please contact Tina Paradiso (cc'd here).

Thank you,  
Janelle

**Janelle Duda-Banwar**, MSW, PhD

she/her  
Founder & Director  
400 Andrews St | Suite 212 C | Rochester, NY 14604  
585.683.3638

---

**From:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>  
**Sent:** Friday, January 20, 2023 1:59 PM  
**To:** Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>; Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Cc:** Carmen Allen <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Andy Carey <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>  
**Subject:** RE: ARPA Survey Follow Up

This message was sent securely using ZixCorp.

Hi Janelle,

We have a question from our auditor.

Could you please provide your 2021 and 2022 internal financial statements?

Thanks!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>  
**Sent:** Friday, January 20, 2023 11:14 AM  
**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Cc:** Carmen Allen <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Andy Carey <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>  
**Subject:** Re: ARPA Survey Follow Up

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~~~~~  
Thank you, Faye. It is unlocked now.

-Janelle

**Janelle Duda-Banwar**, PhD, MSW  
she/her  
Founder & Director  
400 Andrews St | Suite 212 C |  
Rochester, NY 14604 | 585.683.3638

---

**From:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>  
**Date:** Friday, January 20, 2023 at 11:12 AM  
**To:** Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>, Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Cc:** Carmen Allen <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>, Andy Carey <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>, Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>, Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>, Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>  
**Subject:** RE: ARPA Survey Follow Up

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Please try it now. After you hit submit the second time it relocked your survey.

**Dr. Faye Pelow**  
*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>  
**Sent:** Friday, January 20, 2023 11:11 AM  
**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Cc:** Carmen Allen <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Andy Carey <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; Tina Paradiso

<[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Jocelyn Basley  
<[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Case Caico, Rebecca  
<[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>

**Subject:** Re: ARPA Survey Follow Up

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~~~~~  
Good Morning Faye,

We went in to start working on this and everything is locked. If it isn't unlocked by noon today, then I don't see how we can make your Monday noon deadline.

Thank you in advance,  
NCP Team

**Janelle Duda-Banwar**, PhD, MSW  
she/her  
Founder & Director  
400 Andrews St | Suite 212 C |  
Rochester, NY 14604 | 585.683.3638

---

**From:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>  
**Date:** Friday, January 20, 2023 at 10:41 AM  
**To:** Neighborhood Collaborative Project  
<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Cc:** [janelle@onthegroundny.com](mailto:janelle@onthegroundny.com) <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>, Carmen Allen <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>, Andy Carey <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>, Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>, Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>, Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>  
**Subject:** RE: ARPA Survey Follow Up

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Good morning all,

The Action Item sheet is looking much more filled out- thank you. We will need you to clarify what the "NCP areas" are, how many of them there are and how they are defined (by neighborhood, zip code, agency etc.). Also in each of these spaces where you have indicated that you will serve residents

by NCP area, you have put a range. We understand that this number could vary, but we need a commitment every quarter to a number of residents you plan to serve. Please indicate in this cell or in a separate line the total number of residents you plan to serve with your program in that quarter over all NCP areas. This should not be a range- this should be a clearly defined number and should correlate with the number given in your scope- 5,200.

We also need to know about the specific programs and services you plan to offer and when you plan to offer them. Beyond engagement walks and pop-up events-If you are planning to address food insecurity, behavioral health service etc- please indicate how you plan to do this and what services you will be offering to the community in the action item sheet. Legal will want this clearly defined in your contract. The action item sheet should mirror your scope and should be detailed regarding the services you plan to provide to the community.

Per your project management and fiscal reporting, we expect that these amounts would get rolled into the cost of doing the project. They are the general administrative fees that correspond with the work so they can be added to the costs of that work and divided evenly. For our purposes, we do not need to note that you are doing the fiscal reporting or that you are meeting with your team every quarter- we assume that is a given. The purpose of the action item sheet is to lay out a plan for your project with real metrics and deliverables for your contract. If these extra items help you to remain organized then you can leave them in- at this point we do not want to give you additional work or stress.

We can give you until Monday 1/23 at noon to complete these changes but that is the final deadline- we have a full meeting with the legal and audit teams on Tuesday to finalize.

Please let us know if you have any questions. Thank you.

**Dr. Faye Pelow**

*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** Neighborhood Collaborative Project  
<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Sent:** Thursday, January 19, 2023 10:02 PM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Case Caico, Rebecca

<[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>

**Cc:** [janelle@onthegroundny.com](mailto:janelle@onthegroundny.com); Carmen Allen  
<[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Andy Carey  
<[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; Tina Paradiso  
<[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Jocelyn Basley  
<[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>

**Subject:** Re: ARPA Survey Follow Up

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~~~~~  
Good evening Faye and Rebecca,

Thank you again for your assistance in unlocking the portal sections and the opportunity to update NCP's action item sheet. As you know, this project is unique in that it is 100% directed and responsive to the needs identified by the neighborhood residents, anchor agencies and supporting partner agencies. Information sharing, education and capacity building; delivery of programs and services, input and feedback regarding the project activities as well as the processes required to manage this citywide collaboration are all important and crucial tenets of NCP. Project management, fiscal reporting, data and evaluation are integral parts of implementing NCP and key components of our budget. Since the quarterly action item sheet includes % of budget and requires 100% of the budget to be accounted for to avoid submission errors, the action items associated with these components still remain. If you have an alternate method or preference as to how you would like us to document these components and demonstrate that 100% of the budget has been accounted for, please let us know.

As I shared previously, I will be away for the next two weeks, January 20th - February 4th with intermittent access to emails. So, I've included our project team on this response so they are aware of these updates and available for additional updates if needed. Please know the project team meets every Friday at 11 am via Zoom and Janelle will be monitoring this mailbox during my travels.

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Thu, Jan 19, 2023 at 9:47 AM Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)> wrote:

Faye, we're in, thank you!

As I shared before, I will complete the updates you've requested and resubmit before I leave in the morning but cannot by 5pm today.

Thank you in advance for your understanding and continued support.

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Thu, Jan 19, 2023 at 9:04 AM Pelow, Faye

<[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

Hi Jocelyn,

Please try it now. Let me know if you continue to have issues and I will contact IT.

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

**From:** Neighborhood Collaborative Project

<[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Sent:** Wednesday, January 18, 2023 9:43 PM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>

**Cc:** Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>; Dr. Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>

**Subject:** Re: ARPA Survey Follow Up

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~~~~~

Good evening Faye and Rebecca,

Thank you for sharing this feedback but unfortunately merely unlocking the portal does not allow me to access and/or change any of the sections within the ARPA Survey. Each section of the survey remains locked as read only so I am unable to make the changes you've requested at this time. Please ensure that at a minimum, the Action Item Sheet section is unlocked and so I can make those changes before my flight leaves first thing Friday morning,

Just in case there's a problem or delay, I've copied our project team member/evaluator Janelle Duda-Buda on this response so that she can complete the survey changes on our behalf.

As always, your continued support is greatly appreciated.

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Wed, Jan 18, 2023 at 5:18 PM Pelow, Faye

<[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

Hi Jocelyn,

Rebecca and I reviewed your survey deliverables today and we have some feedback for you:

1. Action item sheet- we need to see concrete number of the residents you intend to serve in the action item sheet. This should reflect your individual and neighborhood outcomes (which should be your action items and deliverables) and should amount to the 5,200 residents you put forward in your scope of work.
2. You can remove actions related to project management, fiscal data and evaluation. You can reference these in your annual reports and provide your findings, but we do not need these quarterly.
3. Years 2025-2026- you cannot leave this with "as defined with modifications as needed"- we will need this filled out with your actions, deliverables and the numbers of people you intend to serve in each quarter.

Below is the reference for how these action items should be framed as a refresher:

Action: this is the goal/ the action we are planning to take.

Deliverable: This is the means to achieving that goal- the services that will be provided, the supplies that will be acquired, what needs to be done in order to accomplish the goal.

Measurement: A projected outcome with a high level value/ number. How many people will be served as a result of this goal? How many people were trained/ fed/ housed/ provided medical care etc. This can be big picture- we will drill down on the real values of your data with your quarterly data reporting.

Examples (not specific to your program, just in general):

Action: Equip new office space

Deliverable: Purchased office supplies, enrolled with utilities, acquired internet and bought office furniture; provided invoices to County for reimbursement

Measurement: Office space will be ready to serve Monroe County residents by 7/1 (or the number of people you plan to serve in the space or both)

Action: Hire program staff

Deliverable: Hire Executive Director, Program Coordinator, Administrative Assistant; deliver staffing plan to County

Deliverable: Fill staffing positions per budget outline; for example- 3/10 positions filled –or- project is fully staffed (depending on where you are/ plan to be)

Action (More specific version- again, not to your program but in general): Increase access to healthcare by providing population served (specify for your program- veterans/seniors/families/ youth etc.) access to at least 3 preventative healthcare screens and/or mental health services.

Deliverable: Provide transportation, referrals, counseling, training and other support to population served.

Measurement: 150 population served will access healthcare screens and/or mental health services.

- You can repeat action items over several quarters if you are going to be measuring the same services/ populations consistently throughout your project.
- We do not need to see a separate line item for every administrative cost in your budget- you can roll these into the big picture action items.

I have unlocked your survey in the portal. Please make these edits by tomorrow, 1/19, at 5 PM and email us to confirm when this has been completed.

Thanks!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

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**From:** [Pelow, Faye](#)  
**To:** [Neighborhood Collaborative Project](#); [Tina Paradiso](#)  
**Cc:** [Case Caico, Rebecca](#)  
**Subject:** RE: YOUR ASSISTANCE IS NEEDED - Clarification / Disclaimer Letter for our Fiscal Sponsor  
**Date:** Wednesday, December 21, 2022 9:46:59 AM

---

Hi Jocelyn,

We ran this by legal and they suggest that you draft a letter and we can review/ put on County letterhead. Could you or Tina please get that over to me today or tomorrow so we can get this to you before the holiday?

Thanks!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

**From:** Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>  
**Sent:** Tuesday, December 20, 2022 8:32 PM  
**To:** Pelow, Faye <FayePelow@monroecounty.gov>; Case Caico, Rebecca <RebeccaCaico@monroecounty.gov>  
**Cc:** Tina Paradiso <tinap@commresourcecollab.org>  
**Subject:** YOUR ASSISTANCE IS NEEDED - Clarification / Disclaimer Letter for our Fiscal Sponsor

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Ladies,

First let me thank you for today's webinar. I appreciate your sharing of information and look forward to receiving your feedback and guidance regarding our Survey submission.

The reason for this email is on behalf of our fiscal sponsor, Community Resource Collaborative (CRC). To date, all of the County Executive Office's media and printed communication regarding the ARPA awards has inaccurately purported that CRC is the proposed recipient of the award instead of accurately reflecting that CRC is solely the fiscal sponsor on behalf of the Neighborhood Collaborative Project. Unfortunately, this subtle nuance has caused CRC to not receive a pending grant award from Excellus BCBS because they mistakenly believe CRC has been awarded \$7.1M from the County Executive's Office.

It would be a significant help if you could provide a simple statement that acknowledges the budget and proposal submitted and awarded was for the Neighborhood Collaborative Project (NCP) and that the Community Resource Collaborative has been identified solely as NCP's pass-through fiscal agent.

If you have any questions or need further clarification, please feel free to reach out to Tina Paradiso who is copied on this email and can be reached by phone at 585-261-4475.

Thank you in advance for your consideration and immediate attention to this matter.

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

**From:** [Neighborhood Collaborative Project](#)  
**To:** [Pelow, Faye](#); [Case Caico, Rebecca](#)  
**Cc:** [Carmen Allen](#); [Dr. Janelle Duda-Banwar](#); [Andy Carey](#); [Tina Paradiso](#)  
**Subject:** Re: ARPA Follow Up: Q&A Session, Updated Timeline and Survey Guidance  
**Date:** Wednesday, December 7, 2022 7:18:41 PM

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Faye & Rebecca,

Yes we did receive your November 21st email. Unfortunately I focused on the first part and inadvertently misread the last part of your statement - " We would still like to actively push forward with the survey deliverables. As soon as the vote is complete we will be able to start the contract process without delay. After the vote is finalized and everyone is approved (as we hope/believe you all will be) we will ask you to complete the ARPA survey within two weeks."

My apologies for the confusion and thank you in advance for your review and feedback of our current submission.

Fingers crossed and prayers sent for a positive outcome on December 13th.

Best regards,

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Wed, Dec 7, 2022 at 4:43 PM Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

Hi Jocelyn,

Attached is the email that I sent out to the ARPA grantees on November 21<sup>st</sup> explaining the updated timeline, that services cannot start on January 1<sup>st</sup> and that the new deadline would need to be after the Legislature vote is complete. I double-checked and you are on the recipient list- did you not receive it? If not- check your spam folder or junk email folder. Sometimes emails from the County can get stuck in there.

All grantees will be on the same contract schedule- we will review all of the survey responses as soon as we are able. We will certainly be in touch with feedback and will let you know if anything additional is needed to move your proposal forward.

Thank you,

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

**From:** Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Sent:** Wednesday, December 7, 2022 3:41 PM

**To:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>; Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>

**Cc:** Andy Carey <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; Carmen Allen <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; Dr. Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>; Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>

**Subject:** Re: ARPA Follow Up: Q&A Session, Updated Timeline and Survey Guidance

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Hi Faye,

I hope you are well and thank you for this update. We were not aware that the November 30th deadline had been suspended. In fact, our last communication implied that you were holding the deadline steady in hopes that the proposed timeline would continue to move forward.

Subsequently, we've already completed and submitted our ARPA survey response. Will your office review and provide feedback regarding our current submission? Is there

opportunity for our proposal to move forward sooner once any needed changes or corrections are made?

We look forward to receiving your response.

Jocelyn Basley, Community Consultant

Project Lead for the Neighborhood Collaborative Project

On Wed, Dec 7, 2022, 10:19 AM Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

Good Morning,

We wanted to thank you all for your continued support and hard work as we push forward through this legislative process. Though we cannot be sure, we are very hopeful that the Legislature will vote on the ARPA referral at the meeting on December 13<sup>th</sup> and that it will be approved. **If that happens**, we will then require all surveys to be completed by Monday, January 16<sup>th</sup> at 9 AM. We expect contracts to start no sooner than March 1.

We would like to offer another Q&A session to you all on Tuesday, December 20<sup>th</sup> at 9:30 AM. At this meeting, we will answer some of the most prominent questions that have come up during the ARPA survey process and will answer any additional questions that you may have. Please feel free to prepare lists ahead of time and send them to me to be added to the presentation or ask them in real time for the benefit of the group. We will also provide you with an updated timeline of deliverables and next steps. If you are unable to attend, we can send you a link to the video recording.

I also wanted to take a moment to provide some clarification and guidance regarding a few items on the survey that you may find useful.

Regarding the **Action Item Sheet**: these action items can be fairly high level- you do not have to be overly detailed or 'in the weeds' (this is where some of the grantees are getting a bit lost). You can use this as a guideline:

Action: this is the goal/ the action we are planning to take.

Deliverable: This is the means to achieving that goal- the services that will be provided,

the supplies that will be acquired, what needs to be done in order to accomplish the goal. Measurement: A projected outcome with a high level value/ number. How many people will be served as a result of this goal? How many people were trained/ fed/ housed/ provided medical care etc. This can be big picture- we will drill down on the real values of your data with your quarterly data reporting.

Examples (not specific to your program, just in general):

Action: Equip new office space

Deliverable: Purchased office supplies, enrolled with utilities, acquired internet and bought office furniture; provided invoices to County for reimbursement

Measurement: Office space will be ready to serve Monroe County residents by 7/1 (or the number of people you plan to serve in the space or both)

Action: Hire program staff

Deliverable: Hire Executive Director, Program Coordinator, Administrative Assistant; deliver staffing plan to County

Deliverable: Fill staffing positions per budget outline; for example- 3/10 positions filled – or- project is fully staffed (depending on where you are/ plan to be)

Action (More specific version- again, not to your program but in general): Increase access to healthcare by providing population served (specify for your program- veterans/seniors/families/ youth etc.) access to at least 3 preventative healthcare screens and/or mental health services.

Deliverable: Provide transportation, referrals, counseling, training and other support to population served.

Measurement: 150 population served will access healthcare screens and/or mental health services.

- You can repeat action items over several quarters if you are going to be measuring the same services/ populations consistently throughout your project.
- We do not need to see a separate line item for every administrative cost in your budget- you can roll these into the big picture action items.
- If you are hiring personnel, in the quarter that you are hiring them you can show this

as a percentage of their salary as well as their onboarding costs. After this initial cost, it should be 25% of their salary and whatever costs are attributed to them (or the percentage of their salary that is equivalent to the time that is associated with the ARPA program).

Regarding the **reporting requirements**: since contracts will not begin until at least March 1, you will not need to report on the first quarter. Your first report will cover work completed between March and June, 2023. Please update your budgets and action item sheets to reflect this change.

Also please note that we will be requiring quarterly reports that are broken down by the individuals served: we will need to have reporting on the demographic information and services provided to each individual in your program (and partner programs). We will be providing a template excel file for this once all of the surveys have been completed and received. If you do not currently have the functionality to report on each individual, you will need to either work with your recordkeeping provider (or internal team) or you will be able to create individual records for each person served in the ARPA portal. We understand that your recordkeeping services may charge for this additional report- you are able to utilize ARPA funds to pay for this administrative cost.

I hope that this helps to answer some of your questions! I will send out a calendar invitation shortly for the Q&A session on 12/20.

Thank you!

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

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**To:** [Clark, Allison](#)  
**Subject:** Accepted: ARPA Survey Q & A Session  
**Date:** Wednesday, December 7, 2022 4:35:18 PM  
**Attachments:** [attachment.ics](#)

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**From:** [Darnell Rhodes](#)  
**To:** [Ann Graham](#); [Agustin Ramos-Lopez](#); [Alyssa Hebel](#); [Amanda Jackson Jacobs](#); [Ana Martinez](#); [Andre Jeffries](#); [clayton.waller@rmapiny.org](#); [dschneider@ceoworks.org](#); [Dana Frame](#); [Danielle Tilden](#); [Dave Seely](#); [Diana Robinson](#); [Dr. Tammy Butler](#); [lauri.follette@dfa.state.ny.us](#); [fowen@lawny.org](#); [Glenn Grana](#); [J.K. Langans](#); [Jacqueline Keiser](#); [Janelle Snow](#); [jkajet@pathstone.org](#); [Jennifer Cathy](#); [jscannell@foodlinkny.org](#); [jcmog@ntcc-greece.org](#); [Jim Smith](#); [Joel Yager](#); [Joy Bergfalk](#); [Justin Gattie](#); [kblock2056@gmail.com](#); [Kirby Trask](#); [Latisha McCray](#); [Lena Catalano](#); [Leroy Banks](#); [ldaswani@pathstone.org](#); [Lisa Lewis](#); [Maria O'Brien](#); [Mary Elizabeth LaDuca](#); [Michael Amalfi](#); [Miguel Melendez](#); [Monroe](#); [Norlund](#); [Precious Bedell](#); [Sametrius Brigham](#); [Saunders Victor T.](#); [Shana Baker](#); [Shermond Reid](#); [SimonOchrym](#); [Stephen Bryant](#); [Tandalaya Sims-Cochran](#); [toddbaxter@monroecounty.gov](#); [Torres](#); [Tranelli](#); [Tyrone Reaves](#); [vmulkey@ceoworks.org](#); [William Johnson](#); [Angela\\_kendricks@urmc.rochester.edu](#); [Bob Crystal](#); [Connie Sanderson](#); [Cshivers@gcasa.org](#); [Thayer, Cynthia](#); [dcondliffe@communityalternatives.org](#); [Eileen Hurley](#); [gilbertmahoneyj@nysassembly.gov](#); [Heather Crimmins](#); [Ian Young](#); [jhoge@lawny.org](#); [jbishop@badenstreet.org](#); [jdozier@ceoworks.org](#); [John Beiter](#); [Jonathan Compton](#); [krogers@theexerciseexpress.com](#); [kimberlybutler@monroecounty.gov](#); [Klem](#); [l.washington@careerstartny.com](#); [Leslie.Kozlowski@fcscharities.org](#); [Lexi Wilford](#); [Lisa Buscemi](#); [Lisa.Lewis@fcscharities.org](#); [natalia.lopuchowycz@doccs.ny.gov](#); [Lori O'Brien](#); [NickCoulter](#); [Rashamarie Colon](#); [SaraPassamonte](#); [skp@rocjpc.org](#); [Tanya Thurman](#)  
**Cc:** [Carl Hatch-feir](#); [Denise O'Donnell](#); [Donaldehjr@gmail.com](#); [GinaBrockway](#); [judgekaren@aol.com](#); [Levon Sturgis \(levon1338@gmail.com\)](#); [Brenda Lopez](#); [Cathy SalvaggioBuckert](#); [cjohnson@hutherdoyle.com](#); [Dale Sedgwick](#); [Dick Laidlaw](#); [Dr. Craig Waleed](#); [Mike Iacucci](#); [Kayann Williams](#); [Khara Grant](#); [Leslie Barnes](#); [Lisa Connors](#); [Marci Muller](#); [Bob Burns](#); [TinaParadiso](#); [Rahsaan DeLain\(rdelain@chcb.net\)](#)  
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Good morning,

I am willing to hop in wherever you need me, but I would like to be in the personal needs group as well.

Thank you and hope everyone has a great day!

*Darnell Rhodes*

*Monroe County Reentry Coordinator*

*Pronouns: He, Him, His*

*72 Hinchey Rd. | Rochester NY | 14624*

*585.301.7249 Cell | 585.467.2230 ext. 307 Office*



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**From:** Ann Graham <agraham@rawny.org>

**Sent:** Monday, November 28, 2022 6:33 PM

**To:** Agustin Ramos-Lopez <aramos-lopez@monroecounty.gov>; Alyssa Hebel <hebelera@shswny.org>; Amanda Jackson Jacobs <gwcserves@gmail.com>; Ana Martinez

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**Subject:** Follow Up to our Monday Meeting

Dear Friends,

First, a big thank you for coming to last Monday's meeting—since Covid hit, it was really a treat to see so many familiar faces! We appreciate everyone's comments, questions, and all the energy present at the table that is so needed to serve our clients and our community. Monday was a chance for us just to get together and start the conversation—now it's time to get into the details. **RAWNY is a collaborative effort.** Obviously, we are a large group, and it would be impossible to tackle specific issues in that setting. I'd like to suggest some small, **time-limited**, (think 4 - 6 weeks) workgroups to focus on specific topics. The ones that immediately came to mind are:

- Housing
- Health Care (Behavioral and Physical)
- Referral Process
- Standards of Care and Professional Development
- Education, Training, and Employment
- Stabilization Needs (food, clothing, transportation, cell phones, household items and furniture, birth certificate, ID, Social Security cards, etc.) and dispensing funds
- Systemic Issues. (working together with or local leadership and state representatives to create solutions to long-standing issues that have hampered reentry, e.g. DHS sanctions that are imposed after a period of incarceration, landlord/tenant agreements, NYS ID, etc., connecting with clients prior to release, etc.)
- Mentoring and Family Support
- Veterans
- Persons with Disabilities

If you think we need any others, or if any of these could be combined, please let me know. I think probably 7 people is the limit for a group, 5 would be better—after that it gets impossible to schedule even a Zoom meeting. Someone from our Board or me can work with each group to

explain what funds are available for that issue, any progress we've made to date on a particular issue, anyone outside the primary Reentry Providers group that may be of help (for example, Bill Johnson has said he'd be happy to consult on an "as needed" basis but is trying to slow down from Board commitments).

And before I forget, we are arranging for a Zoom demonstration of My Wayfinder focused on how it would be used by providers. I explained that for our purposes (I'm sure for most agencies' purposes) having clients sign up for their own accounts may be helpful for some people, but unlikely for most. Maria O'Brien and Nakisha Johnson from Systems Integration/My Wayfinder understood that, and unfortunately Angee, the woman doing the demonstration, didn't quite understand who she was presenting to. The County is funding the My Wayfinder system and I'm certain they will expect County-funded programs to use it.

This is your opportunity to help shape the organization that is meant to serve agencies as well as clients. If you want to be part of a work group, please email me as soon as possible. We are hopeful that the ARPA funds will be voted on on December 13<sup>th</sup> and then it's full speed ahead!

Best regards,

*Ann*



**Ann M. Graham**  
**President/CEO**

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Signed!

Regards,  
Dale

V. Dale Sedgwick | CEO, Hope Initiatives CDC Inc. | [dsedgwick@makinghopepossible.com](mailto:dsedgwick@makinghopepossible.com) | [www.makinghopepossible.com](http://www.makinghopepossible.com) | 585-697-0407 x 101 (o) | 585-622-0001 (m)

On Tue, Nov 22, 2022 at 5:55 PM Khara Grant <[khara@wildflowerconsultants.com](mailto:khara@wildflowerconsultants.com)> wrote:  
signed

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**Sent:** Tuesday, November 22, 2022 8:59:50 AM  
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**Cc:** Ann Graham <[agraham@rawny.org](mailto:agraham@rawny.org)>; Denise O'Donnell <[deod622@gmail.com](mailto:deod622@gmail.com)>; Jim Smith <[jsmith@spirituschristipo.org](mailto:jsmith@spirituschristipo.org)>; Lindsay MCCutchen <[l.t.m@careerstartny.com](mailto:l.t.m@careerstartny.com)>; Karen Morris <[judgekaren@aol.com](mailto:judgekaren@aol.com)>; Carl Hatch-feir <[firstnation@msn.com](mailto:firstnation@msn.com)>; Levon Sturgis <[levon1338@gmail.com](mailto:levon1338@gmail.com)> <[levon1338@gmail.com](mailto:levon1338@gmail.com)>; Bryant, Stephen, Jr. <[stephen.bryant@cityofrochester.gov](mailto:stephen.bryant@cityofrochester.gov)>; Tyrone Reaves <[tyrone.reaves@prodintegration.com](mailto:tyrone.reaves@prodintegration.com)> <[tyrone.reaves@prodintegration.com](mailto:tyrone.reaves@prodintegration.com)>; Donaldehyr@gmail.com <[Donaldehyr@gmail.com](mailto:Donaldehyr@gmail.com)>; Gina Brockway <[ginabrockway555@gmail.com](mailto:ginabrockway555@gmail.com)>; Brenda Lopez <[blizlopez@yahoo.com](mailto:blizlopez@yahoo.com)>; Cathy Salvaggio Buckert <[cbuckert@rawny.org](mailto:cbuckert@rawny.org)>; Craig Johnson <[cjohnson@hutherdoyle.com](mailto:cjohnson@hutherdoyle.com)>; Dale Sedgwick <[dsedgwick@makinghopepossible.com](mailto:dsedgwick@makinghopepossible.com)>; Dick Laidlaw <[dlaidlaw237@gmail.com](mailto:dlaidlaw237@gmail.com)>; Dr.

Craig Waleed <[caw0870@gmail.com](mailto:caw0870@gmail.com)>; Mike Iacucci <[lacuccis@gmail.com](mailto:lacuccis@gmail.com)>; Kayann Williams <[kaywilliams2187@gmail.com](mailto:kaywilliams2187@gmail.com)>; Khara Grant <[khara@wildflowerconsultants.com](mailto:khara@wildflowerconsultants.com)>; Leslie Barnes <[lbarnes4@rochester.rr.com](mailto:lbarnes4@rochester.rr.com)>; Lisa Connors <[LSCNNRS@aol.com](mailto:LSCNNRS@aol.com)>; Marci Muller <[marcimull@gmail.com](mailto:marcimull@gmail.com)>; Bob Burns <[rburns2051@hotmail.com](mailto:rburns2051@hotmail.com)>; Tina Paradiso <[tinap@imprintablesolutions.com](mailto:tinap@imprintablesolutions.com)>; Rahsaan DeLain ([rdelain@chcb.net](mailto:rdelain@chcb.net)) <[rdelain@chcb.net](mailto:rdelain@chcb.net)>; W. 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Langans <[ceoatwam@gmail.com](mailto:ceoatwam@gmail.com)>; Janelle Snow <[jsnow@commresourcecollab.org](mailto:jsnow@commresourcecollab.org)>; Jason Kajet <[JKajet@pathstone.org](mailto:JKajet@pathstone.org)>; Jennifer Cathy <[jcathy@delphirise.org](mailto:jcathy@delphirise.org)>; Jessica Scannell <[jscannell@foodlinkny.org](mailto:jscannell@foodlinkny.org)>; Jim Crowley <[jcmog@ntcc-greece.org](mailto:jcmog@ntcc-greece.org)>; Joy Bergfalk <[joybergfalk@gmail.com](mailto:joybergfalk@gmail.com)>; Tranelli <[kftranelli@gmail.com](mailto:kftranelli@gmail.com)>; Kirby Trask <[trask\\_kirby@roberts.edu](mailto:trask_kirby@roberts.edu)>; Leroy Banks <[lbanks@rochesterworks.org](mailto:lbanks@rochesterworks.org)>; Lena Catalano <[elitehousing@gmail.com](mailto:elitehousing@gmail.com)>; Lisa Daswani <[ldaswani@pathstone.org](mailto:ldaswani@pathstone.org)>; Lisa Lewis <[llewis@cfcrochester.org](mailto:llewis@cfcrochester.org)>; Latisha McCray <[lmccray@theexerciseexpress.com](mailto:lmccray@theexerciseexpress.com)>; Maria O'Brien <[mariadmatthew@gmail.com](mailto:mariadmatthew@gmail.com)>; Mary Elizabeth LaDuca <[mladuca@delphirise.org](mailto:mladuca@delphirise.org)>; Michael Amalfi <[elitehousing585@gmail.com](mailto:elitehousing585@gmail.com)>; Precious Bedell <[precious.bedell@rochester.edu](mailto:precious.bedell@rochester.edu)>; Saunders, Victor T. <[Victor.Saunders@cityofrochester.gov](mailto:Victor.Saunders@cityofrochester.gov)>; Jeremy Cooney <[sd56jac@nysenate.gov](mailto:sd56jac@nysenate.gov)>; Justin Gattie <[jgattie@monroecounty.gov](mailto:jgattie@monroecounty.gov)>; Shamsuddin Hakim <[shamsuddinH1@aol.com](mailto:shamsuddinH1@aol.com)>; Shana Baker <[opportunityrocs@gmail.com](mailto:opportunityrocs@gmail.com)>; Todd Baxter <[Toddbaxter@monroecounty.gov](mailto:Toddbaxter@monroecounty.gov)>; Tandalaya Sims-Cochran <[tandalayasims-cochran@monroecounty.gov](mailto:tandalayasims-cochran@monroecounty.gov)>; Susan K. Porter <[skp@rocjpc.org](mailto:skp@rocjpc.org)>; Lisa Buscemi <[lbuscemi@spirituschristipo.org](mailto:lbuscemi@spirituschristipo.org)>; Ian Young <[i.young@careerstartny.com](mailto:i.young@careerstartny.com)>; [l.washington@careerstartny.com](mailto:l.washington@careerstartny.com) <[l.washington@careerstartny.com](mailto:l.washington@careerstartny.com)>; John Beiter <[jbeiter@rochesterworks.org](mailto:jbeiter@rochesterworks.org)>; Bob Crystal <[crys24634@gmail.com](mailto:crys24634@gmail.com)>; Heather Crimmins <[hcrimmins@communityalternatives.org](mailto:hcrimmins@communityalternatives.org)>; [Angela\\_kendricks@urmc.rochester.edu](mailto:Angela_kendricks@urmc.rochester.edu) <[Angela\\_kendricks@urmc.rochester.edu](mailto:Angela_kendricks@urmc.rochester.edu)>; Kim Butler <[kimberlybutler@monroecounty.gov](mailto:kimberlybutler@monroecounty.gov)>; [Cshivers@gcasa.org](mailto:Cshivers@gcasa.org) <[Cshivers@gcasa.org](mailto:Cshivers@gcasa.org)>; Connie Sanderson <[csanderson@letsendhomelessness.org](mailto:csanderson@letsendhomelessness.org)>; cynthia thayer2@va. gov <[cynthia.thayer2@va.gov](mailto:cynthia.thayer2@va.gov)>; Frame <[dframe@compeerrochester.org](mailto:dframe@compeerrochester.org)>; [dcondliffe@communityalternatives.org](mailto:dcondliffe@communityalternatives.org) <[dcondliffe@communityalternatives.org](mailto:dcondliffe@communityalternatives.org)>; [meeksd@nysassembly.gov](mailto:meeksd@nysassembly.gov) <[meeksd@nysassembly.gov](mailto:meeksd@nysassembly.gov)>; [desibenet@aol.com](mailto:desibenet@aol.com) <[desibenet@aol.com](mailto:desibenet@aol.com)>; Keiser <[jacque3373@yahoo.com](mailto:jacque3373@yahoo.com)>; [gilbertmahoneyj@nysassembly.gov](mailto:gilbertmahoneyj@nysassembly.gov) <[gilbertmahoneyj@nysassembly.gov](mailto:gilbertmahoneyj@nysassembly.gov)>; [jbishop@badenstreet.org](mailto:jbishop@badenstreet.org) <[jbishop@badenstreet.org](mailto:jbishop@badenstreet.org)>; [jdozier@ceoworks.org](mailto:jdozier@ceoworks.org) <[jdozier@ceoworks.org](mailto:jdozier@ceoworks.org)>; Jason Hoge <[jhoge@lawny.org](mailto:jhoge@lawny.org)>; Karen Rogers <[krogers@theexerciseexpress.com](mailto:krogers@theexerciseexpress.com)>; Lexi Wilford <[awilford@hutherdoyle.com](mailto:awilford@hutherdoyle.com)>; Lisa Lewis <[Lisa.Lewis@fcscharities.org](mailto:Lisa.Lewis@fcscharities.org)>; Lori O'Brien <[lobrien@lawny.org](mailto:lobrien@lawny.org)>; Norlund <[querenciawellness13@gmail.com](mailto:querenciawellness13@gmail.com)>; Melendez <[mmelendez@iberodevelopment.org](mailto:mmelendez@iberodevelopment.org)>; Torres <[ntorres@pathstone.org](mailto:ntorres@pathstone.org)>; Nick Coulter <[ncoulter@pcho.org](mailto:ncoulter@pcho.org)>; Klem <[nickklem@gmail.com](mailto:nickklem@gmail.com)>; [Rcolon@pathstone.org](mailto:Rcolon@pathstone.org) <[Rcolon@pathstone.org](mailto:Rcolon@pathstone.org)>; Sara Passamonte <[spassamonte@compeerrochester.org](mailto:spassamonte@compeerrochester.org)>; Tanya Thurman <[tthurman@abcinfo.org](mailto:tthurman@abcinfo.org)>; Monroe <[wmonroe@abcinfo.org](mailto:wmonroe@abcinfo.org)>; Jonathan Compton <[jcompton@ulr.org](mailto:jcompton@ulr.org)>;

[bronsonh@NYSASSEMBLY.GOV](mailto:bronsonh@NYSASSEMBLY.GOV) <[bronsonh@nysassembly.gov](mailto:bronsonh@nysassembly.gov)>; Mulkey  
<[vmulkey@ceoworks.org](mailto:vmulkey@ceoworks.org)>; [Leslie.Kozlowski@fcscharities.org](mailto:Leslie.Kozlowski@fcscharities.org) <[Leslie.Kozlowski@fcscharities.org](mailto:Leslie.Kozlowski@fcscharities.org)>;  
Eileen Hurley <[ehurley@spirituschristi.org](mailto:ehurley@spirituschristi.org)>; Lopuchowycz, Natalia H (DOCCS)  
<[natalia.lopuchowycz@doccs.ny.gov](mailto:natalia.lopuchowycz@doccs.ny.gov)>; Madison Byrne <[madison.byrne@rmapiny.org](mailto:madison.byrne@rmapiny.org)>; Thomas  
Gant <[thomasgant25@gmail.com](mailto:thomasgant25@gmail.com)>

**Subject:** Re: Petition!!

All,

I have copied below the email I sent to my county legislator. Feel free to copy and paste all or parts of it to send to yours. [Here](#) is a link to a list of county legislators by district.

*I am writing to you today to inquire about the \$144 Million in ARPA funds from the Federal Government. It has come to my attention that the county legislature has not yet voted to approve the first round of funding for organizations that have been approved to receive the funds. Would you please shed light on this? These organizations are poised to impact some of our most vulnerable populations in the greater Rochester area and I wonder why the legislature would postpone a vote on the funding, especially after the very stringent application process.*

*If I may write frankly and in general terms, it seems to me as a resident looking in from the outside, that the legislature is allowing partisan politics to stall efforts that would improve the quality of life for the people they are supposed to be serving- and that is frustrating (I have also been following the public defender issue).*

*I know you to be a bridge builder, and I trust your leadership of our district, so I look forward to your response. I know you are probably as busy as I am, if not more, but if you'd prefer to speak on the phone or on zoom after the Thanksgiving holiday, I would welcome that as well.*

*Warmest Wishes,*

*Kerry Gant*

Kerry Gant

Co-Founder *Breaking Down Barriers Project*

*"The opposite of poverty is not wealth. It's justice..." Bryan Stevenson*

*"The opposite of trauma is power." Danielle Sered*

Check out our blog:

[ForLifeInLove](#)

On Mon, Nov 21, 2022 at 8:34 PM Dr. Tammy Butler

<[drtammy@houseofmercyrochester.org](mailto:drtammy@houseofmercyrochester.org)> wrote:

Done

Tammy Butler

On Mon, Nov 21, 2022, 5:34 PM Ann Graham <[agraham@rawny.org](mailto:agraham@rawny.org)> wrote:

Please take a moment to sign this petition appealing to our County legislature to quickly vote to accept \$144 million in federal funds to help our most in-need neighbors.

<https://chng.it/VWJZrkKjKF>

THANK YOU

Ann M. Graham  
President/CEO  
Reentry Association of WNY Inc.  
100 College Avenue  
Rochester NY 14607  
585.773.9079  
[www.rawny.org](http://www.rawny.org)

**From:** [Ann Graham](#)  
**To:** [Abdul W. Muhannad](#); [Ambrose Nwaimo](#); [Amy Wells](#); [Andrea Cain](#); [Ashley Vasquez](#); [Bryant, Stephen, Jr.](#); [Clayton Waller](#); [Connie Sanderson](#); [Craig Johnson](#); [Cynthia Malkowski](#); [cynthia.thayer2@va.gov](#); [Dale Sedgwick](#); [Dana Frame](#); [Darnell Rhodes](#); [Deanna Dominice](#); [Desi Benet](#); [Diana Robinson](#); [Donna Ecker](#); [Dr. Cynthia Cole](#); [Dr. Tammy Butler](#); [Eddie Everett](#); [Eileen O'Shea](#); [MaryElizabeth LaDuca](#); [Erin Corey Wong](#); [Jackie Keiser](#); [Jason Hoge](#); [Jeanne Ryan](#); [Jennie Militello](#); [Jerome Allen](#); [Jessica Scannell](#); [JimCrowley](#); [john klimek](#); [John Paul Perez](#); [Joy Bergfalk](#); [KaraPhillips](#); [Kathleen Tranelli](#); [Kayann Williams](#); [KenZablotny](#); [Lisa Lewis](#); [Kevin Sims](#); [Levon Sturgis \(levon1338@gmail.com\)](#); [Lexy Wilford](#); [Margy Norlund](#); [Mark Swail](#); [MaryBeth Spinelli](#); [Maureen Marlow](#); [Melanie Francesco](#); [Miguel Melendez](#); [Nelida Torres](#); [Nicolas Klem](#); [opportunityrocs@gmail.com](#); [Pat Hart](#); [PIRI](#); [Robin Marable](#); [Roseann Lackey](#); [Sara Passamonte](#); [Simone Ochrym](#); [Sue Heffernan](#); [SuePorter](#); [Tanya Thurman](#); [Todd Baxter](#); [Travis Foster](#); [Ty Gemini](#); [Venion Mulkey](#); [victorsaunders](#); [Wally Bowen](#); [WandaJohnson](#); [varibrauen22](#); [Kimberly Butler](#); [Brenda Lopez](#); [Cathy Salvaggio Buckert](#); [Dick Laidlaw](#); [Dr. CraigWaleed](#); [Iacuccis@gmail.com](#); [Khara Grant](#); [Leslie Barnes](#); [Lisa Connors](#); [marcimull@gmail.com](#); [rburns2051@hotmail.com](#); [Tina Paradise](#)  
**Cc:** [Carl Hatch-feir](#); [Lisa Lewis](#); [Eileen Hurley](#); [Sims-Cochran, Tandalaya](#); [Gattie, Justin](#); [Maria O'Brien](#); [Craig Johnson](#); [Nicky Miller](#); [Susan K. Porter](#); [Lindsay McCutchen](#); [Laurie Broccolo](#); [Jason Kajet](#); [Shana Baker](#); [Janelle Snow\(jsnow@commresourcecollab.org\)](#); [Lindsay McCutchen](#)  
**Subject:** Reentry Providers and RAWNY Partners Meeting  
**Date:** Monday, November 21, 2022 10:13:47 AM  
**Attachments:** [attachment.ics](#)  
[image001.png](#)

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Dear Colleagues,

We are excited to announce that the Reentry Association of WNY Inc. (RAWNY) has been awarded funding through the County's ARPA that will enable us to open the Reentry One-Stop, hopefully in January 2023. Monroe County has strong programs to serve the reentry community, and we want to ensure that have input to how we form the services and processes to support individuals returning home, as well as *you*—the agencies providing many of those services. **It would be helpful if prior to this meeting you emailed a brief description of specifically what services you provide to people in reentry.** At the meeting, we want to discuss your preferences for a referral process, where you continue to see gaps in service, plans to address systemic issues, and how we can best support you. This is a rare opportunity to build something from the ground up without being restricted by specific grant requirements that would only allow us to provide certain services to particular sub-sets of the population. Looking forward to working with you.

Best regards,  
Ann



*Ann M. Graham, Executive Director*  
253 Southampton Drive/Rochester NY|14616  
585.773.9079  
[www.rawny.org](http://www.rawny.org)



**From:** [Neighborhood Collaborative Project](#)  
**To:** [Ann Marie Cook](#)  
**Cc:** [Tiffany Paine-Cirincione](#); [Anne Byer](#); [Amy DAmico](#); [Gerard Hunt](#); [Ann Graham](#); [Ana J](#); [Andie Burkey](#); [Annie Wells](#); [Bivette Stodghill](#); [Carol Tegas](#); [Carolyn Hunt](#); [Chad Rieflin](#); [Erin DiCesare](#); [Elizabeth McDade](#); [Faye](#); [Gerard Hunt 2](#); [Alexandra Cicero](#); [Laura Stradley](#); [Jeffrey Kaczorowski](#); [Jessica Kingsley](#); [jwilson19@trilliumhealth.org](#); [Katherine Rogala](#); [KEREEM BERRY](#); [Kelly Coleman](#); [Lisa Mattoon](#); [Laura Merkl](#); [Michael Coleman](#); [Pat Drake](#); [Rebecca Ferri](#); [rmareus@brockport.edu](#); [rthomas@badenstreet.org](#); [Sherita D. Bullock](#); [skp@rocjpc.org](#); [Tree.Clemonds@dor.org](#); [Wayne Rainey](#); [SJNC Upstairs Conference Room](#); [Jennifer Sahrle](#); [Andy Carey](#); [Tina Paradiso](#); [Carmen Allen](#); [Dr. Janelle Duda-Banwar](#)  
**Subject:** Re: ARPA Agency Conversation  
**Date:** Saturday, November 19, 2022 2:48:32 AM

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Just a few thoughts to share -

Let's not forget what Roosevelt Mareus stated during our call and I certainly concur, the language and tone used as our collective voice must be accurate and respectful. The Petition Title should be addressed to the Monroe County Legislature as a whole; we discussed and agreed to stay above and away from any political fray. Likewise, we discussed that our entrance into this matter as a collective voice would not be confrontational. So rather than "Demand Community Resources" as a legislative action statement; "Approve and Release ARPA Community Resources" is exactly what needs to happen, just as they've done for other "pots" of ARPA funding.

*Jocelyn Basley, Community Consultant*  
**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Fri, Nov 18, 2022 at 4:16 PM Ann Marie Cook <[amcook@lifefspan-roch.org](mailto:amcook@lifefspan-roch.org)> wrote:

Please see attached. Happy to edit.

-----Original Appointment-----

**From:** Tiffany Paine-Cirincione <[TPaine@sjncenter.org](mailto:TPaine@sjncenter.org)>

**Sent:** Thursday, November 17, 2022 3:06 PM

**To:** Tiffany Paine-Cirincione; Ann Marie Cook; 'Anne Byer'; 'Amy DAmico'; 'Gerard Hunt'; 'Ann Graham'; 'Ana J'; 'Andie Burkey'; Annie Wells; 'Bivette Stodghill'; Carol Tegas; 'Carolyn Hunt'; 'Chad Rieflin'; 'Erin DiCesare'; 'Elizabeth McDade'; 'Faye'; 'Gerard Hunt 2'; 'Alexandra Cicero'; 'Laura Stradley'; Jeffrey Kaczorowski; 'Jessica Kingsley'; [jwilson19@trilliumhealth.org](mailto:jwilson19@trilliumhealth.org); Katherine Rogala; 'KEREEM BERRY'; 'Kelly Coleman'; 'Lisa Mattoon'; 'Laura Merkl'; 'Michael Coleman'; 'Jocelyn Basley'; 'Pat Drake'; 'Rebecca Ferri'; [rmareus@brockport.edu](mailto:rmareus@brockport.edu); [rthomas@badenstreet.org](mailto:rthomas@badenstreet.org); Sherita D. Bullock; [skp@rocjpc.org](mailto:skp@rocjpc.org); [Tree.Clemonds@dor.org](mailto:Tree.Clemonds@dor.org); 'Wayne Rainey'; SJNC Upstairs Conference Room; Jennifer Sahrle

**Subject:** FW: ARPA Agency Conversation

**When:** Friday, November 18, 2022 3:30 PM-4:30 PM (UTC-05:00) Eastern Time (US & Canada).

**Where:**

**CAUTION:** External email. Verify sender before opening attachments or links.

-----Original Appointment-----

**From:** Tiffany Paine-Cirincione <[TPaine@sjncenter.org](mailto:TPaine@sjncenter.org)>

**Sent:** Thursday, November 17, 2022 3:05 PM

**To:** Tiffany Paine-Cirincione; 'Anne Byer'; 'Amy DAMico'; 'Gerard Hunt'; 'Ann Graham'; 'Ana J'; 'Andie Burkey'; 'Annie Wells'; 'Bivette Stodghill'; Carol Tegas; 'Carolyn Hunt'; 'Chad Rieflin'; 'Erin DiCesare'; 'Elizabeth McDade'; 'Faye'; 'Gerard Hunt 2'; 'Alexandra Cicero'; 'Laura Stradley'; Jeffrey Kaczorowski; 'Jessica Kingsley'; [jwilson19@trilliumhealth.org](mailto:jwilson19@trilliumhealth.org); Katherine Rogala; 'KEREEM BERRY'; 'Kelly Coleman'; 'Lisa Mattoon'; 'Laura Merkl'; 'Michael Coleman'; 'Jocelyn Basley'; 'Pat Drake'; 'Rebecca Ferri'; [rmareus@brockport.edu](mailto:rmareus@brockport.edu); [rthomas@badenstreet.org](mailto:rthomas@badenstreet.org); Sherita D. Bullock; [skp@rocjpc.org](mailto:skp@rocjpc.org); [Tree.Clemonds@dor.org](mailto:Tree.Clemonds@dor.org); 'Wayne Rainey'; SJNC Upstairs Conference Room; Jennifer Sahrle

**Subject:** ARPA Agency Conversation

**When:** Friday, November 18, 2022 3:30 PM-4:30 PM (UTC-05:00) Eastern Time (US & Canada).

**Where:**

Please forward this to whomever from your agency needs to be involved.

St. Joseph Neighborhood Center is inviting you to a scheduled Zoom meeting.

Topic: ARPA Recipients Conference Call

Time: Nov 18, 2022 03:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/87268888555>

Meeting ID: 872 6888 8555

One tap mobile

+16469313860,,87268888555# US

+16468769923,,87268888555# US (New York)

Dial by your location

+1 646 931 3860 US

+1 646 876 9923 US (New York)

Meeting ID: 872 6888 8555

Find your local number: <https://us06web.zoom.us/j/kvnhf55Kj>

---

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**From:** [Neighborhood Collaborative Project](#)  
**To:** [Jennifer Sahrle](#)  
**Cc:** [Pelow, Faye](#); [Alexandra Cicero](#); [Amy DAmico](#); [Liss, Ana J](#); [Andie Burkey](#); [Ann Graham](#); [Anne Byer](#); [Annie Wells](#); [Bivette Stodghill](#); [Carol Tegas](#); [Carolyn Hunt](#); [Chad Rieflin](#); [Diana Pryntz](#); [Elizabeth McDade](#); [Erin DiCesare](#); [Gerard Hunt](#); [Gerard Hunt 2](#); [Jeffrey Kaczorowski](#); [Jessica Kingsley](#); [jwilson19@trilliumhealth.org](#); [Katherine Rogala](#); [KEREEM BERRY\(kberry@rocmapp.org\)](#); [Laura Merkl](#); [Laura Stradley](#); [Lisa Mattoon](#); [Michael Coleman](#); [Pat Drake](#); [Rebecca Ferri](#); [rthomas@badenstreet.org](#); [Sherita Bullock](#); [Tree.Clemonds@dor.org](#); [Wayne Rainey](#); [Case Caico,Rebecca](#); [Andy Carey](#); [Carmen Allen](#); [Dr. Janelle Duda-Banwar](#); [Tina Paradiso](#)  
**Subject:** Re: Tentative ARPA Awardees--Joint Press Release/Letter to the County Legislature?  
**Date:** Tuesday, November 15, 2022 6:26:18 PM

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Good evening Jennifer and fellow grantees,

I attended today's press conference and I am currently present to listen and learn during the County Legislature's meeting this evening

On behalf of our project team, we welcome an opportunity to meet, learn and strategize with our fellow proposed ARPA awardees.

Jocelyn Basley, Community Consultant  
Project Lead for the Neighborhood Collaborative Project (NCP)

On Tue, Nov 15, 2022, 5:37 PM Jennifer Sahrle <[JSahrle@sjncenter.org](mailto:JSahrle@sjncenter.org)> wrote:

Fellow tentatively approved ARPA awardees,

Depending upon what happens tonight at the meeting of the Monroe County Legislature—Should we consider a joint press release and/or a formal letter to the Legislature regarding the ARPA funding issue? I.e.:

- The thoroughness of the process used by Monroe County to conduct the needs assessment
- The extensive RFP process that we engaged in
- The difficult position that this place us in organizationally

I look forward to hearing your perspectives.

My cell is 585.465.2015 if you wish to contact me directly.

Best,

Jen

---

Jennifer Sahrle | Executive Director

St. Joseph's Neighborhood Center, Inc. | 417 South Ave. Rochester, NY 14620

(m) 585.465.2015 (o) 585.325.5260 x1001 (f) 585.325.3017 | [JSahrle@sjncenter.org](mailto:JSahrle@sjncenter.org)

St. Joseph's Neighborhood Center - "Health care for the community by the community."

"We who believe in freedom cannot rest."—Ella Baker

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Grace note: I send emails during a time which is convenient for me. Please respond at a time which is convenient for you. Also, at this time my inbox is fuller than ever (like yours). Messages are easy to miss. Please follow-up if you don't hear from me.—Credit to Dr. Seanelle Hawkins for this brilliant text!

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**From:** Pelow, Faye <[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)>

**Sent:** Monday, November 14, 2022 5:13 PM

**To:** Alexandra Cicero <[grants@foodlinkny.org](mailto:grants@foodlinkny.org)>; Amy DAmico <[adamico@communityalternatives.org](mailto:adamico@communityalternatives.org)>; Liss, Ana J <[AnaLiss@monroecounty.gov](mailto:AnaLiss@monroecounty.gov)>; Andie Burkey <[andieb@willowcenterny.org](mailto:andieb@willowcenterny.org)>; Ann Graham <[agraham@rawny.org](mailto:agraham@rawny.org)>; Anne Byer <[abeyer@ulr.org](mailto:abeyer@ulr.org)>; Annie Wells <[awells@lifespan-roch.org](mailto:awells@lifespan-roch.org)>; Bivette Stodghill

<[Bivette@dfsrochester.org](mailto:Bivette@dfsrochester.org)>; Carol Tegas <[carol\\_tegas@flpps.org](mailto:carol_tegas@flpps.org)>; Carolyn Hunt <[chunt014@monroecc.edu](mailto:chunt014@monroecc.edu)>; Chad Rieflin <[crieflin@cccsofrochester.org](mailto:crieflin@cccsofrochester.org)>; Diana Pryntz <[pryntzdra@gmail.com](mailto:pryntzdra@gmail.com)>; Elizabeth McDade <[emcdade@racf.org](mailto:emcdade@racf.org)>; Erin DiCesare <[edicesare@marycariola.org](mailto:edicesare@marycariola.org)>; Gerard Hunt <[admin@mappinc.org](mailto:admin@mappinc.org)>; Gerard Hunt 2 <[ghunt@rocmap.org](mailto:ghunt@rocmap.org)>; Jeffrey Kaczorowski <[jeffrey\\_kaczorowski@urmc.rochester.edu](mailto:jeffrey_kaczorowski@urmc.rochester.edu)>; Jennifer Sahrle <[JSahrle@sjncenter.org](mailto:JSahrle@sjncenter.org)>; Jessica Kingsley <[Jessica.Kingsley@RochesterYMCA.org](mailto:Jessica.Kingsley@RochesterYMCA.org)>; [jwilson19@trilliumhealth.org](mailto:jwilson19@trilliumhealth.org); Jocelyn Basley <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>; Katherine Rogala <[katherine\\_rogala@flpps.org](mailto:katherine_rogala@flpps.org)>; KEREEM BERRY ([kberry@rocmap.org](mailto:kberry@rocmap.org)) <[kberry@rocmap.org](mailto:kberry@rocmap.org)>; Laura Merkl <[lmerkl@brockport.edu](mailto:lmerkl@brockport.edu)>; Laura Stradley <[grants@vocroc.org](mailto:grants@vocroc.org)>; Lisa Mattoon <[lmattoon@bbbsr.org](mailto:lmattoon@bbbsr.org)>; Michael Coleman <[mtolivetbc@mtolivetroy.com](mailto:mtolivetbc@mtolivetroy.com)>; Pat Drake <[pdrake@voaupny.org](mailto:pdrake@voaupny.org)>; Rebecca Ferri <[rferri@e-success.org](mailto:rferri@e-success.org)>; [rthomas@badenstreet.org](mailto:rthomas@badenstreet.org); Sherita Bullock <[Sherita@Healthy-Baby.net](mailto:Sherita@Healthy-Baby.net)>; [Tree.Clemonds@dor.org](mailto:Tree.Clemonds@dor.org); Wayne Rainey <[wrainey@corteseauto.com](mailto:wrainey@corteseauto.com)>  
**Cc:** Case Caico, Rebecca <[RebeccaCaico@monroecounty.gov](mailto:RebeccaCaico@monroecounty.gov)>  
**Subject:** Update on November 15 Legislative Vote

Good afternoon –

We are reaching out with an update on the status of the Monroe County Legislative vote that was scheduled for tomorrow evening. The Clerk of the Legislature has indicated to a grant recipient that the Legislature does not intend to bring the ARPA Referral up for a vote on November 15. This will delay the finalization of contracts and therefore delay the start of any services we can conduct with the ARPA funded programs. We will reach out to you with additional information as soon as we can.

As noted in the preliminary award letters, approval of this funding is in the hands of the County Legislature. Should you have any concerns, questions, or would like to present to the Legislature tomorrow evening during the regular meeting, please feel free to contact David Grant, Clerk of the Legislature at 585-753-1950 or [dgrant@monroecounty.gov](mailto:dgrant@monroecounty.gov).

Thank you.

**Dr. Faye Pelow**

*Community Development Initiatives Manager*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

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**From:** [Neighborhood Collaborative Project](#)  
**To:** [cmcgillivray@fathertracycenter.org](mailto:cmcgillivray@fathertracycenter.org); [irshad.altheimer@barakahmuslimcharity.org](mailto:irshad.altheimer@barakahmuslimcharity.org); [jantonetti@fideliscare.org](mailto:jantonetti@fideliscare.org); [jonathan.hardin@cityofrochester.gov](mailto:jonathan.hardin@cityofrochester.gov); [jose.peo@cityofrochester.gov](mailto:jose.peo@cityofrochester.gov); [josh@peoples-pantry.org](mailto:josh@peoples-pantry.org); [kaiken@abcinfo.org](mailto:kaiken@abcinfo.org); [Leanne Perez](#); [Michele Boyd](#); [Andy Carey](#); [michael.jones@cityofrochester.gov](mailto:michael.jones@cityofrochester.gov); [Olivia Kassoum-Amadou](#); [pjackson@swanonline.org](mailto:pjackson@swanonline.org); [rcarter56@gmail.com](mailto:rcarter56@gmail.com); [tpullano@thirdpresbyterian.org](mailto:tpullano@thirdpresbyterian.org)  
**Cc:** [Tina Paradiso](#); [phannajr@c3consultancy.org](mailto:phannajr@c3consultancy.org); [Jocelyn Basley](#); [Carmen Allen](#); [Dr. Janelle Duda-Banwar](#)  
**Subject:** Neighborhood Collaborative Project ALL Partners' Meeting @ Fri, Nov 18, 2022 10:30am – 12:30pm (GMT-05)  
**Date:** Tuesday, November 15, 2022 2:04:23 PM

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Hello Friends and Partners!

Hope this email finds you doing well; we are looking forward to reconnecting with everyone on Friday. For those who cannot attend in-person, please plan to join us virtually. We have MUCH to share, discuss and plan with you!

Here is the Zoom link for the Neighborhood Collaborative Project ALL Partners meeting on Friday 11/18, 10:30 – 12:30:

Join Zoom Meeting: <https://us06web.zoom.us/j/85665112849>

Meeting ID: 856 6511 2849

Dial by your location

646 876 9923 US (New York) and updating ever

On another note, you may have heard the Monroe County Legislature does not plan to vote on the ARPA Referral this evening. This will be their 2nd postponement and so the County Executive will be holding a press conference this afternoon at 3:30 at the County Office Building calling on the Legislature to bring this matter to a vote today.

The Office of the County Executive recognizes this is very last minute, but asks if you are able/interested in standing with the County Executive during this press conference today and/or attending the County Legislature meeting this evening, please do so - you are invited and welcomed. Hopefully our collective community voice and presence can only help to communicate to our government partners the importance of the work we are trying to collectively accomplish.

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**



**From:** [Ann Graham](#)  
**To:** [Brenda Lopez](#); [Cathy Salvaggio Buckert](#); [Craig Johnson](#); [Dale Sedgwick](#); [Dick Laidlaw](#); [Dr. Craig Waleed](#); [Mike Iacucci](#); [Kayann Williams](#); [Khara Grant](#); [Leslie Barnes](#); [Lisa Connors](#); [Marci Muller](#); [Bob Burns](#); [Tina Paradiso](#); [Rahsaan DeLain \(rdelain@chcb.net\)](#); [Denise O'Donnell](#); [Jim Smith](#); [LindsayMCCutchen](#); [Karen Morris](#); [Carl Hatch-feir](#); [Levon Sturgis\(levon1338@gmail.com\)](#); [Bryant, Stephen, Jr.](#); [Tyrone Reaves\(tyrone.reaves@prodintegration.com\)](#); [Donaldehir@gmail.com](#); [Gina Brockway](#); [W. Muhannad](#); [Agustin Ramos-Lopez](#); [Amanda Jackson Jacobs](#); [Andre Jeffries](#); [William Johnson](#); [Ochrym](#); [Clayton Waller](#); [Danielle Tilden](#); [Darnell Rhodes](#); [Dave Seely](#); [drobins6](#); [Dr. Tammy Butler](#); [Follette, Lauri\(DFA\)](#); [Glenn Grana](#); [Alyssa Hebler](#); [J.K.Langans](#); [Janelle Snow](#); [Jason Kajet](#); [Jennifer Cathy](#); [Jessica Scannell](#); [Jim Crowley](#); [Jim Smith](#); [Joy Bergfalk](#); [Kerry Gant](#); [Tranelli](#); [Kirby Trask](#); [Leroy Banks](#); [Lena Catalano](#); [Lisa Daswani](#); [Lisa Lewis](#); [Latisha McCray](#); [Maria O'Brien](#); [Mary Elizabeth LaDuca](#); [Michael Amalfi](#); [Nyla Gaylord](#); [Precious Bedell](#); [Saunders, Victor T.](#); [Jeremy Cooney](#); [Justin Gattie](#); [Shamsuddin Hakim](#); [Shana Baker](#); [Todd Baxter](#); [Stephen Bryant](#); [Sue Porter](#); [Tandalaya Sims-Cochran](#); [Tyrone Reaves](#)  
**Subject:** Fw: Update on November 15 Legislative Vote  
**Date:** Tuesday, November 15, 2022 12:52:05 PM  
**Attachments:** [image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image002.png](#)

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~~~~~  
Anyone who is able, please consider being there for the County Executive's press conference. These funds will bring \$144 million in services to our community.

Ann M. Graham  
President/CEO  
Reentry Association of WNY Inc.  
100 College Avenue  
Rochester NY 14607  
585.773.9079  
[www.rawny.org](http://www.rawny.org)

---

**From:** Case Caico, Rebecca <RebeccaCaico@monroecounty.gov>  
**Sent:** Tuesday, November 15, 2022 12:42 PM  
**To:** Alexandra Cicero <grants@foodlinkny.org>; Amy DAmico <adamico@communityalternatives.org>; Liss, Ana J <AnaLiss@monroecounty.gov>; Andie Burkey <andieb@willowcenterny.org>; Ann Graham <agraham@rawny.org>; Anne Byer <abeyer@ulr.org>; Annie Wells <awells@lifespan-roch.org>; Bivette Stodghill <Bivette@dfsrochester.org>; Carol Tegas <carol\_tegas@flpps.org>; Carolyn Hunt <chunt014@monroecc.edu>; Chad Rieflin <crieflin@cccsofrochester.org>; Diana Pryntz <pryntzdra@gmail.com>; Elizabeth McDade <emcdade@racf.org>; Erin DiCesare <edicesare@marycariola.org>; Gerard Hunt <admin@mappinc.org>; Gerard Hunt 2 <ghunt@rocmap.org>; Jeffrey Kaczorowski <jeffrey\_kaczorowski@urmc.rochester.edu>; Jennifer Sahrle <jsahrle@sjncenter.org>; Jessica Kingsley <Jessica.Kingsley@RochesterYMCA.org>; jwilson19@trilliumhealth.org <jwilson19@trilliumhealth.org>; Simeon Banister <sbanister@RACF.org>; AKitwana@esl.org <AKitwana@esl.org>; brivera@RACF.org <brivera@RACF.org>; simeon.banister@gmail.com <simeon.banister@gmail.com>; Joe Wesley <joe.wesley@wegmans.com>; Deana Percassi <Deana.Percassi@wegmans.com>; Megan Bell <mbell@farashfoundation.org>; Matthew

Kuhlenbeck <mkuhlenbeck@thegrhf.org>; James Boyle <James.Boyle@rcwjrf.org>; Eric Van Dusen <EVanDusen@esl.org>; Erin Barry <ebarry@racf.org>; Jaime Saunders <jaime.saunders@unitedwayrocflx.org>; Jocelyn Basley <neighborhoodcollaborative@gmail.com>; Katherine Rogala <katherine\_rogala@flpps.org>; KEREEM BERRY (kberry@rocmap.org) <kberry@rocmap.org>; Laura Merkl <lmerkl@brockport.edu>; Laura Stradley <grants@vocroc.org>; Lisa Mattoon <lmattoon@bbbsr.org>; Michael Coleman <mtolivetbc@mtolivetrocny.com>; Pat Drake <pdrake@voaupny.org>; Rebecca Ferri <rferri@e-success.org>; rthomas@badenstreet.org <rthomas@badenstreet.org>; Sherita Bullock <Sherita@Healthy-Baby.net>; Tree.Clemonds@dor.org <Tree.Clemonds@dor.org>; Wayne Rainey <wrainey@corteseauto.com>; mgruber@foodlinkny.org <mgruber@foodlinkny.org>; MeaghanD@willowcenterny.org <MeaghanD@willowcenterny.org>; Carol Tegas <Carol\_Tegas@flpps.org>

**Cc:** Pelow, Faye <FayePelow@monroecounty.gov>; Adell, Cynthia <cynthiaadell@monroecounty.gov>; McCann, Jeffery L <JeffMcCann@monroecounty.gov>; Green, Adrienne <adriennegreen@monroecounty.gov>; Walker, Gary <garywalker@monroecounty.gov>; Grower, Amy M <AmyGrower@monroecounty.gov>

**Subject:** RE: Update on November 15 Legislative Vote

Good afternoon everyone,

As you are aware, the Monroe County Legislature does not plan to vote on the ARPA Referral this evening. The County Executive will be holding a press conference this afternoon at 3:30 at the County Office Building calling on the Legislature to bring this matter to a vote today.

I know this is very last minute, but if you are able/interested in standing with the County Executive during this press conference today, you are invited and welcomed. We believe your voices and presence can only help to communicate to our partners in government the importance of the work we are trying to collectively accomplish.

Please let me know if you plan to attend or have any questions I can answer.

Thank you all for your continued hard work and commitment to our community.

Rebecca Case Caico (She/Her/Hers)

Deputy Director

Planning and Development

(585) 753-2005

1150 City Place

50 W. Main St.

Rochester, NY 14614



Adam J. Bello  
COUNTY EXECUTIVE



---

**From:** Pelow, Faye <FayePelow@monroecounty.gov>  
**Sent:** Tuesday, November 15, 2022 11:51 AM  
**To:** MeaghanD@willowcenterny.org  
**Cc:** Case Caico, Rebecca <RebeccaCaico@monroecounty.gov>  
**Subject:** FW: Update on November 15 Legislative Vote

Hi Meghan,

We sent out this update last night to the grantees. If you have any questions or would like to talk to Rebecca and I today, we are available to have for a phone call or zoom from 1-3 PM. I have also added you to your grantee email distribution list.

Good afternoon –

We are reaching out with an update on the status of the Monroe County Legislative vote that was scheduled for tomorrow evening. The Clerk of the Legislature has indicated to a grant recipient that the Legislature does not intend to bring the ARPA Referral up for a vote on November 15. This will delay the finalization of contracts and therefore delay the start of any services we can conduct with the ARPA funded programs. We will reach out to you with additional information as soon as we can.

As noted in the preliminary award letters, approval of this funding is in the hands of the County Legislature. Should you have any concerns, questions, or would like to present to the Legislature tomorrow evening during the regular meeting, please feel free to contact David Grant, Clerk of the Legislature at 585-753-1950 or [dgrant@monroecounty.gov](mailto:dgrant@monroecounty.gov).

Thank you.

**Dr. Faye Pelow**  
*Community Development Initiatives Manager*  
Monroe County Department of Planning & Development  
50 West Main Street, Suite 1150  
Rochester, NY 14614  
(585)753-2033 - Office  
(585)233-2030 - Mobile

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**From:** [Ann Graham](#)  
**To:** [Pelow, Faye](#); [Rebecca Caico](#)  
**Cc:** [rburns2051@hotmail.com](mailto:rburns2051@hotmail.com); [iacuccis@gmail.com](mailto:iacuccis@gmail.com); [Cathy Salvaggio Buckert](#); [DaleSedgwick](#); [Tina Paradiso](#)  
**Subject:** MonroeCountyLegislature  
**Date:** Tuesday, November 15, 2022 11:46:24 AM  
**Attachments:** [image001.png](#)  
[MonroeCountyLegislature.docx](#)  
**Importance:** High  
**Sensitivity:** Confidential

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Faye and Rebecca,

In light of this voting delay, I wondered if it might help to send written comments to the Legislature? I drafted the attached letter and would like you to review it for appropriateness before I send it. I could also ask that it be read into the record this evening.

Ann



*Ann M. Graham, President/CEO*  
253 Southamptton Drive | Rochester NY | 14616  
585.773.9079  
[www.rawny.org](http://www.rawny.org)

**From:** [Olivia Kassoum-Amadou](#)  
**To:** [Neighborhood Collaborative Project](#); [Scanlon, Bj J](#)  
**Cc:** [Janelle Duda-Banwar](#); [Doran, Margaret](#); [Bridgeman, Caleigh](#); [nathaniel.salzman@dfa.state.ny.us](mailto:nathaniel.salzman@dfa.state.ny.us); [Jocelyn Basley](mailto:Jocelyn.Basley); [Andy C](#); [TinaParadiso](#)  
**Subject:** Re: Monroe County ARPA Press Conference Discussion with Neighborhood Resource Collaborative @ Thu, Oct 27, 2022 10:00am – 11:00am (GMT-04)  
**Date:** Friday, November 4, 2022 6:39:17 AM  
**Attachments:** [image001.png](#)

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Good morning! We are looking forward to seeing everyone today at our Teen Center, 32 Cameron Street. Parking signs will be on the corner and a person assisting with parking.

There will be parking spaces reserved for the County Executive, Mayor, Rep. Morelle, Senator Cooney, and a couple of extra spaces for unconfirmed guests.

Please feel free to reach out to me via text preferably at 315-816-7932 or my office at 585-254-2697 x101,

We are looking forward to welcoming everyone to Cameron and celebrating this exciting announcement by the County Executive.

All the best,  
Olivia

Olivia Kassoum-Amadou  
Executive Director  
Cameron Community Ministries  
48 Cameron Street  
Rochester, NY. 14606  
585-254-2697 ext. 101

“Education is for improving the lives of others and for leaving your community and world a better place than you found it.”

---

**From:** Olivia Kassoum-Amadou <[olivia@cameronministries.org](mailto:olivia@cameronministries.org)>  
**Sent:** Thursday, November 3, 2022 11:49:33 AM  
**To:** [Neighborhood Collaborative Project](mailto:NeighborhoodCollaborativeProject@gmail.com) <[NeighborhoodCollaborativeProject@gmail.com](mailto:NeighborhoodCollaborativeProject@gmail.com)>; [Scanlon, Bj J](mailto:Scanlon,BjJ@monroecounty.gov) <[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)>  
**Cc:** [Janelle Duda-Banwar](mailto:JanelleDudaBanwar@thegroundny.com) <[JanelleDudaBanwar@thegroundny.com](mailto:JanelleDudaBanwar@thegroundny.com)>; [Doran, Margaret](mailto:Doran,Margaret@monroecounty.gov) <[margaretDoran@monroecounty.gov](mailto:margaretDoran@monroecounty.gov)>; [Bridgeman, Caleigh](mailto:Bridgeman,Caleigh@monroecounty.gov) <[CaleighBridgeman@monroecounty.gov](mailto:CaleighBridgeman@monroecounty.gov)>; [nathaniel.salzman@dfa.state.ny.us](mailto:nathaniel.salzman@dfa.state.ny.us) <[nathaniel.salzman@dfa.state.ny.us](mailto:nathaniel.salzman@dfa.state.ny.us)>; [Jocelyn Basley](mailto:Jocelyn.Basley@c3consultancy.org) <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; [Andy C](mailto:AndyC@mccollaborative1@gmail.com) <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; [Tina Paradiso](mailto:TinaParadiso@commresourcecollab.org) <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Subject:** Re: Monroe County ARPA Press Conference Discussion with Neighborhood Resource Collaborative @ Thu, Oct 27, 2022 10:00am – 11:00am (GMT-04)

My cell number s 315-816-7932 if you can't reach me in the office. Texting is preferred, please.

Olivia Kassoum-Amadou, MSRC, MSHCM  
Executive Director  
Cameron Community Ministries  
48 Cameron Street, Rochester, NY 14606  
585-254-2697 ext. 101

*"Education is for improving the lives of others and for leaving your community and world a better place than you found it." - Marian Wright Edelman*

---

**From:** [Neighborhood Collaborative Project](mailto:NeighborhoodCollaborativeProject@gmail.com) <[NeighborhoodCollaborativeProject@gmail.com](mailto:NeighborhoodCollaborativeProject@gmail.com)>  
**Sent:** Thursday, November 3, 2022 11:04 AM  
**To:** [Scanlon, Bj J](mailto:Scanlon,BjJ@monroecounty.gov) <[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)>  
**Cc:** [Janelle Duda-Banwar](mailto:JanelleDudaBanwar@thegroundny.com) <[JanelleDudaBanwar@thegroundny.com](mailto:JanelleDudaBanwar@thegroundny.com)>; [Doran, Margaret](mailto:Doran,Margaret@monroecounty.gov) <[MargaretDoran@monroecounty.gov](mailto:MargaretDoran@monroecounty.gov)>; [Bridgeman, Caleigh](mailto:Bridgeman,Caleigh@monroecounty.gov) <[CaleighBridgeman@monroecounty.gov](mailto:CaleighBridgeman@monroecounty.gov)>; [Nathaniel.salzman@dfa.state.ny.us](mailto:Nathaniel.salzman@dfa.state.ny.us) <[Nathaniel.salzman@dfa.state.ny.us](mailto:Nathaniel.salzman@dfa.state.ny.us)>; [Jocelyn Basley](mailto:Jocelyn.Basley@c3consultancy.org) <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; [Andy C](mailto:AndyC@mccollaborative1@gmail.com) <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; [Olivia Kassoum-Amadou](mailto:Olivia.Kassoum-Amadou@cameronministries.org) <[olivia@cameronministries.org](mailto:olivia@cameronministries.org)>; [Tina Paradiso](mailto:Tina.Paradiso@commresourcecollab.org) <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Subject:** Re: Monroe County ARPA Press Conference Discussion with Neighborhood Resource Collaborative @ Thu, Oct 27, 2022 10:00am – 11:00am (GMT-04)

Best contact for tomorrow would be Olivia, our host at Cameron.

On Thu, Nov 3, 2022 at 10:59 AM [Scanlon, Bj J](mailto:Scanlon,BjJ@monroecounty.gov) <[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)> wrote:

Jocelyn –

Thank you for sharing the names of community partners. I appreciate you taking the time to look at the press release, were there any substantive changes you found with the body of the message? Quotes were provided from other offices, and we cannot edit them, because it is not our text.

May I also ask who is the best contact for tomorrow, and would you be able to provide name pronunciations for any participants so we can ensure everyone's name is pronounced correctly?

Thanks,  
BJ

**BJ Scanlon** (he/him)  
*Aide to the County Executive*  
Monroe County  
39 W. Main St., COB 110  
Rochester, NY 14614  
(585) 753-1026  
[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)

**From:** [Neighborhood Collaborative Project](mailto:NeighborhoodCollaborativeProject@gmail.com) <[NeighborhoodCollaborativeProject@gmail.com](mailto:NeighborhoodCollaborativeProject@gmail.com)>

**Sent:** Thursday, November 3, 2022 8:57 AM

**To:** Scanlon, Bj J <[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)>

**Cc:** Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>; Doran, Margaret <[MargaretDoran@monroecounty.gov](mailto:MargaretDoran@monroecounty.gov)>; Bridgeman, Caleigh <[caleighbridgeman@monroecounty.gov](mailto:caleighbridgeman@monroecounty.gov)>; Nathaniel.salzman@dfa.state.ny.us; Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Andy C <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; Olivia Kassoum-Amadou <[olivia@cameronministries.org](mailto:olivia@cameronministries.org)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** Re: Monroe County ARPA Press Conference Discussion with Neighborhood Resource Collaborative @ Thu, Oct 27, 2022 10:00am – 11:00am (GMT-04)

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Thinking this should speak more to the Neighborhood Collaborative Project instead of CRC so that folks are not confused. CRC does work with at-risk youth but their role for this funding is simply as the fiduciary agent. NCP is the "network of neighborhood community centers and service providers" referred to in the Morelle quote.

Also, I've attached our list of participating agencies with a description as requested.

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Wed, Nov 2, 2022 at 5:11 PM Scanlon, Bj J <[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)> wrote:

Hello All:

We still are tweaking, editing, etc. but I wanted to get this to you all to look at – if you have any suggestions or comments could you please try to get them to me by 2:00 PM tomorrow, so I can edit and get final approval on our end? Looking forward to this event!

Thanks,  
BJ

**BJ Scanlon** (he/him)  
*Aide to the County Executive*  
Monroe County  
39 W. Main St., COB 110  
Rochester, NY 14614  
(585) 753-1026  
[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)

**From:** Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>

**Sent:** Wednesday, November 2, 2022 12:09 PM

**To:** Scanlon, Bj J <[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)>; Doran, Margaret <[MargaretDoran@monroecounty.gov](mailto:MargaretDoran@monroecounty.gov)>; Bridgeman, Caleigh <[caleighbridgeman@monroecounty.gov](mailto:caleighbridgeman@monroecounty.gov)>; Nathaniel.salzman@dfa.state.ny.us

**Cc:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Andy C <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; Olivia Kassoum-Amadou <[olivia@cameronministries.org](mailto:olivia@cameronministries.org)>; Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Subject:** Re: Monroe County ARPA Press Conference Discussion with Neighborhood Resource Collaborative @ Thu, Oct 27, 2022 10:00am – 11:00am (GMT-04)

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~~~~~  
Good afternoon,

I'm following up with the quote for the press release.

"True collaboration is key to this work; for us that means working together, thriving on differences, and being responsive to emerging neighborhood needs. Through this collaboration we will develop and implement an agile and sustainable services platform at the neighborhood level; increase neighborhood capacity to address issues important to the community; and improve neighborhood conditions." - Olivia Kassoum-Amadou, Executive Director, Cameron Community Ministries; Ciara McGillivray, Interim CEO, Father Tracy Advocacy Center; and Patricia Jackson, Executive Director, SWAN Inc. at Montgomery Neighborhood Center.

Please let me know if you need anything else.

Thanks,

**Janelle Duda-Banwar**, PhD, MSW  
she/her



Founder & Director  
400 Andrews St | Suite 212 C |  
Rochester, NY 14604 | 585.683.3638

---

**From:** Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Date:** Tuesday, November 1, 2022 at 7:01 PM

**To:** Olivia Kassoum-Amadou <[olivia@cameronministries.org](mailto:olivia@cameronministries.org)>

**Cc:** Doran, Margaret <[MargaretDoran@monroecounty.gov](mailto:MargaretDoran@monroecounty.gov)>; Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>; Scanlon, Bj J <[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)>; Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Andy C <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; Bridgeman, Caleigh <[caleighbridgeman@monroecounty.gov](mailto:caleighbridgeman@monroecounty.gov)>; Nathaniel.salzman@dfa.state.ny.us <[Nathaniel.salzman@dfa.state.ny.us](mailto:Nathaniel.salzman@dfa.state.ny.us)>

**Subject:** Re: Monroe County ARPA Press Conference Discussion with Neighborhood Resource Collaborative @ Thu, Oct 27, 2022 10:00am – 11:00am (GMT-04)

Great, thanks to everyone involved! Looking forward to the event!

On Tue, Nov 1, 2022 at 6:26 PM Olivia Kassoum-Amadou <[olivia@cameronministries.org](mailto:olivia@cameronministries.org)> wrote:

The walkthrough is confirmed for tomorrow morning, at 10:30 am. I will meet Caleigh for the walkthrough.

Thanks,  
Olivia

Olivia Kassoum-Amadou  
Executive Director  
Cameron Community Ministries  
48 Cameron Street  
Rochester, NY. 14606  
585-254-2697 ext. 101

"Education is for improving the lives of others and for leaving your community and world a better place than you found it."

---

**From:** Doran, Margaret <[MargaretDoran@monroecounty.gov](mailto:MargaretDoran@monroecounty.gov)>

**Sent:** Tuesday, November 1, 2022 6:24:21 PM

**To:** Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>

**Cc:** Olivia Kassoum-Amadou <[olivia@cameronministries.org](mailto:olivia@cameronministries.org)>; Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>; Scanlon, Bj J <[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)>; Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Andy C <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; Bridgeman, Caleigh <[caleighbridgeman@monroecounty.gov](mailto:caleighbridgeman@monroecounty.gov)>; Nathaniel.salzman@dfa.state.ny.us <[Nathaniel.salzman@dfa.state.ny.us](mailto:Nathaniel.salzman@dfa.state.ny.us)>

**Subject:** Re: Monroe County ARPA Press Conference Discussion with Neighborhood Resource Collaborative @ Thu, Oct 27, 2022 10:00am – 11:00am (GMT-04)

Caleigh actually took the lead on organizing the walk through. It should be all set for tomorrow morning at 10:30 AM. I will let her confirm once the walk through is complete and if there are any other details that need to be addressed for Friday's event.

Thank you all!

On Nov 1, 2022, at 6:13 PM, Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)> wrote:

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~~~~~  
Maggie and Olivia, please confirm for BJ that arrangements for the pre-event walkthrough are confirmed and we're all set for Friday's event. Janelle will provide the quote in a separate email and the lineup of speakers has been updated.

Anything else needed please let us know!

On Tue, Nov 1, 2022, 4:40 PM Olivia Kassoum-Amadou <[olivia@cameronministries.org](mailto:olivia@cameronministries.org)> wrote:

Thank you, Janelle.

Olivia Kassoum-Amadou  
Executive Director  
Cameron Community Ministries  
48 Cameron Street  
Rochester, NY. 14606  
585-254-2697 ext. 101

"Education is for improving the lives of others and for leaving your community and world a better place than you found it."

---

**From:** Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>

**Sent:** Tuesday, November 1, 2022 1:47:55 PM

**To:** Scanlon, Bj J <[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)>; Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>

**Cc:** Andy C <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; Bridgeman, Caleigh <[caleighbridgeman@monroecounty.gov](mailto:caleighbridgeman@monroecounty.gov)>; Carmen Allen <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Doran, Margaret <[MargaretDoran@monroecounty.gov](mailto:MargaretDoran@monroecounty.gov)>; Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>; Olivia Kassoum-Amadou <[olivia@cameronministries.org](mailto:olivia@cameronministries.org)>; nathaniel.salzman@dfa.state.ny.us <[nathaniel.salzman@dfa.state.ny.us](mailto:nathaniel.salzman@dfa.state.ny.us)>; tinap@commresourcecollab.org <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>

**Subject:** Re: Monroe County ARPA Press Conference Discussion with Neighborhood Resource Collaborative @ Thu, Oct 27, 2022 10:00am – 11:00am (GMT-04)

Hi BJ,

Here is the replacement description:

This capacity-building strategy brings services back into Rochester neighborhoods by supporting walking outreach, corner pop-up events, wraparound services, the creation of a responsive services platform, and expanding staff and services at trusted neighborhood centers. NCP will create an agile system that empowers residents within the neighborhood to resolve problems and meet community needs.

Also, regarding the order of the speakers, we'd like to make two slight changes:

- Olivia speaks before Andy so that she can welcome everyone to the event
- Tina goes last so that she can close-out the event and discuss the importance of innovative funding strategies.

I'm working on the quote, but won't have that to you until tomorrow.

Thanks,  
Janelle

**From:** Scanlon, Bj J <[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)>  
**Date:** Monday, October 31, 2022 at 5:36 PM  
**To:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>  
**Cc:** Andy C <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>, Bridgeman, Caleigh <[caleighbridgeman@monroecounty.gov](mailto:caleighbridgeman@monroecounty.gov)>, Carmen Allen <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>, Doran, Margaret <[MargaretDoran@monroecounty.gov](mailto:MargaretDoran@monroecounty.gov)>, Dr. Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>, Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>, Olivia Kassoum-Amadou <[olivia@cameronministries.org](mailto:olivia@cameronministries.org)>, [nathaniel.salzman@dfa.state.ny.us](mailto:nathaniel.salzman@dfa.state.ny.us) <[nathaniel.salzman@dfa.state.ny.us](mailto:nathaniel.salzman@dfa.state.ny.us)>, [tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org) <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Subject:** RE: Monroe County ARPA Press Conference Discussion with Neighborhood Resource Collaborative @ Thu, Oct 27, 2022 10:00am – 11:00am (GMT-04)

Jocelyn –

I've updated our sheet to reflect that change. You are correct that the legislation used this description

| Company Name                                                                         | Project Name                             | Brief Description                                                                                                           | Maximum Award Amount |
|--------------------------------------------------------------------------------------|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|----------------------|
| Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project | Neighborhood Collaborative Project (NCP) | Wraparound services and neighborhood outreach via collaboration between well-known community organizations in the crescent. | \$ 7,160,849.00      |

Could you or someone from your team offer a replacement description (keeping it to 2 sentences.)

The proposal lists the following 8 organizations, perhaps delineating who is responsible for what would be helpful.

**Anchor Agencies**

SWAN  
FTAC  
Cameron

**Project Partners**

Beyond the Sanctuary  
MC Collaborative  
C3 Consultancy Services  
On the Ground Research

**Fiscal Sponsor**

Community Resource Collaborative

Thanks,  
BJ

**BJ Scanlon** (he/him)  
*Aide to the County Executive*  
Monroe County  
39 W. Main St., COB 110  
Rochester, NY 14614  
(585) 753-1026  
[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)

**From:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>  
**Sent:** Monday, October 31, 2022 5:14 PM  
**To:** Scanlon, Bj J <[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)>  
**Cc:** Andy C <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>, Bridgeman, Caleigh <[caleighbridgeman@monroecounty.gov](mailto:caleighbridgeman@monroecounty.gov)>, Carmen Allen <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>, Doran, Margaret <[MargaretDoran@monroecounty.gov](mailto:MargaretDoran@monroecounty.gov)>, Dr. Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>, Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>, Olivia Kassoum-Amadou <[olivia@cameronministries.org](mailto:olivia@cameronministries.org)>, [nathaniel.salzman@dfa.state.ny.us](mailto:nathaniel.salzman@dfa.state.ny.us); [tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)  
**Subject:** Re: Monroe County ARPA Press Conference Discussion with Neighborhood Resource Collaborative @ Thu, Oct 27, 2022 10:00am – 11:00am (GMT-04)

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~~~~~  
Please note there's been a leadership change for SWAN at Montgomery Neighborhood Center, the interim director is Patricia Jackson, [pjackson@swanonline.org](mailto:pjackson@swanonline.org). We've share the press conference invitation with our funded and supportive partners as requested last week during our meeting.

Also, this may be a small correction but I wanted to note that the brief description for NCP in the initial release of proposed grantees described us as a network of "well-known" organizations in the crescent and that's not an accurate or preferred description. We definitely don't want to misrepresent or offend anyone else in any way. Janelle will be providing the quote on behalf of the entire project.

I'm traveling today and waiting to board but I can certainly send our full list of funded and supporting partners when I get back to my laptop later tonight.

Jocelyn Basley, Community Consultant

Project Lead for the Neighborhood Collaborative Project (NCP)

On Mon, Oct 31, 2022 at 3:59 PM Scanlon, Bj J <[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)> wrote:

Also: Below is a list of our current invitees, is there anyone we are missing that you were planning to invite?

Organization	Representative Name	Email	Phone
House of Representatives	Joe Morelle	--	--
	Dana Verneti	<a href="mailto:Dana.Verneti@mail.house.gov">Dana.Verneti@mail.house.gov</a>	[REDACTED]
US Senate	Charles Schumer	--	--
	Chris Zeltman	<a href="mailto:Chris.Zeltmann@schumer.senate.gov">Chris.Zeltmann@schumer.senate.gov</a>	[REDACTED]
	Andrew Cook	<a href="mailto:Andrew.Cook@schumer.senate.gov">Andrew.Cook@schumer.senate.gov</a>	[REDACTED]
US Senate	Kirsten Gillibrand	--	--
	Jarred Jones	<a href="mailto:Jarred.Jones@gillibrand.senate.gov">Jarred.Jones@gillibrand.senate.gov</a>	[REDACTED]
City of Rochester	Mayor Malik Evans		
Monroe County Legislature	All Legislators		
Neighborhood Collaborative Project	Jocelyn Basley	<a href="mailto:neighborhoodcollaborative@gmail.com">neighborhoodcollaborative@gmail.com</a>	
C3 Consultancy Services	Jocelyn Basley	<a href="mailto:jrbasley@c3consultancy.org">jrbasley@c3consultancy.org</a>	
SouthWest Area Neighborhood Inc.	Cassandra Small (Email not online)	<a href="mailto:csmall@swanonline.org">csmall@swanonline.org</a>	[REDACTED] 0
Father Tracy Advocacy Center	Ciara McGillibray	<a href="mailto:cmcgillivray@fathertracycenter.org">cmcgillivray@fathertracycenter.org</a>	[REDACTED]
Cameron Community Mministries	Olivia Kassoum-Amadou	<a href="mailto:olivia@cameronministries.org">olivia@cameronministries.org</a>	[REDACTED]
Beyond the Sanctuary	Carmen Allen	<a href="mailto:beyondthesanctuary20@gmail.com">beyondthesanctuary20@gmail.com</a>	
MC Collaborative	Andy Carey	<a href="mailto:mccollaborative1@gmail.com">mccollaborative1@gmail.com</a>	
On The Ground Research NY	Janelle Duda-Banwar	<a href="mailto:janelle@onthegroundny.com">janelle@onthegroundny.com</a>	
Community Resource Collaborative	Tina Paradiso	<a href="mailto:tinap@commresourcecollab.org">tinap@commresourcecollab.org</a>	
Chients of Community Resource Collab	Robin and Tiajuana Ashford		

**BJ Scanlon** (he/him)

*Aide to the County Executive*

Monroe County

[39 W. Main St.](#), COB 110

Rochester, NY 14614

(585) 753-1026

[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)

**From:** Scanlon, Bj J

**Sent:** Monday, October 31, 2022 4:56 PM

**To:** '[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)' <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; 'Jocelyn Basley' <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; 'Andy C' <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>

**Cc:** Doran, Margaret <[MargaretDoran@monroecounty.gov](mailto:MargaretDoran@monroecounty.gov)>; 'Neighborhood Collaborative Project' <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>; 'Carmen Allen' <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Bridgeman, Caleigh <[caleighbridgeman@monroecounty.gov](mailto:caleighbridgeman@monroecounty.gov)>; 'nathaniel.salzman@dfa.ny.us'; 'Olivia Kassoum-Amadou' <[olivia@cameronministries.org](mailto:olivia@cameronministries.org)>; 'Dr. Janelle Duda-Banwar' <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>

**Subject:** RE: Monroe County ARPA Press Conference Discussion with Neighborhood Resource Collaborative @ Thu, Oct 27, 2022 10:00am – 11:00am (GMT-04)

Hello All:

We are working on getting things together for the press event Friday at 2:00 PM at Cameron. Below is a list of a few items we are in need of.

We need to shore up a few things:

- Date and time for walk through at Cameron (Maggie emailed separately to schedule)
- Speaking order for event:
  - Current Proposal: (This is already a little long so we'd ask people to be brief in remarks)
    - County Executive Bello
    - Congressman Morelle
    - Representative City of Rochester
    - Andy Carey – MC Collab (Talking about program genesis)
    - Tina Paradiso – Fiscal Sponsor (Talking about program goals)
    - Robin and/or Tijuana Ashford (Consumers who can speak to program)
    - Olivia Kassoum Amadou Cameron – host site of press event Speaking on behalf of anchor institutions.
- Press Release:
  - We need a quote from someone on the Community Resource Collab team that we can include in the release including who the quote is attributable to (Name, position, organization) and if they quote represents more than one organization.
  - We need a list of all participating organizations that will collaborate on this project. We will include list in the press release.

Let's see if we can get this info tomorrow, and if we need maybe tomorrow afternoon we can have a quick zoom meeting to discuss.

Thanks,  
BJ

**BJ Scanlon** (he/him)  
*Aide to the County Executive*  
Monroe County  
39 W. Main St., COB 110  
Rochester, NY 14614  
(585) 753-1026  
[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)

**From:** [tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org) <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>  
**Sent:** Monday, October 31, 2022 9:21 AM  
**To:** 'Jocelyn Basley' <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; 'Andy C' <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>  
**Cc:** Doran, Margaret <[MargaretDoran@monroecounty.gov](mailto:MargaretDoran@monroecounty.gov)>; 'Neighborhood Collaborative Project' <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>; 'Carmen Allen' <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Scanlon, Bj J <[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)>; Bridgeman, Caleigh <[caleighbridgeman@monroecounty.gov](mailto:caleighbridgeman@monroecounty.gov)>; [nathaniel.salzman@dfa.ny.us](mailto:nathaniel.salzman@dfa.ny.us); 'Olivia Kassoum-Amadou' <[olivia@cameronministries.org](mailto:olivia@cameronministries.org)>; 'Dr. Janelle Duda-Banwar' <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>  
**Subject:** RE: Monroe County ARPA Press Conference Discussion with Neighborhood Resource Collaborative @ Thu, Oct 27, 2022 10:00am – 11:00am (GMT-04)

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~~~~~  
It's in my calendar.

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**From:** Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>  
**Sent:** Friday, October 28, 2022 6:06 PM  
**To:** Andy C <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>  
**Cc:** Doran, Margaret <[MargaretDoran@monroecounty.gov](mailto:MargaretDoran@monroecounty.gov)>; Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>; Carmen Allen <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Scanlon, Bj J <[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)>; Bridgeman, Caleigh <[caleighbridgeman@monroecounty.gov](mailto:caleighbridgeman@monroecounty.gov)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; [nathaniel.salzman@dfa.ny.us](mailto:nathaniel.salzman@dfa.ny.us); Olivia Kassoum-Amadou <[olivia@cameronministries.org](mailto:olivia@cameronministries.org)>; Dr. Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>  
**Subject:** Re: Monroe County ARPA Press Conference Discussion with Neighborhood Resource Collaborative @ Thu, Oct 27, 2022 10:00am – 11:00am (GMT-04)

I'm available Friday Nov 4th at 2pm as well and I've confirmed with Olivia that Cameron will still be able to accommodate and host the event.

On Fri, Oct 28, 2022 at 5:02 PM Andy C <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)> wrote:

Friday works for me and 2 PM is fine. Have a wonderful weekend

On Fri, Oct 28, 2022, 4:40 PM Doran, Margaret <[MargaretDoran@monroecounty.gov](mailto:MargaretDoran@monroecounty.gov)> wrote:

Hi All –

Thanks so much for a wonderful meeting yesterday. After further discussion with the County Exec, I was informed that we won't be able to do the weekend of 11/5 and 11/6. I was unaware of some pre-existing items he had scheduled. That being said, he'd like to aim for Friday, November 4<sup>th</sup>. We could do 1, 2 or 3 PM that day. Please let me know if there are any major conflicts during this time, and if not, I can would suggest we go with 2 PM.

I hope everyone has a wonderful weekend. Thanks so much!

**From:** Neighborhood Collaborative Project <[neighborhoodcollaborative@gmail.com](mailto:neighborhoodcollaborative@gmail.com)>  
**Sent:** Thursday, October 27, 2022 11:39 AM  
**To:** Carmen Allen <[beyondthesanctuary20@gmail.com](mailto:beyondthesanctuary20@gmail.com)>; Jocelyn Basley <[jrbasley@c3consultancy.org](mailto:jrbasley@c3consultancy.org)>; Doran, Margaret <[MargaretDoran@monroecounty.gov](mailto:MargaretDoran@monroecounty.gov)>; Andy Carey <[mccollaborative1@gmail.com](mailto:mccollaborative1@gmail.com)>; Scanlon, Bj J <[RobertScanlon@monroecounty.gov](mailto:RobertScanlon@monroecounty.gov)>; Bridgeman, Caleigh <[caleighbridgeman@monroecounty.gov](mailto:caleighbridgeman@monroecounty.gov)>; Tina Paradiso <[tinap@commresourcecollab.org](mailto:tinap@commresourcecollab.org)>; [nathaniel.salzman@dfa.ny.us](mailto:nathaniel.salzman@dfa.ny.us); [olivia@cameronministries.org](mailto:olivia@cameronministries.org); Dr. Janelle Duda-Banwar <[janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)>  
**Subject:** Re: Monroe County ARPA Press Conference Discussion with Neighborhood Resource Collaborative @ Thu, Oct 27, 2022 10:00am – 11:00am (GMT-04)

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~~~~~  
Thank you for the opportunity to discuss and plan an upcoming announcement with County Executive Bello regarding the pending receipt of ARPA funding for our Neighborhood Collaborative Project.

Per our conversation, tentatively we expect to hold this event at Cameron Community's location, [48 Cameron St](#) and as such, I've included Olivia Kassoum-Amadou, Executive Director on this email and ask that she's included on all subsequent correspondence regarding this event.

As discussed, the Neighborhood Collaborative Project (NCP) has identified the following speakers for the event:

- Andy Carey, MC Collaborative and visionary for the initial concept and subsequent project
- Olivia Kassoum-Amadou, event host and NCP's Anchor Agency for the Northwest quadrant

Tina Paradiso, Executive Director at Community Resource Collaborative, NCP's fiscal sponsor

- Robin or Tiajuana Ashford (mother/daughter), clients/neighborhood residents who received services and in turn, were employed through the project' summer outreach and now volunteer with Beyond the Sanctuary, one of NCP's citywide partner agencies. Carmen Allen, Executive Director at Beyond the Sanctuary will reach out to Robin and Tiajuana to request and confirm their participation.
- Janelle Duda-Banwar at On the Ground Research, our communications and evaluation will provide any quotes/statements needed on behalf of NCP.

Maggie will provide a follow-up email to confirm the date and time but as of now, dates under consideration include Saturday November 5th or Sunday November 6th. Olivia has confirmed that Cameron is available on both dates and is aware that a pre-event walk-through will be needed prior to the event during the week of October 31st.

Once the date and time are finalized, I will forward the invitation to all funded and supporting NCP partners as the County has indicated that all are welcomed to attend the announcement.

Hopefully I've captured the major items discussed however please feel free to correct and update as needed. Again, we are so pleased to be selected and thank you for this opportunity. We look forward to working together for this event and throughout the project.

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

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--  
*Stay safe and be well . . . Best wishes for a fabulous day!*  
*Jocelyn Basley, Community Consultant*  
*C3 Consultancy Services*

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**From:** [Deame, Trista \(DCJS\)](#)  
**To:** [Irshad Altheimer](#); [Kdurante@monroecounty.gov](mailto:Kdurante@monroecounty.gov); [Irosa@ccsi.org](mailto:Irosa@ccsi.org); [van@recoveryhousesofrochester.org](mailto:van@recoveryhousesofrochester.org); [wridgeway@ccsi.org](mailto:wridgeway@ccsi.org); [Robson, James \(DFA\)](#); [miquelpowell@yahoo.com](mailto:miquelpowell@yahoo.com); [MeaghanD@willowcenterny.org](mailto:MeaghanD@willowcenterny.org); [Levar Sanders](#); [AWILDER@CCSI.ORG](mailto:AWILDER@CCSI.ORG); [lindsay.gozzi@villaofhope.org](mailto:lindsay.gozzi@villaofhope.org); [michael.allen@rcsdk12.org](mailto:michael.allen@rcsdk12.org); [dirons@albany.edu](mailto:dirons@albany.edu); [mmelendez@iberodevelopment.org](mailto:mmelendez@iberodevelopment.org); [Pam Ayers](#); [Tina Paradiso](#); [mbashir@abcinfo.org](mailto:mbashir@abcinfo.org); [Murphy, Courtney \(DCJS\)](#)  
**Subject:** RE: Project RISE - Rochester Steering Committee Meeting  
**Date:** Thursday, November 3, 2022 12:30:29 PM  
**Attachments:** [Project RISE Rochester Steering Committee Meeting 110122notes.docx](#)

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~~~~~  
Hello all –

Good afternoon. Attached are the meeting notes from our conversation on Tuesday. Please feel free to reach out if I missed anything. For those entities that were identified as a lead applicant, you will receive a separate email from me with all of the documents that need to be completed in advance of our next meeting. Please let me know if you have any questions.

Thanks so much,

**Trista Deame, M.S.**

Chief of Criminal Justice Program Planning and Development  
Office of Youth Justice  
*Pronouns: She/Her/Hers*

**New York State Division of Criminal Justice Services**

80 South Swan St., Albany, NY 12210  
W: (518) 485-9166 | F: (518) 457-7482 | C: (518) 470-1348  
[trista.deame@dcjs.ny.gov](mailto:trista.deame@dcjs.ny.gov)

[www.criminaljustice.ny.gov](http://www.criminaljustice.ny.gov)  
[www.facebook.com/nyspublicsafety](https://www.facebook.com/nyspublicsafety)  
@NYSPublicSafety

-----Original Appointment-----

**From:** Deame, Trista (DCJS)  
**Sent:** Tuesday, November 1, 2022 2:51 PM  
**To:** Deame, Trista (DCJS); [Irshad Altheimer](#); [Kdurante@monroecounty.gov](mailto:Kdurante@monroecounty.gov); [Irosa@ccsi.org](mailto:Irosa@ccsi.org); [van@recoveryhousesofrochester.org](mailto:van@recoveryhousesofrochester.org); [wridgeway@ccsi.org](mailto:wridgeway@ccsi.org); [Robson, James \(DFA\)](#); [miquelpowell@yahoo.com](mailto:miquelpowell@yahoo.com); [MeaghanD@willowcenterny.org](mailto:MeaghanD@willowcenterny.org); [Levar Sanders](#); [Anne Wilder](#); [lindsay.gozzi@villaofhope.org](mailto:lindsay.gozzi@villaofhope.org); [michael.allen@rcsdk12.org](mailto:michael.allen@rcsdk12.org); [DeAvery Irons](#); [mmelendez@iberodevelopment.org](mailto:mmelendez@iberodevelopment.org); [Pam Ayers](#); [Tina Paradiso](#); [mbashir@abcinfo.org](mailto:mbashir@abcinfo.org); [Murphy, Courtney \(DCJS\)](#)  
**Subject:** Project RISE - Rochester Steering Committee Meeting  
**When:** Tuesday, November 15, 2022 2:00 PM-3:30 PM (UTC-05:00) Eastern Time (US & Canada).  
**Where:** Webex

-- Do not delete or change any of the following text. --

**When it's time, join your Webex meeting here.**

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<https://meetny.webex.com/meetny/j.php?MTID=m37cc2114610b41c3cee997b699a14ecc>

**Join by meeting number**

Meeting number (access code): 1614 71 7234

Meeting password: JdtbkHys774

**Tap to join from a mobile device (attendees only)**

[+1-518-549-0500..1614717234##](tel:+1-518-549-0500..1614717234##) US (English Menu)

**Join by phone**

+1-518-549-0500 US (English Menu)

**Join from a video system or application**

Dial [1614717234@meetny.webex.com](tel:1614717234@meetny.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

**Join using Microsoft Lync or Microsoft Skype for Business**

Dial [1614717234.meetny@lync.webex.com](tel:1614717234.meetny@lync.webex.com)

If you are a host, [click here](#) to view host information.

Need help? Go to <https://help.webex.com>

**From:** [Tina Paradiso](#)  
**To:** [Bridgeman, Caleigh](#)  
**Subject:** Accepted: Monroe County ARPA Press Conference Discussion with Neighborhood Resource Collaborative  
**Date:** Tuesday, October 25, 2022 3:10:22 PM  
**Attachments:** [attachment.ics](#)

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**From:** [Neighborhood Collaborative Project](#)  
**To:** [MatthewBurrell@monroecounty.gov](mailto:MatthewBurrell@monroecounty.gov)  
**Cc:** [Dr. Faye Pelow](#); [Tina Paradiso](#)  
**Subject:** Need clarification and assistance with pre-award ARPA MWBE Utilization Plan  
**Date:** Friday, October 21, 2022 2:26:56 AM

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Matthew Burrell,

My name is Jocelyn Basley and I am the Project Lead for the Neighborhood Collaborative Project (NCP), an ARPA award grantee, subject to Legislative approval. Community Resource Collaborative serves as NCP's fiscal agent. As defined in our application, NCP consists of multiple nonprofit partnerships and as such submitted a blank M/WBE utilization plan.

NCP plans to use, when possible and not cost prohibitive, local M/WBEs, such as Imprintable Solutions, for promotional and marketing materials or Regional Distributors, Inc for hand sanitizers and masks; both which are locally owned certified WBEs. Also, it should be noted that two of our NCP partners, C3 Consultancy Services (C3) and On The Ground Research NY (OTG) are two newly formed women owned business entities, and C3 is also minority owned. Both business entities will serve NCP as independent contractors and are preparing to apply for NYS M/WBE certification as their first year in business is completed.

Please advise how we should proceed in completing this requirement - does the MWBE utilization plan requirement apply to our fiscal sponsor, Community Resource Collaborative or to the spend plan for NCP? Also which of our non-personnel budget items are subject to MWBE utilization. I would welcome an opportunity to meet and discuss these items with you. If your schedule permits, I have time available before noon on Wednesday October 26th, please feel free to forward a meeting invite for the time that works best for you. If not, please provide options as to when you do have availability for us to meet.

Thank you in advance for your assistance and I look forward to your response.

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

**From:** [janelle\\_duda-banwar](#)  
**To:** [Bridgeman, Caleigh](#)  
**Cc:** [Doran, Margaret](#); [Scanlon, B J](#); [Andy Carey](#); [Tina Paradiso](#); [Jocelyn Basley](#); [Carmen Allen](#); [Dr. Janelle Duda-Banwar](#)  
**Subject:** Re: County Executive Bello Press Conference Announcing ARPA Award for Community Resource Collaborative  
**Date:** Wednesday, October 19, 2022 9:12:12 PM  
**Attachments:** [image003.png](#)

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Hi Caleigh,

On behalf of the Neighborhood Collaborative Project (NCP) team, thank you for your email. The Neighborhood Collaborative Project (NCP) aims to enable access to health/human support services at the point of need in neighborhoods while building capacity and expanding outreach via collaboration within and among existing community organizations in the crescent.

We welcome an opportunity to meet with you regarding County Executive Bello's desire to highlight and announce some of the proposed American Rescue Plan funded projects. From the options you shared, the date and time that works best for our team would be Thursday October 27th at 10am. Also we plan to attend the November Monroe County Legislature Meeting on Tuesday, November 15, 2022.

In addition to myself and Tina, by copy of this email, I have included the other core members of the NCP planning team so you can include them when distributing the meeting invitation. Again, thank you for this opportunity and we look forward to working with you.

*Jocelyn Basley, Community Consultant*  
**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Wed, Oct 19, 2022 at 9:22 AM Bridgeman, Caleigh  
<[caleighbridgeman@monroecounty.gov](mailto:caleighbridgeman@monroecounty.gov)> wrote:

Hello Tina and Jocelyn,

We hope you are both well and congratulations on having your proposal selected as one of Monroe County's America Rescue Plan Act (ARPA) funding designees. As we're sure you are aware, **The Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project (NCP)** has been selected to receive **\$7,160,849** in ARPA funds to support programmatic efforts to **provide wraparound services and neighborhood outreach via collaboration between well-known community organizations in the crescent.**

Legislation supporting this program is currently before the Monroe County Legislature, and it is anticipated they will vote on the item on **Tuesday, November 15, 2022**, at their monthly meeting. As we move toward that meeting County Executive Bello would like to highlight some of the amazing projects these critical American Rescue Plan funds will support by holding a series of community announcements. **We would like to target announcing NCP's Project in early November, with a target date of Sunday, November 6, 2022**, in conjunction with the First Sunday service truck rodeo on North Clinton Ave., this is still in the planning phase and not ready for public consumption.

Rebecca Caico provided your email and names to us, since this is a large project with multiple partners, we were hoping to schedule a zoom call to chat and strategize for the event. **Are you able to meet with us during any of the following times?**

- **Tuesday, 10/25 @ 10 AM**
- **Wednesday, 10/26 @ 1 PM or 2 PM**
- **Thursday 10/27 @ 10 AM**

We would love to have your support in the following ways:

- Meet with us to strategize a press conference
- Join us for the Press Conference
- Provide a quote for our press release that showcases how these critical funds will be used
- After we hold the announcement, you can share information with your networks through an email blast and post on social media

You and your networks are also welcome to sign up to speak before the Monroe County Legislature to talk about the critical need for this program. There will be at least two opportunities to speak:

**Ways and Committee Meeting** – Tuesday, October 25, 2022, at 6:00 PM in

County Legislature Chambers 39 W. Main Street; Rochester, NY

**November Monroe County Legislature Meeting** – Tuesday, November 15, 2022,  
at 6:00 PM in County Legislature Chambers 39 W. Main Street; Rochester, NY

At the start of each meeting of the Legislature and legislative committees, a public forum is held to receive comments from citizens who have specific interests or opinions to express on important issues facing our community. You can sign up to speak by calling 585 753-1950.

**Maggie Doran, BJ Scanlon** (both copied here) and I will be the points of contact for this press event and look forward to working with you.

Best Regards,

Caleigh

Caleigh Bridgeman

Copywriter

Monroe County Department of Communications & Special Events

[caleighbridgeman@monroecounty.gov](mailto:caleighbridgeman@monroecounty.gov)

Office: (585) 753-1085



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**From:** [Dale Sedgwick](#)  
**To:** [Tina Paradiso](#)  
**Cc:** [Pelow, Faye](#); [Cathy Salvaaggio Buckert](#); [Alexandra Cicero](#); [Amy DAmico](#); [Andie Burkey](#); [Ann Graham](#); [Anne Byer](#); [Annie Wells](#); [Bivette Stodghill](#); [Carol Tegas](#); [Carolyn Hunt](#); [Chad Rieflin](#); [Daniele Lyman-Torres](#); [Diana Pryntz](#); [Elizabeth McDade](#); [Erin DiCesare](#); [Gerard Hunt](#); [Gerard Hunt 2](#); [Jeffrey Kaczorowski](#); [Jennifer Sahrle](#); [jwilson19@trilliumhealth.org](#); [Jocelyn Basley](#); [Katherine Rogala](#); [KEREEM BERRY \(kberry@rocmapp.org\)](#); [Laura Stradley](#); [Lisa Mattoon](#); [Michael Coleman](#); [Pat Drake](#); [Patricia Williams](#); [Rebecca Ferri](#); [rthomas@badenstreet.org](#); [Sherita Bullock](#); [Tree.Clemonds@dor.org](#); [Wayne Rainey](#); [Case Caico](#), [Rebecca](#), [Smith, Laura M](#); [Adell, Cynthia](#)  
**Subject:** Re: ARPA Next Steps: Q&A Session  
**Date:** Tuesday, October 18, 2022 8:25:34 AM

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Hi Ann, I have another meeting but will join if I can.

Dale

Sent from my iPhone

On Oct 18, 2022, at 6:43 AM, Tina Paradiso <[tinap@imprintablesolutions.com](mailto:tinap@imprintablesolutions.com)> wrote:

I'm already going to be on.

Tina Paradiso  
**Imprintable Solutions, Ink**  
*A division of Ampie Enterprises, Inc.*

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C: [585-261-4475](tel:585-261-4475)  
O: [585-482-4400](tel:585-482-4400) x128  
F: [888-629-9701](tel:888-629-9701)  
[www.imprintablesolutions.com](http://www.imprintablesolutions.com)

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**NYS Women Owned Business**

On Oct 17, 2022, at 10:18 PM, Pelow, Faye  
<[FayePelow@monroecounty.gov](mailto:FayePelow@monroecounty.gov)> wrote:

Would any/both VPs and the Treasurer like to participate in this

Zoom with the County tomorrow morning?

Ann M. Graham  
Executive Director  
REENTRY ASSOCIATION OF WNY INC.  
585.773.907  
[Www.rawny.org](http://www.rawny.org)

from my Verizon, Samsung Galaxy smartphone  
Get [Outlook for Android](#)

---

**From:** Pelow, Faye

**Sent:** Tuesday, September 27, 2022 1:22:22 PM

**To:** Pelow, Faye ; Alexandra Cicero ; Amy DAmico ; Andie Burkey ; Ann Graham ; Anne Byer ; Annie Wells ; Bivette Stodghill ; Carol Tegas ; Carolyn Hunt ; Chad Rieflin ; Daniele Lyman-Torres ; Diana Pryntz ; Elizabeth McDade ; Erin DiCesare ; Gerard Hunt ; Gerard Hunt 2 ; Jeffrey Kaczorowski ; Jennifer Sahrle ; jwilson19@trilliumhealth.org ; Jocelyn Basley ; Katherine Rogala ; KEREEM BERRY (kberry@rocmap.org) ; Laura Stradley ; Lisa Mattoon ; Michael Coleman ; Pat Drake ; Patricia Williams ; Rebecca Ferri ; rthomas@badenstreet.org ; Sherita Bullock ; Tree.Clemonds@dor.org ; Wayne Rainey ; Case Caico, Rebecca ; Smith, Laura M ; Adell, Cynthia

**Subject:** ARPA Next Steps: Q&A Session

**When:** Tuesday, October 18, 2022 10:00 AM-11:00 AM.

**Where:** [https://us02web.zoom.us/j/81720074642?](https://us02web.zoom.us/j/81720074642?pwd=NkFsUGFobThTemYxM3ZPcjFpREpIQT09)

[pwd=NkFsUGFobThTemYxM3ZPcjFpREpIQT09](https://us02web.zoom.us/j/81720074642?pwd=NkFsUGFobThTemYxM3ZPcjFpREpIQT09)

Faye Pelow is inviting you to a scheduled Zoom meeting.

Topic: ARPA Next Steps- Q&A Session

Time: Oct 18, 2022 10:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

[https://us02web.zoom.us/j/81720074642?](https://us02web.zoom.us/j/81720074642?pwd=NkFsUGFobThTemYxM3ZPcjFpREpIQT09)

[pwd=NkFsUGFobThTemYxM3ZPcjFpREpIQT09](https://us02web.zoom.us/j/81720074642?pwd=NkFsUGFobThTemYxM3ZPcjFpREpIQT09)

Meeting ID: 817 2007 4642

Passcode: 920107

One tap mobile

+16469313860,,81720074642# US

+19294362866,,81720074642# US (New York)

Dial by your location

+1 646 931 3860 US

+1 929 436 2866 US (New York)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US (Washington DC)

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 564 217 2000 US

Meeting ID: 817 2007 4642

Find your local number: <https://us02web.zoom.us/j/kdwa4htknX>

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